AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE	PAGE OF PAGES	
S	1	49

2. AMENDMENT/MODIFICATION NO.	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO.(If applicable)
P00002	18-Sep-2008	MIPR7BITCSC005	

6. ISSUED BY CODE W91QUZ

ARMY CONTRACTING AGENCY-ITEC4
2461 EISENHOWER AVE
ALEXANDRIA VA 22331-1700

7. ADMINISTERED BY (If other than item 6) CODE

See Item 6

8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)
NORTHROP GRUMMAN COMPUTING SYSTEMS, INC.
JOYCE ELLIS
7501 GREENWAY CENTER DRIVE
GREENBELT MD 20770-3514

CODE 1VXK4 FACILITY CODE 1V4D7

	9A. AMENDMENT OF SOLICITATION NO.
	9B. DATED (SEE ITEM 11)
X	10A. MOD. OF CONTRACT/ORDER NO. W91QUZ-07-D-0005
X	10B. DATED (SEE ITEM 13) 04-Dec-2006

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer ☐ is extended, ☐ is not extended.

Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

☐ A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

☐ B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).

X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: 52.243-1

☐ D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, X is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
Modification Control Number: mbeatt082849

See Continuation Page.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
Joyce D. Ellis Contracts Manager		STACY R. WATSON / CONTRACTING OFFICER TEL: 703-325-3315 EMAIL: Stacy.r.Watson@conus.army.mil	
15B. CONTRACTOR/OFFEROR Joyce D. Ellis (Signature of person authorized to sign)	15C. DATE SIGNED 11-20-08	16B. UNITED STATES OF AMERICA BY Stacy R. Watson (Signature of Contracting Officer)	16C. DATE SIGNED 13-Nov-2008

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 30 - BLOCK 14 CONTINUATION PAGE

The following have been modified:
SF 30 CONTINUATION PAGE

a. The purpose of this modification is to make the following changes:

(1) Update SF-30 Block 8 to change point of contact to Joyce Ellis.

(2) Update Section A.2 Contractor's Contract Administration, and Authorized Contractor Representative to Joyce Ellis.

(2) Update Section B.4 to allow a fixed fee of 3% for IT Subject Matter Experts (SME) and IT Functional Area Experts (FAE);

(2) Update Section G-7 Ordering: paragraph J;

(3) Update H.21 Invited Contractor or Technical Representative Status Republic of Korea;

(4) Update Section J, Attachment 1 – Northrop Grumman Schedule B - Labor Rates Table;

(5) Update Section J, Attachment 2 – Northrop Grumman – Labor Category Descriptions.

b. All other terms and conditions of this contract remains unchanged and in full force and effect.

SECTION A - SOLICITATION/CONTRACT FORM

The contractor organization has changed from
NORTHROP GRUMMAN IT, INC.
COLETTE ARNOLD
7575 COLSHIRE DRIVE
MCLEAN VA 22102
to
NORTHROP GRUMMAN COMPUTING SYSTEMS, INC.
JOYCE ELLIS
7501 GREENWAY CENTER DRIVE
GREENBELT MD 20770-3514

The following have been modified:
SECTION A

A.1 Government's Contract Administration:

The basic contract will be administered by the office indicated in SF33, Block 7. Individual orders will be administered as designated in the order.

ACA/ITEC4 Contracting Office:

Contracting Officer:	Chris Daoulas
E-mail address:	Chris.Daoulas @us.army.mil
Telephone number:	703-325-3327
Contract Specialist:	Stacy Watson
E-mail address:	Stacy.R.Watson@us.army.mil
Telephone number:	703-325-3315
Ombudsman:	Stephen Carrano
E-mail address:	Stephen.Carrano@us.army.mil
Telephone number:	703-325-9760

Army Small Computer Program:

Contracting Officer's Representative:	Marian Keitelman
E-mail address:	Marian.Keitelman@us.army.mil
Telephone number:	732-427-6792

A.2 Contractor's Contract Administration: Joyce Ellis

Contractor's Administration Office:	Northrop Grumman Information Technology, Inc.
Address:	7575 Colshire Drive, M/S C8W1 McLean, VA 22102
(if different than SF33, Block 15A) Point of contact:	Joyce Ellis
Telephone number:	703-556-3130
E-mail address:	Joyce.Ellis@ngc.com

Authorized Contractor Representative:
(Contractual Binding/Negotiation Authority)

Name and Title:	Joyce Ellis, Director of Contracts
Telephone number:	703-556-3130
E-mail address:	Joyce.Ellis@ngc.com

Remittance Address (SF33, Block 15C):

Electronic Funds Transfer (EFT) payment shall be made as follows:

Financial institution address:
Lockbox:
NGIT, Inc. -DES
P.O. Box 203061
Houston, TX 77216-3061

Overnight Address:
NGIT, Inc. - DES
Attn: Lockbox Dept - Lockbox # 203061
601 Travis
Houston, TX 77002

Electronic Funds Transfer (EFT) payment shall be made as follows:

Financial institution address:

	JP Morgan Chase Bank	
Address:	New York, NY	
	ACH Trans Service:	813-881-8630
	ABA Routing:	021000021
	Account Type:	DA

Routing transit number: CTX

Depositor account number: ABA Routing: 021000021

If not paying via EFT, payment shall be made to the following address:

Contractor's designated address:

Overnight Address:

NGIT, Inc. - DES
Attn: Lockbox Dept - Lockbox # 203061
601 Travis
Houston, TX 77002

Point of contact: _____N/A_____

Telephone number: _____N/A_____

E-mail address: _____N/A_____

A.3 Invoice Submittal Address (SF 33, Block 23):

The address for invoice submission shall be identified on each individual order. Invoice submission shall be in accordance with the respective "Invoice" clause as identified in the individual order.

A.4 Payment Office (SF 33, Block 25):

The payment office shall be identified on each individual order. The procedures for payment shall be in accordance with the respective "Payment" clause, as identified in the individual order.

SECTION B - SUPPLIES OR SERVICES AND PRICES

The following have been modified:

SECTION B

B.I Scope

The contractor shall perform the Information Technology Enterprise Solutions – 2 Services (ITES-2S) effort in accordance with the scope as described in Section C, Statement of Objectives, and provide all of the items identified in Section B of the Schedule over the life of the contract. The contract has a base period of three years, and three options of two years each. The contract provides nine, twelve-month periods. These nine years represent labor rate years.

B.2 Minimum & Maximum Amounts, Indefinite-Delivery, Indefinite Quantity (ID/IQ)

The total amount of all orders placed against all contracts, awarded from this solicitation, shall not exceed $20,000,000,000 over a nine (9) year period of performance (36-month base period and three, 24-month option periods). The guaranteed minimum amount is $40,000.00 for each contractor. The minimum applies only to the base period. Individual Task Orders (TO) will be awarded in accordance with Section G, Ordering. The contract maximum represents the total requirement for the life of the contract (including options, if exercised).

B.3 Pricing of Labor Rate Table for Task Orders

(a) All task orders awarded pursuant to this contract, whether awarded on a T&M or FP basis, will be priced in accordance with the pricing set forth in the Labor Rate Table, Section J, Attachment 1 and Labor Category Descriptions, Section J, Attachment 2. The table reflects the Government-required labor categories. The labor rates in the labor rate table reflect the fully-burdened composite rates for each labor category and will apply to all direct labor hours. The composite rates include separate rates for work performed at the contractor site and at the Government site for each labor category.

(b) In the event work is required for which the contractor can be expected to incur costs markedly different from those normally incurred, e.g., work Outside the Continental United States (OCONUS), consideration will be given to pricing on a cost-reimbursement basis. In such situations, additional costs which cannot be appropriately charged under the Other Direct Costs (ODCs) contract line item numbers (CLINs) will be negotiated on a case-by-case basis.

(c) T&M Labor/FP Rates.

(1) Government Site Rates. When performing at Government sites, the contractor shall furnish fully burdened personnel rates. The Government will provide only office space, furniture, and office equipment and supplies.

(2) Contractor Site Rates. When performing at a contractor site, the contractor shall furnish fully burdened personnel rates which include loads for office space and all normal supplies and services required to support the work. This includes, but is not limited to, telephones, faxes, copiers, personal computers, postage (to include courier services such as Federal Express), ordinary business software (e.g., word processing, spreadsheets, graphics, etc.), normal copying and reproduction costs.

(d) Labor Rate Tables, Section J, Attachment 1.

Labor rates and Other Direct Cost (ODC) fixed rate mark-up percentages for use in pricing the FP and T&M TOs are set forth in the Labor Rate Tables, Section J, Attachment 1.

(1) The labor rates and ODC fixed mark-up percentages proposed for each of the nine, twelve-month labor rate periods are fixed. However, the contractor may submit a proposal reducing the fixed labor rates and mark-up percentages, in the contract, at any time during the life of this contract. The Government will review these proposals and determine if the revised rates are realistic and in the best interest of the Government. If the rates are accepted, the Government will modify the contract by incorporating the new rates into the labor rate tables.

(2) At the request of either the contractor or the Government, the contractor may, throughout the life of the contract, propose additional labor categories, rates and descriptions. These additional categories, rates and descriptions will be negotiated on a case-by-case basis in accordance with the provision in Section H, Technology Refreshment. The additional categories, rates and descriptions proposed, upon determination by the Government that they are fair and reasonable, will be incorporated into Section B of this contract.

(1) Labor. The Labor Rate Table represents fully-loaded hourly rates for each skill category. The fully-burdened labor rates shall include all direct, indirect, general and administrative costs and profit associated with providing the required skill. The fully-burdened labor rates shall include all labor and labor-related costs, such as, but not limited to, the following list of representative labor-related costs: salaries, wages, bonuses to include stock bonuses, incentive awards, employee stock options, stock appreciation rights, employee stock ownership plans, employee insurance, fringe benefits, contributions to pension, other post-retirement benefits, annuity, employee incentive compensation plans, incentive pay, shift differentials, overtime, vacation time, sick pay, holidays, and all other allowances based upon a comprehensive employee compensation plan. Contractor site rates shall also include contractor-provided facilities, furniture, equipment, supplies, tool kits, employee training and overhead amounts required for work at contractor site rates. This includes, but is not limited to, telephones, facsimile machines and their telecommunications lines, copiers, personal computers, postage (to include courier services such as Federal Express), ordinary business software, such as word processing, spreadsheets, graphics, normal copying and reproduction costs. The use of uncompensated overtime is not allowed. Contractor shall provide hourly rates based upon a 40-hour work-week (2,080 hours per year).

(2) Program Management Support Costs. Contract-level program management support costs are included as a percentage of each individual labor category rate, and encompass support for contract-level management, reporting requirements and related travel and meeting attendance costs associated with the contractor's program management staff, as it relates to overall management of the ITES-2S Program. As a result, these program management support costs are allocated among all of the task orders issued under this contract. These program management support costs are differentiated from individual task order manager support costs, which are billed as hourly labor rates against individual task orders for direct support to the effort performed under those task orders. This will result in direct billings at the task order level for labor hours in the appropriate manager category, to specifically support program or project management for the task order.

B.4 Contract Line Item Numbers (CLINs)/Sub CLINs

(a) IT Solution Services. Separate CLINs are included to allow for various pricing structures (i.e., time and materials, fixed price, and cost) in individual TO's. The appropriate FAR principles must be applied for the respective contract type.

(b) IT Subject Matter Experts. IT Subject Matter Experts (SMEs) fixed labor rates (actual direct and indirect costs, excluding profit/fee) will be negotiated in individual TOs. However, if the ordering contracting officer deems it necessary to direct the ITES-2S contractor to propose these categories, a fixed fee of 3% is allowable. The expertise shall be in the required discipline or technology of the individual task order. At the Government's option, the contractor may provide subject matter experts in all task and sub-task areas as identified in Section C, Paragraph 2.1, or as identified in individual TO requests. Education and experience levels are negotiable with individual TOs. SMEs may only be proposed upon Government's request or if no other labor category description can satisfy for the requirement. The contractor is required to justify and received KO approval for the use of an SME when proposed in a TO. Reimbursement will be dependent upon the TO contract type negotiated.

(c) IT Functional Area Expert. IT Functional Area Expert (FAE) fixed labor rates (actual direct and indirect costs, excluding profit/fee) will be negotiated in individual TOs. However, if the ordering contracting officer deems it necessary to direct the ITES-2S contractor to propose these categories, a fixed fee of 3% is allowable. FAEs must have the demonstrated ability to perform information systems analysis tasks in support of one or of the functional areas identified in Section C, Paragraph 2.1 or as identified in individual TOs. FAEs must have the ability to conceptualize, define, plan, and implement all hardware and software requirements for information systems supporting the specific functional area. They must have demonstrated experience in the planning, supporting, and sustainment of worldwide functional area organizations. Experience must include both the functional aspects of the functional area and information systems used within that functional area. Education and experience levels are negotiable with individual TOs. FAEs may only be proposed upon Government's request or if no other labor category description can satisfy for the requirement. The contractor is required to justify and received KO approval for the use of an FAE when proposed in a TO. Reimbursement will be dependent upon the TO contract type negotiated.

(d) Incidental Construction. Incidental Construction will be reimbursed as a firm fixed price (labor & material), 1 job, as negotiated under individual TOs. The work will be subject to the provisions of the Davis Bacon Act (Reference Section I, Davis-Bacon Act clauses) as described at Section H, Application of Davis-Bacon Act Provisions. Actual labor costs, including indirect costs, IAW the Davis Bacon wage determination will be reimbursed. Actual material costs, including indirect costs, will be reimbursed.

(e) ODCs. ODCs consist of IT Solution Equipment, IT Solution Software, Travel and Per Diem, and Other ODCs and are reimbursable under cost reimbursement CLINs. The contractor shall include a detailed description of all proposed ODCs in individual TO proposals. The cost of general purpose items required for the conduct of the contractor's normal business operations will not be considered an allowable ODC in the performance of this contract.

(1) IT Solution Equipment and IT Solution Software. All materials required for performance of TOs, issued under this contract, which are not Government-furnished, shall be furnished by the contractor. Materials acquired by the contractor with Government funds, for performance of this contract, are the property of the Government.

The contractor shall utilize ESI source software and ASCP contract source equipment in accordance with applicable provisions in Section H, Army Small Computer Program Source Contracts and DoD Enterprise Software Initative. In addition to any other equipment, the contractor shall separately identify ESI source software items and ASCP contract source equipment in each TO proposal. For ESI source software, the contractor shall request approval to order from the Government supply sources. For proposed materials that are not from the identified government supply sources for ESI source software or ASCP contract source equipment, the contractor shall provide a justification why those sources are not being utilized to support approval by the Contracting Officer. Contractor costs for ESI source software shall be reimbursed at the prices charged to the contractor, with no mark-up percentage for loadings, fee or profit, regardless of whether the contract type of the task order if FP, T&M or CR.

For ASCP contract source equipment, a fixed mark-up percentages for associated indirect loading shall be applied to the ASCP contract source equipment for FP or T&M TOs; profit or fee shall not be allowed.

In accordance with DFARS Subpart 239.73, Acquisition of Automatic Data Processing Equipment by DoD Contractors, the contractor shall submit the documentation required to the Contracting Officer (KO) for approval prior to entering into any equipment lease or purchase agreement.

(2) Travel and Per Diem. TO related travel costs, i.e., relocation and temporary duty (TDY) to include travel, lodging and meals are reimbursable in accordance with thein accordance with FAR 31.205-46. For travel, a fixed mark-up percentage for associated indirect loadings shall be applied to the direct travel costs for FP or T&M TOs; profit or fee is not be allowed for travel. If travel destinations are specified in the TO, the task order proposal shall include prices for airfare and per diem rates by total days, number of trips and number of contractor employees. No contractor travel shall be conducted to support the requirements of TOs without advance, written approval from the TO Contracting Officer's Representative.

(3) Other ODCs. For other ODCs, under FP TOs, a fixed mark-up percentage for indirect loading and profit shall apply. For other ODCs, under T&M and CR TOs, a fixed mark-up percentage for indirect loading shall apply. Profit or fee is not allowed.

B.5 Phase-In

The Government intends to allow 60 days for phase-in. The phase-in period shall be in accordance with Section I, FAR 52.237-3, Continuity of Services. This period allows for the establishment of operations and infrastructure in preparation for full performance, to include preparation and submission of proposals on task orders. Phase-In shall be Not Separately Priced (NSP) and the cost attributable with phase-in shall be included in the fixed loaded hourly labor rates.

B.6 Total Cost of Ownership Pricing

Individual TOs may require the contractor to restructure its price proposal to provide for the total cost of ownership. For example, instead of, or in addition to, providing a cost proposal based on fixed hourly rates, specific task orders may require pricing on a per seat/workstation, usage rates, or other similar bases to determine the total life cycle cost.

B.7 Service Contract Act

This contract has been determined to be exempt from the requirements of the Service Contract Act.

SECTION G - CONTRACT ADMINISTRATION DATA

The following have been modified:

SECTION G

G.1 Contractor's Proposal .

The Contractor's Proposal, or portions thereof, may be incorporated into the contract.

G.2 Post-Award Conference

The Contractor agrees to attend a Post-Award Conference convened by the contracting activity in accordance with Federal Acquisition Regulation Subpart 42.5.

G.3 Start-up Period

The contract start-up period is 60 calendar days commencing upon Government issuance of notice to proceed. The Contractor, at the conclusion of the 60 calendar days period, following issuance of the notice to proceed, shall accept orders. During that period the contractor shall:

(1) Develop an ordering guide and a website which shall be provided to the Government for review;

(2) Secure required personnel;

(3) Develop a procedure to process and obtain logistics support privileges (South Korea only) approvals;

(4) Coordinate for security clearances (interim clearances will be requested until final clearances are issued, if required);

(5) Provide labor categories and pricing to ASCP for inclusion in the ASCP *it e-mart* (See Section G, Contract Management);

(6) Provide sample copies of required reports to ASCP for review and approval (See Section G, Contract Management);

(7) Provide a complete list of the Program Management team, to include names, positions, phone numbers, and email addresses; and

(8) Provide documents resulting from the Performance-based Sample Task Order, as requested.

G.4 Contract Management

(a) Contract Management. The Contractor shall maintain a status review process for planning and controlling the activities necessary to meet the requirements of this contract.

(b) Meetings and Conferences. During the life of the contract, periodic meetings will be held at both Contractor and Government sites. Contractor's shall attend the meetings in order to review program status, asses contractor performance, refine current processes, and plan future actions. The Army Small Computer Program (ASCP) conducts the Army Information Technology (AITC) conference (minimum of one maximum of two per year) at various locations for the conference. Participation in meeting and conferences shall be at no additional cost to the government.

(c) Contract Management Reports. All contract management deliverables shall be delivered to ASCP for review and comment or approval. The Contractor shall submit reports as indicated below. All reports shall be submitted electronically to ASCP at the following email address: AMSEL-DSA-SCP-CR@mail1.monmouth.army.mil. Contract management and reports shall be provided at no additional charge to the government. A report for "no activity" is required via email message. All reports are to be provided in the specific layout and format specified in Section J, Attachment 3.

The Government intends to move all reports to an HTML format during the life of the contract. The Contractor, when instructed by the Government, will provide all reports in HTML format, at no additional cost.

(1) Order Transactions Report. The Contractor shall provide weekly Order Transaction report to the ASCP for inclusion to its Order Tracking Database. Weekly submission shall be used for reporting new orders or new order modifications that have not been previously reported. The specific file layout definition and submission instructions are specified in Exhibit 1.

(2) Monthly Task Order Status Report (MTOSR). The Contractor shall provide a MTOSR to the ASCP and ITEC4 by the 15th of each month. The report shall include a brief summary of significant activities, problems and developments occurring during the reporting period, as well as progress made at the Task Order level. It provides an activity summary by order number. A sample format is specified in Exhibit 2.

(3) Evaluation of Contractor's Task Order Performance. At Task Order completion or renewal, the contractor shall submit a request for a performance evaluation to the Order Contracting Officer's Representative (OCOR) or his/her designated representative. The (OCOR) or his/her designated representative, shall complete these evaluations for each task order, regardless of dollar value, within 30 days of completion. Performance evaluations shall also be completed annually for orders that have a performance period in excess of one year. Annual performance evaluation shall be completed within 30 days of task order renewal. Performance evaluations may also be done as otherwise considered necessary throughout the duration of the order (but generally no more than quarterly).

The performance evaluations will be located on the ASCP website at https://ascp.monmouth.army.mil/scp/ites2s/ctorpp.jsp. An example of the performance evaluation form is provided at Exhibit 3. The ITES-2S COR will provide the Contractor with a summary of all performance reviews for comment as part of the Vendor Contract Review meeting.

(4) Small Business Subcontracting Participation Plan Report. The Contractor shall provide the ITES-2S Small Business report to ASCP and ITEC4 by the 15th of each month. The specific file layout definition and submission instructions are specified in Exhibit 4.

(5) *it e-mart* Online Catalog Information. The contractor shall provide a product attribute file at contract startup, and as required during the life of the contract. The specific file layout definition and submission instructions are specified in Exhibits 5 and 6.

(6) Performance-based Progress Report. The Contractor shall provide a report on a quarterly basis to report the performance-based aspects (proposed measures/metrics and incentives/disincentives). Submission of this report will commence at least within six months after receipt of initial task order. The report shall be submitted by the 15th of the month following the end of a quarter.

(7) Additional reports shall be provided as required in individual orders.

G.5 Contract Administration

(a) Notwithstanding the contractor's responsibility for total management during the performance of this contract, the administration of the contract requires maximum coordination between the Government and the contractor. The following provides the roles and their respective authority during the performance of the contract:

(1) Contracting Officer (KO). The KO is the only person authorized to direct changes in any of the requirements under this contract, and, notwithstanding any provisions contained elsewhere in this contract, said authority remains solely in the KO. In the event the Contractor effects any such change at the direction of any person other than the KO, the change will be considered to have been made without authority and solely at the risk of the Contractor.

All contract administration will be effected by the KO. Communications pertaining to contractual administrative matters shall be addressed to the KO. No changes in or deviation from the terms and conditions shall be effected without a written modification to the contract executed by the KO authorizing such changes.

(2) Contracting Officer's Representative (COR). The KO shall designate contract level CORs during the term of this contract, DFARS clause 252.201-7000 "Contracting Officer's Representative". COR will provide assistance in identification and resolution of problems, conflicts in priority, subtask requirement definitions, and other operations type problems.

(3) Task Order Contracting Officers (TO KO). TO KO within the Army, Department of Defense, and other Federal agencies are authorized to place orders within the terms of this contract and within the expert of their authority. They are not authorized to make changes to the contract terms. TO KO authority is limited to the individual task orders.

(4) Task Order Contracting Officer's Representative (TO COR). The TO KOmay designate individuals to act as TO COR under any resultant task order. Order TO CORs may provide technical guidance in direction of the work, but they will not be authorized to change any of the terms and conditions of the contract or order. Order TO CORs will be designated by a letter of appointment from the TO KO.

(5) Contractor. The Contractor shall not accept any instructions issued by any person employed by the U.S. Government or otherwise, other than the KO, or the TO COR acting within the limits of his or her authority.

The Contractor shall not in any way represent that he is a part of the U. S. Government or that he has the authority to contract or procure supplies for the account of the United States of America

G.6 Submittal and Payment of Invoices

(a) The contractor shall submit a proper invoice in accordance with Section I, FAR clause 52.232-25 "Prompt Payment". Invoices shall be submitted in accordance with Section I, DFARS clause 252.232-7003 "Electronic Submission of Payment Requests".

(b) Invoice submission and payment shall be in accordance with the respective "Payment" clause and other clauses and instructions depending on the respective contract type, as identified in individual task orders.

(1) Fixed priced invoices shall be submitted pursuant to Section I, FAR clause, 52.232-1, "Payments".

(2) Time and Materials invoices shall be submitted pursuant to Section I, FAR clause 52.232-7, "Payments under Time and Material and Labor Hour Contracts".

(3) Cost-Reimbursement invoices shall be submitted pursuant to Section I, FAR clause 52.216-7, "Allowable Cost and Payment",

(c) Payment Of Invoices. The contractor shall provide the proper invoice and receiving report in accordance with Section I, DFARS clause 252.232-7003 "Electronic Submission of Payment Requests".
Payment will be made by the payment office designated in the individual task order. The Government payment office will not make disbursement to the Contractor without evidence of receipt and acceptance or certification of the items invoiced from the Order COR or other government representative as indicated in the individual task order.

(d) Contractor's failure to comply with the instructions above will render the invoice as improper, and resubmission of the invoice will be required in order to obtain invoice payment.

G.7 Ordering

(a) Ordering will be decentralized. Ordering under the contract is authorized to meet the needs of the Army, Department of Defense, other Federal Agencies . Task Orders may be placed by any Contracting Officer in the Army, Department of Defense, and other Federal Agency .

(b) Any request for deviation from the terms of this Contract must be submitted to Contracting Officer as identified in A.2.

(c) All orders issued under this contract are subject to the terms and conditions of this contract. The contract takes precedence in the event of conflict with any order.

(d) All services under this contract will be ordered by issuance of written task orders in accordance with FAR subpart 16.5, Indefinite Delivery Contracts as implemented by DFARS 216.505, Indefinite Delivery Contracts. An appropriate order form (DD Form 1155) shall be issued for each order.

(e) The TO KO will initiate the task order process by the issuing a Task Order Request (TOR). All TORs will be issued via the ASCP ***it e-mart***, **https://ascp.monmouth.army.mil/scp/index.jsp.** All task orders placed under this contract shall be in accordance with the Section J, Attachment 4, Task Order Procedures.

(f) The Contractors shall respond to all TORs within the proposal submission date, as specified in the TOR submittal instructions.

(g) The contractors are required to submit a response to all TORs. If unable to perform a requirement, the contractor shall submit a "no bid" reply in response to the TOR. All "no bids" shall include a brief statement as to why the vendor is unable to perform, e.g., conflict of interest.

(h) The contractor is responsible for all bid and proposal costs incurred in performance of the contract.

(i) Performance under orders shall commence only after receipt of an executed order via facsimile, e-mail, or by verbal direction from the TO KO. If verbal direction is given, written confirmation will be provided within five working days of the verbal order. The Government shall not be obligated to reimburse the Contractor for work performed, items delivered, or any costs incurred, nor shall the Contractor be obligated to perform, deliver, or otherwise incur costs except as authorized by duly executed orders.

(j) The TO KO reserves the right to withdraw and cancel a task if issues pertaining to the proposed task arise that cannot be satisfactorily resolved. In accordance with 10 U.S. Code 2304c(e) and FAR 16.505(b)(5), ITES-2S contractors that are not selected for award under a task order competition may seek independent review by the designated Ombudsman for the ITES-2S contracts. The Army Contracting Agency, ITEC4 Ombudsman will review complaints from the contractors and ensure that all contractors are afforded a fair opportunity to be considered for each task order, consistent with the procedures in this contract. The designated Ombudsman is identified in A.2. In accordance with FY08 Authorization Act, Section 843, GAO will entertain a protest filed on or after May 27, 2008, for TO valued at more than $10M. Procedures for protest are found at 4CFR Part 21 (GAO Bid Protest Regulations).

SECTION H - SPECIAL CONTRACT REQUIREMENTS

The following have been modified:

SECTION H

H.1 Order of Precedence

In the event of an inconsistency between the terms and conditions of this contract, resultant Task Orders (TOs), and contractor TO proposals, the inconsistency shall be resolved by giving precedence in the following order:

(a) The contract;

(b) The TOs, excluding the contractor TO proposals, and;

(c) The contractor TO proposals.

H.2 Mandatory use of Contractor to Government Electronic Mail

(a) Unless exempted by the Contracting Officer (KO), communications after contract award shall be transmitted via electronic mail (e-mail). This shall include all communication between the Government and the contractor except Classified Information. Return receipt will be used if a commercial application is available.

(b) The format for all communication shall be compatible with the following:

Microsoft Word 2000 (Not to exceed 20 pages or ½ megabyte).
Microsoft Excel 2000 (Not to exceed ½ megabyte).
Microsoft PowerPoint 2000 for presentation slides .

(c) Files larger than 2 megabytes must use alternate means of transmission. (Note: This includes both the text message and the attachment). Large files can be submitted in disk format and mailed with the Contracting Officer's approval.

(d) In addition to the KO, a copy of all communications shall be provided to the Contract Specialist.

(e) The following examples include, but are not limited to, the types of communication that shall be transmitted via e-mail:

Routine Letters
Requests for Proposals under the contract
Price Issues (except contractor pricing data) Approvals/Disapproval's by the Government
Technical Evaluations of Contract Items
Clarifications
Configuration Control
Drawings (not to exceed ½ megabyte)
Revised Shipping Instructions
Change Order Directions

(f) In order to be contractually binding, all Government communications must be sent from the KO's e-mail address and contain the /s/ symbol above the KO's signature block. The contractor shall designate the personnel with signature authority who can contractually bind the contractor. All binding contractor communication shall be sent from the signature authority's e-mail address (see Section A, A.3)

(g) The Government reserves the right to upgrade to a more advanced commercial application at any time during the life of the Contract.

H.3 Mandatory Use of Government to Government Electronic Mail

(a) Unless exempted by the KO in writing, communication after contract award between Government agencies shall be transmitted via electronic mail (e-mail).

(b) The following examples include, but are not limited to, the types of communication that shall be transmitted via e-mail:

Instructions to Task Order Contracting Officer (TO KO)
Instructions to Defense Finance Administration Services
Instructions to Defense Contract Audit Agency

(c) See Mandatory Use of Contractor to Government Electronic Mail, for further guidance.

H.4 Notice of Internet Posting of Awards

It is the Government's intent to electronically post the ITES-2S contracts and modifications, TOs issued under the contracts, and all TO modifications to the ITES-2S web site. This does not include contractor proposals or any other proprietary information provided by contractors relevant to performance of this contract. Posting of the awards and modifications via the Internet is in the best interest of the Government as well as the contractors. It will allow contractors to direct future customers to the site to preview the types of jobs that have been accomplished under the ITES-2S contracts. In addition, customers will be able to view labor categories and rates as they develop their Independent Government Cost Estimates (IGCE) in preparation of proposed TOs.

H.5 Release of News Information

No new release (including photographs and films, public announcements, denial or confirmation of same) on any part of the subject matter of this contract or any phase of any program hereunder shall be made without the prior written approval of the Contracting Officer and Program Executive Officer, Enterprise Information Systems (PEO-EIS) Public Affairs Office (PAO). See also Section I, DFARS clause 252.204-7000 "Disclosure of Information".

H.6 Work on a Government Installation.

In performing work under this contract on a Government installation or in a Government building, the contractor shall:

(1) Obtain and maintain the minimum kinds and amounts of insurance specified in Section I Insurance clause and individual Task Orders (TOs).

(2) Conform to the specific safety requirements established by this contract and individual TOs.

(3) Comply with the safety rules of the Government installation that concern related activities not directly addressed in this contract.

(4) Take all reasonable steps and precautions to prevent accidents and preserve the life and health of contractor and Government personnel connected in any way with performance under this contract.

(5) Take such additional immediate precautions as the Contracting Officer may reasonably require for safety and accident prevention purposes.

H.7 Insurance

In accordance with the Section I, FAR clause 52.228.5, "Insurance - Work on a Government Installation" and this schedule, the Contractor shall acquire and maintain during the entire performance period of this contract insurance of at least the following kinds and minimum amounts set forth below:

(1) Workman's Compensation and Employer's Liability Insurance in accordance with the amounts specified by the laws of the states in which the work is to be performed under this contract. In the absence of such state laws, an amount of $100,000 shall be required and maintained.

(2) General Liability Insurance: Bodily injury liability in the minimum amount of $500,000 per occurrence.

(3) Automobile Liability Insurance in the amount of $200,000 per person and $500,000 per occurrence for bodily injury and $20,000 per occurrence for property damage.

H.8 Security Requirement

(a) The Government may require security clearances of at least Secret and up to Top Secret, Specialized Compartmentalized Information, for performance of any TO under this contract. A general, contract level DD Form 254 is provided at Section J, Attachment 5. A TO specific DD Form 254 will be incorporated for individual TOs, as required. The levels of security clearance and number of personnel required for each level is unknown.

(b) The Contractor shall provide sufficient personnel with the required security clearances to perform the work as specified in individual TOs. The personnel shall be cleared personnel in accordance with the clause in Section I, "Security Requirements". If satisfactory security arrangements cannot be made with the Contractor, the required services shall be obtained from other sources.

(c) The level of classified access required shall be indicated in the individual TO. Contractor personnel not requiring a personnel security clearance, but performing Automated Data Processing (ADP) sensitive duties, are subject to investigative and assignment requirements IAW DoD 5200.2R, DoD Personnel Security Program, and affiliated regulations.

(d) The contractor shall bear the cost of any security clearances required for performance.

H.9 Travel

(a) Contractor personnel may be required to travel to support the requirements of this contract and as stated in individual TOs. Long distance and local travel will be required both in the Continental United States (CONUS) and Outside the Continental United States (OCONUS). For those TOs requiring travel, the contractor shall include estimated travel requirements in the proposal. The contractor shall then coordinate specific travel arrangements with the individual TO Contract Officer Representative to obtain advance, written approval for the travel about to be conducted. The contractor's request for travel shall be in writing and contain the dates, locations and estimated costs of the travel.

(b) If any travel arrangements cause additional costs to the TO that exceed those previously negotiated, written approval by TO modification issued by the Contracting Officer is required, prior to undertaking such travel. Costs associated with contractor travel shall be in accordance with FAR Part 31.205-46, Travel Costs.

H.10 Organization Conflict of Interest

(a) The provisions of FAR Subpart 9.5, Organization and Consultant Conflicts of Interest, concerning organizational conflicts of interest govern TOs issued under this contract.

(b) Potential conflicts may exist in accordance with FAR 9.505-1, Providing Systems Engineering and Technical Direction, through 9.505-4, Obtaining Access to Proprietary Information.

(c) The contractor is responsible for identifying any actual or potential organizational conflict of interest to the Contracting Officer that would arise as the result of the issuance of a TO under this contract.

(d) The TO KO will determine on a case-by-case, TO by TO, basis whether a conflict of interest is likely to arise.

(e) To avoid or mitigate a potential conflict, the TO KO will impose appropriate constraints, such as the following.

(1) The contractor agrees that if it provides, under a contract or TO, systems engineering and technical guidance for systems and programs, but does not have overall contractual responsibility, it will not be allowed to be awarded a contract or TO to supply the system or any of its major components or be a subcontractor or consultant to a supplier of the system or any of its major components (FAR 9.505-1).

(2) The contractor agrees that if it prepares specifications for nondevelopmental items or assists in the preparation of work statements for a system or services under a contract or TO, it will not be allowed to furnish these items, either as a prime contractor, a subcontractor or as a consultant (FAR 9.505-2).

(3) The contractor agrees that if it gains access to proprietary data of other companies, it will protect such data and it will not use such proprietary data in supplying systems or components in future competitive procurements (FAR 9.505-4). In addition, the contractor agrees to protect the proprietary data and rights of other organizations disclosed to the contractor during performance of any TO with the same caution that a reasonably prudent contractor would use to safeguard highly valuable property. The contractor also agrees that if it gains access to the proprietary information of other companies, it will enter into an agreement with the other companies to protect their information from unauthorized use or disclosure for as long as it remains proprietary and refrain from using the information for any purpose other than that for which it was furnished.

(4) The contractor agrees that it will not distribute reports, data or information of any nature arising from its performance under this contract, except as provided by the TO or as may be directed by the TO KO.

(5) The contractor agrees that it will neither evaluate nor advise the Government with regard to its own products or activities. The contractor will objectively evaluate or advise the Government concerning products or activities of any prospective competitors.

(6) The contractor agrees that it will include the above provisions, including this paragraph, in agreements with teaming partners, consultants or subcontractors at any tier which involve access to information covered above. The use of this clause in such agreements shall be read by substituting the word "consultant" or "subcontractor" for the word "contractor" whenever the latter appears.

(f) The contractor shall effectively educate its employees, through formal training, company policy, information directives and procedures, in an awareness of the legal provisions of FAR Subpart 9.5 and its underlying policy and principles so that each employee will know and understand the provisions of that Subpart and the absolute necessity of safeguarding information under a TO from anyone other than the contractor's employees who have a need to know, and the U.S. Government.

(g) The term contractor herein used means: (1) the organization (hereinafter referred to as "it" or "its") entering into this agreement with the Government; (2) all business organizations with which it may merge, join or affiliate now or in the future and in any manner whatsoever, or which hold or may obtain, by purchase or otherwise, direct or indirect control of it; (3) its parent organization if any and any of its present or future subsidiaries, associates, affiliates, or holding companies, and; (4) any organization or enterprise over which it has direct or indirect control now or in the future.

(h) In connection with a particular constraint, the contractor may submit a response to the TO KO for the purpose of indicating potential measures to avoid or mitigate a conflict. In the event the TO KO determines that a conflict exists which cannot be effectively mitigated the provision in FAR 9.5 must be followed.

H.11 Government Property

(a) Government-Furnished Equipment. Government-furnished equipment, data, or services shall be identified in individual TOs.

(b) Contractor Acquired Property. In the event the contractor is required to purchase property in the performance of this contract, compliance with the procedures of FAR Part 45, Government Property, is required.

(c) Disposition of Government Property. Thirty (30) days prior to the end of the TO period of performance, or upon termination of the TO, the contractor shall furnish to the COR a complete inventory of all Government Property in his possession under the TO that has not been tested to destruction, completely expended in performance, or incorporated and made a part of a deliverable end item. The TO COR will furnish disposition instructions on all listed property which was furnished or purchased under the TO.

(d) Risk of Loss. The contractor assumes full responsibility for and shall indemnify the Government for any and all loss or damage of whatsoever kind and nature to any and all Government property, including any equipment, supplies, accessories, or parts furnished, while in his custody and care for storage, repairs, or services to be performed under the terms of this contract, resulting in whole or in part from the negligent acts or omissions of the contractor, subcontractor, or any employee, agent, or representative of the contractor or subcontractor.

H.12 Technology Refreshment

(a) In order to maintain ITES-2S as a viable contract vehicle, current with the information technology solution services required within scope, the Government may solicit, and the Contractor is encouraged to propose independently, technology improvements to the task areas, labor categories, or other requirements of the contract. These improvements may be proposed to add labor categories, reduce or increase composite and/or fixed labor rates for labor categories in the Labor Rate Table, Section J, Attachment 1, to add task/subtask areas in Section C, Statement of Objectives, to improve overall performance, or for any other purpose which presents a technological advantage to the Government. Those proposed technology improvements that are acceptable to the Government will be processed as modifications to the contract.

(b) As a minimum, the following information shall be submitted by the Contractor with each technology improvement proposal to the Contracting Officer and Contracting Officer's Representative via email:

(1) A description of the difference between the existing contract requirement and the proposed change, and the comparative advantages and disadvantages of each;

(2) Itemized requirements of the contract that must be changed if the proposal is adopted, and the proposed revision to the contract for each such change;

(3) A price proposal including the following shall be submitted: An estimate of the changes in performance and price, if any, that will result from adoption of the proposal; and an item-by-item summary of any "street pricing" (at least three sources) of the items including a reference and hyperlink to the source of the "street price" and GSA Schedule pricing, if any (include GSA Schedule Number, with hyperlink to the schedule). Include an electronic version of the revised Labor Rate Table, Section J, Attachment 1 reflecting the change to facilitate contract modification as well as an updated Product Attribute (PA) file, Section J, Attachment 3, Exhibit 6;

(4) A statement and supporting rationale of the proposed effective date of the contract modification adopting the proposal, in order to obtain the maximum benefits of the changes during the remainder of this contract; and

(5) Identify any effect on the contract completion time or delivery schedule.

(c) The Government will not be liable for proposal preparation costs or any delay in acting upon any proposal submitted pursuant to this clause. The Contractor has a right to withdraw, in whole or in part, any proposal not accepted by the Government within the period specified in the proposal. The decision of the KO as to the acceptance of any such proposal under this contract is final and not subject to the "Disputes" clause of this contract.

(d) The KO may accept any proposal submitted pursuant to this clause by issuance of a modification to this contract. Unless and until a modification is executed to incorporate a proposal under this contract, the Contractor shall remain obligated to perform in accordance with the requirements, terms and conditions of the existing contract. Upon issuance of the modification, the approved modification and PA file will loaded to the ASCP it e-mart.

(e) If a proposal submitted pursuant to this clause is accepted and applied to this contract, the increasing or decreasing of the contract price shall be in accordance with the procedures of the "Changes" clause. The resulting contract modification will state that it is made pursuant to this clause.

H.13 Army Small Computer Program (ASCP) Source Contracts

In situations where the purchase of new commercial off the shelf (COTS) hardware and related software (not provided under a Department of Defense, Enterprise Software Initiative (DoD ESI) agreement; (See Section H.16 DoD Enterprise Software Initiative (ESI)) is needed to satisfy the requirements of a particular TO, the ASCP hardware contracts are the preferred source of supply. In the event that the hardware and related software required is not available from an ASCP contract, the contractor shall be authorized to obtain the hardware through an alternate source. A wavier is required for purchase of products from another source valued at over $25,000. The listing of COTS hardware available from ASCP sources can be viewed on the web at https://ascp.monmouth.army.mil/scp/contracts/compactview.jsp. The wavier process is located on the web at https://ascp.monmouth.army.mil/scp/waiver/wv_explanation.jsp.

H.14 Accessibility

All electronic and information technology procured under this contract must meet applicable accessibility standards at 36 CFR Part 1194, unless an exception exists, or, for commercial items, unless and to the extent that individual standards cannot be met with supplies or services available in the commercial marketplace in time to meet delivery requirements. All exception must be documented by the TO KO on a case-by-case basis.

H.15 Commercial Software Licenses

(a) Commercial software and software documentation delivered under this contract shall be subject to the terms of this clause and the governing commercial product license, to the extent the latter is consistent with Federal law and FAR 12.212, Computer Software. Notwithstanding the foregoing, the commercial product license shall apply only if a copy of the license is provided with the delivered product. In the event of conflict between this clause and the commercial software product license, this clause shall govern.

(b) All software shall, as a minimum, be licensed and priced for use on a single computer or for use on any computer at a particular site.

(c) The license shall be in the name of the U. S. Government.

(d) The license shall be perpetual (also referred to as a nonexclusive, paid-up, world-wide license).

(e) Software and software documentation shall be provided with license rights no less than rights provided with the software and the software documentation when sold to the public.

(f) The license shall apply to any software changes or new releases.

H.16 DoD Enterprise Software Initiative (ESI)

In situations where the purchase of new commercial software, including preloaded software, is needed to satisfy the requirements of a particular TO, the contractor will first be required to review and utilize available Department of Defense Enterprise Software Initiative (DoD ESI). In the event that the software required to satisfy a particular TO is not available to the contractor through a DoD ESI source, the contractor shall be authorized to obtain the software through an alternate source. The listing of COTS software available from DoD ESI sources can be viewed on the web at https://ascp.monmouth.army.mil/scp/esi/esioverview.jsp.

H.17 Application of Davis-Bacon Act Provisions

(a) Pursuant to FAR 22.402(b)(1), Applicability, the Davis-Bacon Act will apply to individual TOs under this contract for which there are specific requirements for significant amounts of construction work.

(b) For the purpose of determining applicability of the Act to a given TO, "significant" is defined as 32 or more hours of construction work on a single TO.

H.18 Small Business Subcontracting Goals

(a) In accordance with the Small Business Subcontracting Participation Plan, contractors shall comply with meeting the mandatory small business subcontracting goal of 25% of the total contract value with additional specific goals for the following categories: Small Disadvantaged Business - 5%, Hub-Zone - 3%, Women Owned Small Business - 5%, Service-Disabled Veteran - 3%, and a positive goal for Veteran-Owned Small Business, and Historically Black Colleges and Universities/Minority Institutions.

(b) The Small Business Subcontracting Participation Plan reporting will be as required in Section G, Contract Management. This reporting is separate from the Small Business Subcontracting Plan requirement as required for Contractors with a business size designation of "large" in accordance with Section I, FAR clause 52.219-9, Small Business Subcontracting Plan, Alt II and DFARS clause 252.219-7003, Small, Small Disadvantaged, and Women-Owned Small Business Subcontracting Plan (DOD Contracts).

H.19 Continued Performance during Support of Crisis Situations, Contingency or Exercise

(a) Overview.

(1) The requirements of this Contract have been identified by the U.S. Government as being essential to the mission and operational readiness of the U.S. Armed Services operating worldwide; therefore, the Contractor may be required to perform this Contract during crisis situations (including war or a state of emergency), contingencies or exercises in the identified area of operations, also known as theatre of operations, subject to the requirements and provisions listed below.

(2) The Contractor shall be responsible for performing all requirements of this Contract notwithstanding crisis situations, contingencies or exercises, including but not limited to the existence of any state of war, whether declared or undeclared, or state of emergency, by the United States or the host nation, commencement of hostilities, internal strife, rioting, civil disturbances, or activities of any type which would endanger the welfare and security of U.S. Forces in the host nation. Failure by the Contractor to perform may subject the Contractor to a termination of this Contract for cause. If a crisis situation, contingency, or exercise is determined, an equitable adjustment may be negotiated.

(3) Crisis situations and contingency operations shall be determined by the overseas theater Commander-in-Chief, or when Defense Readiness Condition (DEFCON) Three (3) is declared for that area.

(4) Contractor personnel and dependents may be integrated into Government contingency plans, and afforded the same rights, privileges, protection, and priority as U.S. Government personnel. The Government may provide security, housing, and messing facilities for Contractor personnel and dependents should conditions warrant.

(5) In the event Contractor employees are deployed or hired into the area of operations in support of a crisis situation, contingency or exercise, the following items and conditions will apply:

(b) Management.

(1) The Contractor shall ensure that all Contractor employees, including sub-Contractors, will comply with all guidance, instructions, and general orders applicable to U.S. Armed Forces and DOD civilians and issued by the Theater Commander or his/her representative. This will include any and all guidance and instructions issued based upon the need to ensure mission accomplishment, force protection and safety.

(2) The Contractor shall comply, and shall ensure that all deployed employees and agents comply, with pertinent Service and Department of Defense directives, policies, and procedures. The Contractor shall ensure compliance with all Federal statutes, judicial interpretations and international agreements (e.g., Status of Forces Agreements, Host Nation Support Agreements, etc.) applicable to U.S. Armed Forces or U.S. citizens in the area of operations. The Contracting Officer will resolve disputes. Host Nation laws and existing Status of Forces Agreements may take precedence over contract requirements.

(3) The Contractor shall take reasonable steps to ensure the professional conduct of its employees and sub-Contractors.

(4) The Contractor shall promptly resolve, to the satisfaction of the Contracting Officer, all Contractor employee performance and conduct problems identified by the cognizant KO or COR.

(5) The KO may direct the Contractor, at the Contractor's expense, to remove or replace any Contractor employee failing to adhere to instructions and general orders issued by the Theater Commander or his/her designated representative.

(c) Accounting for Personnel. As directed by the KO or COR and based on instructions of the Theater Commander, the Contractor shall report its employees, including third country nationals, entering and/or leaving the area of operations by name, citizenship, location, Social Security number (SSN) or other official identity document number.

(d) Risk Assessment and Mitigation.

(1) The Contractor shall ensure physical and medical evaluations are conducted on all its deployable and/or mission essential employees to ensure they are medically fit and capable of enduring the rigors of deployment in support of a military operation.

(2) If a Contractor employee departs an area of operations without Contractor permission, the Contractor shall ensure continued performance in accordance with the terms and conditions of the contract. If the Contractor replaces an employee who departs without permission, the replacement is at Contractor expense and must be in place within five days or as directed by the KO.

(3) The Contractor shall prepare plans for support of military operations as required by contract or as directed by the KO.

(4) For badging and access purposes, the Contractor shall provide the KO or COR a list of all employees (including qualified subcontractors and/or local vendors being used in the area of operations) with all required identification and documentation information.

(5) As required by the operational situation, the Government will relocate Contractor personnel (who are citizens of the United States, aliens resident in the United States or third country nationals, not resident in the host nation) to a safe area or evacuate them from the area of operations. The U.S. State Department has responsibility for evacuation of non-essential personnel.

(6) The Contractor shall brief its employees regarding the potential danger, stress, physical hardships and field living conditions.

(7) The Contractor shall require all its employees to acknowledge in writing that they understand the danger, stress, physical hardships and field living conditions that are possible if the employee deploys in support of military operations.

(8) The Contractor shall designate a point of contact for all of its plans and operations and establish an operations center to plan and control the Contractor deployment process and resolve operational issues with the deployed force.

(e) Force Protection. While performing duties in accordance with the terms and conditions of the contract, the Service will provide force protection to Contractor employees commensurate with that given to Service/Agency (e.g. Army, Navy, Air Force, Marine, Defense Logistics Agency (DLA)) civilians in the operations area.

(f) Vehicle and Equipment Operation.

(1) The Contractor shall ensure employees possess the required civilian licenses to operate the equipment necessary to perform contract requirements in the theater of operations in accordance with the statement of work.

(2) Before operating any military owned or leased equipment, the Contractor employee shall provide proof of license (issued by an appropriate Governmental authority) to the KO or COR.

(3) The Government, at its discretion, may train and license Contractor employees to operate military owned or leased equipment.

(4) The Contractor and its employees shall be held jointly and severably liable for all damages resulting from the unsafe or negligent operation of military owned or leased equipment.

(g) On-Call Duty or Extended Hours.

(1) The Contractor shall be available to work "on-call" to perform mission essential tasks as directed by the Contracting Officer.

(2) The KO, or COR, will identify the parameters of "on-call" duty.

(3) The Contractor shall be available to work extended hours to perform mission essential tasks as directed by the KO.

(4) The KO may negotiate an equitable adjustment to the contract/TO concerning extended hours, surges, and overtime requirements.

(h) Clothing and Equipment Issue. The Contractor shall ensure that Contractor employees possess the necessary personal clothing and safety equipment to execute contract performance in the theater of operations in accordance with the statement of work. Clothing should be distinctive and unique and not imply that the Contractor is a military member, while at the same time not adversely affecting the Government's tactical position in the field.

(i) Legal Assistance. The Contractor shall ensure its personnel deploying to or in a theater of

operations are furnished the opportunity and assisted with making wills as well as with any necessary powers of attorney prior to deployment processing and/or deployment.

(j) Medical

(1) The Contractor shall be responsible for providing employees who meet the physical standards and medical requirements for job performance in the designated theater of operations.

(2) When applicable, the Government may provide to Contractor employees deployed in a theater of operations emergency medical and dental care commensurate with the care provided to Department of Defense civilian deployed in the theater of operations.

(3) Deploying civilian Contractor personnel shall carry with them a minimum of a 90-day supply of any medication they require.

(k) Passports, Visas and Customs.

(1) The Contractor is responsible for obtaining all passports, visas, or other documents necessary to enter and/or exit any area(s) identified by the KO for Contractor employees.

(2) All Contractor employees shall be subject to the customs processing procedures, laws, agreements and duties of the country to which they are deploying and the procedures, laws, and duties of the United States upon re-entry.

(3) The KO will determine and stipulate the allowability and allocability of payment for entry/exit duties on personal items in possession of Contractor employees per U.S. Customs Service rates and restrictions.

(4) The Contractor shall register all personnel with the appropriate U.S. Embassy or Consulate.

(l) Living Under Field Conditions. If requested by the Contractor, the Government may provide to Contractor employees deployed in the theater of operations the equivalent field living conditions, subsistence, emergency medical and dental care, sanitary facilities, mail delivery, laundry service, and other available support afforded to Government employees and military personnel in the theater of operations. If the above support is negotiated in the contract, at any level, the Government will receive consideration.

(m) Morale, Welfare, and Recreation. The Government will provide to Contractor employees deployed in the theater of operations morale, welfare, and recreation services commensurate with that provided to Department of Defense civilians and military personnel deployed in the theater of operations.

(n) Status of Forces Agreement.

(1) The KO will inform the Contractor of the existence of all relevant Status of Forces Agreements (SOFA) and other similar documents, and provide copies upon request.

(2) The Contractor shall be responsible for obtaining all necessary legal advice concerning the content, meaning, application, etc., of any applicable SOFAs, and similar agreements.

(3) The Contractor shall adhere to all relevant provisions of the applicable SOFAs and other similar related agreements.

(4) The Contractor shall be responsible for providing the Government with the required documentation to acquire invited Contractor or technical expert status, if required by SOFA.

(o) Tour of Duty/Hours of Work

(1) The KO, or COR, will provide the Contractor with the anticipated duration of the deployment.

(2) The Contractor, at his/her own expense, may rotate Contractor employees into and out of the theater provided there is not degradation in mission. The Contractor shall coordinate personnel changes with the KO.

(3) The KO will provide the Contractor with the anticipated work schedule.

(4) The KO, or COR, may modify the work schedule to ensure the Government's ability to continue to execute its mission.

(p) Health and Life Insurance. The Contractor shall ensure that health and life insurance benefits provided to its deploying employees are in effect in the theater of operations and allow traveling in military vehicles. Insurance is available under the Defense Base Act administered by the Department of Labor.

(q) Next of Kin Notification. Before deployment, the Contractor shall ensure that each Contractor employee completes a DD Form 93, Record of Emergency Data Card, and returns the completed form to the designated Government official.

(r) Return Procedures.

(1) Upon notification of redeployment, the KO will authorize Contractor employee travel from the theater of operations to the designated CONUS Replacement Center (CRC) or individual deployment site.

(2) The Contractor shall ensure that all Government-issued clothing and equipment provided to the Contractor or the Contractor's employees are returned to Government control upon completion of the deployment.

(3) The Contractor shall provide the KO with documentation, annotated by the receiving Government official, of all clothing and equipment returns.

(s) Special Legal Considerations.

(1) Public Law 106-523. Military Extraterritorial Jurisdiction Act of 2000:
Amended Title 18, US Code, to establish Federal Jurisdiction over certain criminal offenses committed outside the United States by persons employed by or accompanying the Armed Forces, or by members of the Armed Forces who are released or separated from active duty prior to being identified and prosecuted for the commission of such offenses, and for other purposes.

(2) Applicability: This Act applies to anyone who engages in conduct outside the U.S. that would constitute an offence punishable by imprisonment for more than one year, the same as if the offense had been committed within the jurisdiction of the U.S. The person must be employed by or accompanying the Armed Forces outside the U.S.

H.20 Logistical Support (Overseas Locations Only)

(a) Upon the Contractor's request, the Government may provide logistical support to U.S. citizen contractor personnel and their dependents. The Government, in accordance with applicable regulations and controlling provisions of the intergovernmental agreement, and subject to the individual capability or limitation of the installation concerned and the approval of the installation commander, may make available within the overseas theater the following items of logistical support: Bachelor Officers Quarters (BOQ) on a space available basis; emergency and routine medical care; emergency dental care; transportation; banking privileges; auto licensing; Petroleum, Oil and Lubricants (POL); school facilities (Priority II - space available, tuition paying basis); PX and Commissary privileges; open mess; postal service; and APO and club privileges.

(b) It is agreed that the withdrawal of the invited Contractor or technical representation status or any of the privileges associated therewith by the U.S. Government, shall not constitute grounds for excusable delay by the contractor in the performance of the contract, nor shall it justify or excuse the contractor defaulting in the performance of this contract; and such withdrawal shall not serve as a basis for the filing of any claims against the U.S. Government. Except, if the cause of the removal of logistical support is a result of the terms and conditions of the respective TO, then the Government will be required to evaluate the situation and allow for any revisions, if feasible, to the requirements of the TO. Under no circumstances will the withdrawal of such status or privileges be considered or construed as a breach of contract by the U.S. Government. The determination to withdraw the status of privileges by the Contracting Officer or other such competent U.S. Officer, will be final and binding upon the parties unless it is patently arbitrary, capricious and lacking in good faith.

(c) Conduct of Contractor Personnel: If the KO finds it to be in the best interest of the Government, within the foreign environment in which the Contractor will be performing outside the limits of the United States and its possessions, he may at any time during the performance of this contract TO the contractor to remove any of his personnel from further performance under this contract for reasons of their moral character, unethical conduct, security reasons, and for violation of installation regulations. In the event that it becomes necessary to replace any contractor personnel for any of the above reasons, the Contractor shall bear all costs associated with such removal including the costs for the replacement of any personnel so removed. The contractor or contractor personnel shall be responsible for the return of all logistical support items (i.e., ID cards, ration cards, POV tags and registration, POV and GOV operator's licenses, etc.) prior to departure from an overseas area of operation.

H.21 Invited Contractor or Technical Representative Status Republic of Korea

Invited Contractor (IC) and Technical Representative (TR) status shall be governed by the U.S.-ROK Status of Forces Agreement (SOFA) as implemented by United States Forces Korea (USFK) Reg 700-19, which can be found under the "publications" tab on the US Forces Korea homepage http://www.usfk.mil

(a) Definitions. As used in this clause—

"U.S. – ROK Status of Forces Agreement" (SOFA) means the Mutual Defense Treaty between the Republic of Korea and the U.S. of America, Regarding Facilities and Areas and the Status of U.S. Armed Forces in the Republic of Korea, as amended

"Combatant Commander" means the commander of a unified or specified combatant command established in accordance with 10 U.S.C. 161. In Korea, the Combatant Commander is the Commander, United States Pacific Command.

"United States Forces Korea" (USFK) means the subordinate unified command through which US forces would be sent to the Combined Forces Command fighting components.

"Commander, United States Forces Korea" (COMUSK) means the commander of all U.S. forces present in Korea. In the Republic of Korea, COMUSK also serves as Commander, Combined Forces Command (CDR CFC) and Commander, United Nations Command (CDR UNC).

"USFK, Assistant Chief of Staff, Acquisition Management" (USFK/FKAQ) means the principal staff office to USFK for all acquisition matters and administrator of the U.S.-ROK SOFA as applied to US and Third Country contractors under the Invited Contractor (IC) and Technical Representative (TR) Program (USFK Reg 700-19).

"Responsible Officer (RO)" means a senior DOD employee (such as a military E5 and above or civilian GS-7 and above), appointed by the USFK Sponsoring Agency (SA), who is directly responsible for determining and administering appropriate logistics support for IC/TRs during contract performance in the ROK.

(b) IC or TR status under the SOFA is subject to the written approval of USFK, Assistant Chief of Staff, Acquisition Management (FKAQ), Unit #15237, APO AP 96205-5237.

(c) The contracting officer will coordinate with HQ USFK/FKAQ, IAW FAR 25.8, and USFK Reg 700-19. FKAQ will determine the appropriate contractor status under the SOFA and notify the contracting officer of that determination.

(d) Subject to the above determination, the contractor, including its employees and lawful dependents, may be accorded such privileges and exemptions under conditions and limitations as specified in the SOFA and USFK Reg 700-19. These privileges and exemptions may be furnished during the performance period of the contract, subject to their availability and continued SOFA status. Logistics support privileges are provided on an as-available basis to properly authorized individuals. Some logistics support may be issued as Government Furnished Property or transferred on a reimbursable basis.

(e) The contractor warrants and shall ensure that collectively, and individually, its officials and employees performing under this contract will not perform any contract, service, or other business activity in the ROK, except under U.S. Government contracts and that performance is IAW the SOFA.

(f) The contractor's direct employment of any Korean-National labor for performance of this contract shall be governed by ROK labor law and USFK regulation(s) pertaining to the direct employment and personnel administration of Korean National personnel.

(g) The authorities of the ROK have the right to exercise jurisdiction over invited contractors and technical representatives, including contractor officials, employees and their dependents, for offenses committed in the ROK and punishable by the laws of the ROK. In recognition of the role of such persons in the defense of the ROK, they will be subject to the provisions of Article XXII, SOFA, related Agreed Minutes and Understandings. In those cases in which the authorities of the ROK decide not to exercise jurisdiction, they shall notify the U.S. military authorities as soon as possible. Upon such notification, the military authorities will have the right to exercise jurisdiction as is conferred by the laws of the U.S.

(h) Invited contractors and technical representatives agree to cooperate fully with the USFK Sponsoring Agency (SA) and Responsible Officer (RO) on all matters pertaining to logistics support and theater training requirements. Contractors will provide the assigned SA prompt and accurate reports of changes in employee status as required by USFK Reg 700-19.

(i) Theater Specific Training. Training Requirements for IC/TR personnel shall be conducted in accordance with USFK Reg 350-2 Theater Specific Required Training for all Arriving Personnel and Units Assigned to, Rotating to, or in Temporary Duty Status to USFK. IC/TR personnel shall comply with requirements of USFK Reg 350-2.

(j) Except for contractor air crews flying Air Mobility Command missions, all U.S. contractors performing work on USAF classified contracts will report to the nearest Security Forces Information Security Section for the geographical area where the contract is to be performed to receive information concerning local security requirements.

(k) Invited Contractor and Technical Representative status may be withdrawn by USFK/FKAQ upon:

(1) Completion or termination of the contract.

(2) Determination that the contractor or its employees are engaged in business activities in the ROK other than those pertaining to U.S. armed forces.

(3) Determination that the contractor or its employees are engaged in practices in contravention to Korean law or USFK regulations.

(l) It is agreed that the withdrawal of invited contractor or technical representative status, or the withdrawal of, or failure to provide any of the privileges associated therewith by the U.S. and USFK, shall not constitute grounds for excusable delay by the contractor in the performance of the contract and will not justify or excuse the contractor

defaulting in the performance of this contract. Furthermore, it is agreed that withdrawal of SOFA status for reasons outlined in USFK Reg 700-19, Section II, paragraph 6 shall not serve as a basis for the contractor filing any claims against the U.S. or USFK. Under no circumstance shall the withdrawal of SOFA Status or privileges be considered or construed as a breach of contract by the U.S. Government.

(m) Support.

(1) Unless the terms and conditions of this contract place the responsibility with another party, the COMUSK will develop a security plan to provide protection, through military means, of Contractor personnel engaged in the theater of operations when sufficient or legitimate civilian authority does not exist.

(2)(i) All Contractor personnel engaged in the theater of operations are authorized resuscitative care, stabilization, hospitalization at level III military treatment facilities, and assistance with patient movement in emergencies where loss of life, limb, or eyesight could occur. Hospitalization will be limited to stabilization and short-term medical treatment with an emphasis on return to duty or placement in the patient movement system.

(ii) When the Government provides medical or emergency dental treatment or transportation of Contractor personnel to a selected civilian facility, the Contractor shall ensure that the Government is reimbursed for any costs associated with such treatment or transportation.

(iii) Medical or dental care beyond this standard is not authorized unless specified elsewhere in this contract.

(3) Unless specified elsewhere in this contract, the Contractor is responsible for all other support required for its personnel engaged in the theater of operations under this contract.

(n) Compliance with laws and regulations. The Contractor shall comply with, and shall ensure that its personnel supporting U.S Armed Forces in the Republic of Korea as specified in paragraph (b)(1) of this clause are familiar with and comply with, all applicable—

(1) United States, host country, and third country national laws;

(2) Treaties and international agreements;

(3) United States regulations, directives, instructions, policies, and procedures; and

(4) Orders, directives, and instructions issued by the COMUSK relating to force protection, security, health, safety, or relations and interaction with local nationals. Included in this list are force protection advisories, health advisories, area (i.e. "off-limits"), prostitution and human trafficking and curfew restrictions.

(o) Vehicle or equipment licenses. IAW USFK Regulation 190-1, Contractor personnel shall possess the required licenses to operate all vehicles or equipment necessary to perform the contract in the theater of operations. All contractor employees/dependents must have either a Korean driver's license or a valid international driver's license to legally drive on Korean roads, and must have a USFK driver's license to legally drive on USFK installations. Contractor employees/dependents will first obtain a Korean driver's license or a valid international driver's license then obtain a USFK driver's license.

(p) Evacuation.

(1) If the COMUSK orders a non-mandatory or mandatory evacuation of some or all personnel, the Government will provide assistance, to the extent available, to United States and third country national contractor personnel.

(2) Non-combatant Evacuation Operations (NEO).

(i) The contractor shall designate a representative to provide contractor personnel and dependents information to the servicing NEO warden as required by direction of the Responsible Officer.

(ii) If contract period of performance in the Republic of Korea is greater than six months, non emergency essential contractor personnel and all IC/TR dependents shall participate in at least one USFK sponsored NEO exercise per year.

(q) Next of kin notification and personnel recovery.

(1) The Contractor shall be responsible for notification of the employee-designated next of kin in the event an employee dies, requires evacuation due to an injury, or is missing, captured, or abducted.

(2) In the case of missing, captured, or abducted contractor personnel, the Government will assist in personnel recovery actions in accordance with DOD Directive 2310.2, Personnel Recovery.

(3) IC/TR personnel shall accomplish Personnel Recovery/Survival, Evasion, Resistance and Escape (PR/SERE) training in accordance with USFK Reg 525-40, Personnel Recovery

Procedures and USFK Reg 350-2 Theater Specific Required Training for all Arriving Personnel and Units Assigned to, Rotating to, or in Temporary Duty Status to USFK.

(r) Mortuary affairs. Mortuary affairs for contractor personnel who die while providing support in the theater of operations to U.S. Armed Forces will be handled in accordance with DOD Directive 1300.22, Mortuary Affairs Policy and Army Regulation 638-2, Care and Disposition of Remains and Disposition of Personal Effects.

(s) USFK Responsible Officer (RO). The USFK appointed RO will ensure all IC/TR personnel complete all applicable training as outlined in this clause.

(End of Clause)

H.22 Technical Representative SOFA benefits (ROK ONLY)

Article I of the SOFA 14th Joint Committee Meeting allows USFK to provide benefits to technical representatives. The following benefits are conferred under this contract to those designated as technical representatives:

(1) Access to and movement between U.S. armed forces facilities and areas as provided for in Article X, Access of Vessels and Aircraft.

(2) Entry into the ROK as provided for in Article VIII, Entry and Exit.

(3) Exemption from customs duties and other such charges as provided for in Article IX, Customs and Duties.

(4) Use of nonappropriated fund organizations as provided for in Article XIII, Nonappropriated Fund Organizations.

(5) Exemption from foreign exchange controls as provided for in Article XVIII, Foreign Exchange Controls.

(6) Use of military banking facilities as provided for in Article XIX, Military Payment Certificates.

(7) Use of military post offices as provided for in Article XX, Military Post Offices.

(8) Use of utilities and services as provided for in Article VI, Utilities and Services.

(9) Exemption from the laws and regulations of the ROK with respect to terms and conditions of employment as provided for in Article XVII, Labor. (However, contractors that directly hire Korean Nationals must

comply with USFK Reg 690-1, and other applicable USFK regulations concerning the employment of Korean Nationals.)

(10) Exemption from ROK taxes as provided for in Article XIV, Taxation.

(11) Although subject to ROK criminal jurisdiction, contractor personnel shall be granted the protections as provided for in Article XXII, Criminal Jurisdiction.

(12) Licensing and registration of privately owned vehicles as provided for in Article XXIV, Vehicle and Driver's Licenses.

H.23 Logistic Support (ROK ONLY)

(a) Logistic support, corporate and individual, may be provided to USFK invited contractors and technical representatives only in accordance with the U.S. ROK SOFA, USFK regulations, subject to availability, and on a reimbursable basis. Based upon eligibility, individuals may be provided the below listed logistic support based on Individually Sponsored Status (unless specifically excluded by the terms of the contract).

(1) SOFA status for contractor employee (excludes employee's dependents).

(2) Duty-free importation privileges in accordance with SOFA and USFK regulations.
(3) DD Form 1173 (Uniformed Services Identification and Privilege Card).

(4) USFK Form 73 (USFK Ration Control Plate) family size – one (for employee only).

(5) PX or BX privileges family size—one.

(6) Commissary privileges (only authorized if contractor employee is going to be in the ROK for more than 60 days; family size—one).

(7) Class VI store privileges (family size—one).

(8) Purchase of gasoline and Petroleum, Oil, and Lubricants (POL) products at PX or BX facilities.

(9) Military postal service privileges for personal mail only (Army post office and fleet post office).

(10) Military banking and credit union privileges.

(11) Motor vehicle operator's permit.

(12) Registration of one privately owned vehicle per family.

(13) Registration of pets and firearms.

(14) Medical services on a reimbursable basis.

(15) Dental services for emergency care only on a reimbursable basis.

(16) Mortuary services on a reimbursable basis.

(b) To be individually sponsored for ration control purposes, the contractor employee must be in a paid status of 30 hours or more per week on this contract, and be other than local hire AND perform in ROK less than 1 year. If paid status is 29 or less hours per week on this contract, no support will be authorized.

(1) No support for dependents is authorized.

(2) Local hire is defined as a U.S. or third-country national employee who is ordinarily resident in the U.S. but was hired in the ROK and has no transportation agreement with the employer.

(c) Corporation Logistic Support. USFK may provide logistic support to corporations that have been designated as invited contractors or technical representatives by HQ USFK, ACofS, Acquisition as follows:

(1) SOFA status exemptions. (See paragraph entitled "Technical Representative SOFA benefits (ROK ONLY), above).

(2) Use of postal facilities for corporate mail is not authorized.

(3) All other corporate logistic support (fuel purchases and registration of company-owned vehicles authorized) must be coordinated between the contracting office and the USFK sponsoring agency and approved by the USFK sponsoring agency before contract performance in ROK.

H.24 Contractor Manpower Reporting (CMR)

The Office of the Assistant Secretary of the Army (Manpower & Reserve Affairs) operates and maintains a secure Army data collection site where the contractor will report ALL contractor manpower (including subcontractor manpower) required for performance of this contract. The contractor is required to completely fill in all the information in the format using the following web address: https://contractormanpower.army.pentagon.mil. The required information includes: (1) Contracting Office, Contracting Officer, Contracting Officer's Technical Representative; (2) Contract number, including task and delivery order number; (3) Beginning and ending dates covered by reporting period; (4) Contractor name, address, phone number, email address, identity of contractor employee entering data; (5) Estimated direct labor hours (including sub-contractors); (6) Estimated direct labor dollars paid this reporting period (including sub-contractors); (7) Total payments (including sub-contractors); (8) Predominant Federal Service Code (FSC) reflecting services provided by contractor (and separate predominant FSC for each sub-contractor if different); (9) Estimated data collection cost; (10) Organizational title associated with the Unit Identification Code (UIC) for the Army Requiring Activity (the Army Requiring Activity is responsible for providing the contractor with its UIC for the purposes of reporting this information); (11) Locations where contractor and sub-contractors perform the work (specified by zip code in the United States and nearest city, country, when in an overseas location, using standardized nomenclature provided on website); (12) presence of deployment or contingency contract language; and (13) Number of contractor and sub-contractor employees deployed in theater this reporting period (by country). As part of its submission, the contractor will also provide the estimated total cost (if any) incurred to comply with this reporting requirement. Reporting period will be the period of performance not to exceed 12 months ending September 30 of each government fiscal year and must be reported by 31 October of each calendar year. Contractors may use a direct XML data transfer to the database server or fill in the fields on the website. The XML direct transfer is a format for transferring files from a contractor's systems to the secure web site without the need for separate data entries for each required data element at the web site. The specific formats for the XML direct transfer may be downloaded from the web site.

SECTION J - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

The following have been modified:
ATTACH 2 LABOR DESCRIPTIONS
Attachment 2

LABOR CATEGORY DESCRIPTIONS

Labor Category Descriptions. The government's minimum requirements for each labor category are identified in the paragraphs below. The Contractor may augment their labor categories and job descriptions on a task order basis. The Contractor may propose to the Government, at their discretion, additional labor categories and job descriptions within the scope of ITES-2S.

Program Management

Program Manager – Senior
Description: Under indirect supervision, oversees the operational planning, establishment, execution, and evaluation of a multifaceted program/project typically consisting of a set of closely related subprograms or associated activities. Oversees fiscal, operational, administrative, and human resources management of the program; seeks and develops outside funding sources, serves as principal point of representation and liaison with external constituencies on operational matters, and provides day-to-day technical/professional guidance and leadership as appropriate to the area of expertise.

Program Manager – Intermediate
Description: Under general direction, oversees the operational planning, establishment, execution, and evaluation of a multifaceted program/project typically consisting of a set of closely related subprograms or associated activities. Oversees fiscal, operational, administrative, and human resources management of the program; seeks and develops outside funding sources, serves as principal point of representation and liaison with external constituencies on operational matters, and provides day-to-day technical/professional guidance and leadership as appropriate to the area of expertise.

Program Manager – Associate
Description: Under immediate supervision, oversees the operational planning, establishment, execution, and evaluation of a multifaceted program/project typically consisting of a set of closely related subprograms or associated activities. Oversees fiscal, operational, administrative, and human resources management of the program; seeks and develops outside funding sources, serves as principal point of representation and liaison with external constituencies on operational matters, and provides day-to-day technical/professional guidance and leadership as appropriate to the area of expertise.

Administrator - Senior
Description: Under indirect supervision, interpret and compose complex correspondences and presentations to include charts and diagrams directly supporting the DoD Enterprise infrastructure and infostructure IT goals and projects. Apply effective networking skills to carry out job responsibilities. Gather pertinent information from a variety of sources to perform duties. Resolve administrative issues/problems that arise and recommend process improvements. Ensure timely completion of multiple, simultaneous, independent events and projects of moderate complexity. Coordinate multiple work projects and other responsibilities (i.e. Training/ status reporting, etc.). Some duties may be considered special assignments particular to either the department or manager. Prepare reports and correspondence from information gathered to support the entire effort. Interprets and applies standard policies and procedures to respond to complex inquiries, to resolve issues.

Administrator - Intermediate
Description: Under general direction, interpret and compose complex correspondences and presentations to include charts and diagrams directly supporting the DoD Enterprise infrastructure and infostructure IT goals and projects. Apply effective networking skills to carry out job responsibilities. Gather pertinent information from a variety of sources to perform duties. Resolve administrative issues/problems that arise and recommend process improvements.

Ensure timely completion of multiple, simultaneous, independent events and projects of moderate complexity. Coordinate multiple work projects and other responsibilities (i.e. Training/ status reporting, etc.). Some duties may be considered special assignments particular to either the department or manager. Prepare reports and correspondence from information gathered to support the entire effort. Interprets and applies standard policies and procedures to respond to complex inquiries, to resolve issues.

Administrator - Associate
Description: Under immediate supervision, interpret and compose complex correspondences and presentations to include charts and diagrams directly supporting the DoD Enterprise infrastructure and infostructure IT goals and projects. Apply effective networking skills to carry out job responsibilities. Gather pertinent information from a variety of sources to perform duties. Resolve administrative issues/problems that arise and recommend process improvements. Ensure timely completion of multiple, simultaneous, independent events and projects of moderate complexity. Coordinate multiple work projects and other responsibilities (i.e. Training/ status reporting, etc.). Some duties may be considered special assignments particular to either the department or manager. Prepare reports and correspondence from information gathered to support the entire effort. Interprets and applies standard policies and procedures to respond to complex inquiries, to resolve issues.

Project Management

Project Manager - Senior
Description: Responsible for all aspects of the development and implementation of assigned projects and provides a single point of contact for those projects. Takes projects from original concept through final implementation. Interfaces with all areas affected by the project including end users, computer services, and client services. Defines project scope and objectives. Develops detailed work plans, schedules, project estimates, resource plans, and status reports. Conducts project meetings and is responsible for project tracking and analysis. Ensures adherence to quality standards and reviews project deliverables. Manages the integration of vendor tasks and tracks and reviews vendor deliverables. Provides technical and analytical guidance to project team. Recommends and takes action to direct the analysis and solutions of problems.

Project Manager - Intermediate
Description: Under general direction, responsible for all aspects of the development and implementation of assigned projects and provides a single point of contact for those projects. Takes projects from original concept through final implementation. Interfaces with all areas affected by the project including end users, computer services, and client services. Defines project scope and objectives. Develops detailed work plans, schedules, project estimates, resource plans, and status reports. Conducts project meetings and is responsible for project tracking and analysis. Ensures adherence to quality standards and reviews project deliverables. Manages the integration of vendor tasks and tracks and reviews vendor deliverables. Provides technical and analytical guidance to project team. Recommends and takes action to direct the analysis and solutions of problems.

Project Manager - Associate
Description: Under direct supervision, responsible for assigned aspects of the development and implementation of assigned projects and provides a single point of contact for those aspects. Interfaces with all areas affected by the project including end users, computer services, and client services. Ensures adherence to quality standards and reviews project deliverables. Manages the integration of vendor tasks and tracks and reviews vendor deliverables. Recommends action to direct the analysis and solutions of problems.

Project Planning Manager
Description: Manages technical projects of a medium to high priority. Responsible for meeting budget and time goals. Supervises activities of medium sized (15-25) multi-disciplinary team. Typically has 8-10 years of progressive business experience including management of projects. Reports to the Project Director or to the Corporate IT Planning Director.

Project Administrator

Description: Responsible for managing technical projects with strategic impact across the organization. Negotiates support from management, securing both financial and technical resources. Manages a multi-disciplinary team of 25 or more. Assesses opportunities, impacts and risks, develops and implements complex/new solutions.

Project Engineer - Senior
Description: Under general direction, has duties of instructing, directing, and checking the work of other project engineers. Responsible for the completion of assigned engineering projects within budgetary and scheduling guidelines. Leads a group of engineers, analysts, and/or technicians assigned for the duration of a project or may function as ongoing lead within a group of engineers associated with one or more technical areas within the telecom function (such as, but not limited to, network design, engineering, implementation, or operations/user support). Does not have formal supervisory responsibilities, although may provide input for (project) team member performance appraisals.

Project Engineer - Intermediate
Description: Under general supervision, has duties of instructing, directing, and checking the work of other project engineers. Responsible for the completion of assigned engineering projects within budgetary and scheduling guidelines. Leads a group of engineers, analysts, and/or technicians assigned for the duration of a project or may function as ongoing lead within a group of engineers associated with one or more technical areas within the telecom function (such as, but not limited to, network design, engineering, implementation, or operations/user support). Does not have formal supervisory responsibilities, although may provide input for (project) team member performance appraisals.

Project Engineer - Associate
Description: Under direct supervision, has duties of instructing, directing, and checking the work of other project engineers. Responsible for the completion of assigned engineering projects within budgetary and scheduling guidelines. Leads a group of engineers, analysts, and/or technicians assigned for the duration of a project or may function as ongoing lead within a group of engineers associated with one or more technical areas within the telecom function (such as, but not limited to, network design, engineering, implementation, or operations/user support). Does not have formal supervisory responsibilities, although may provide input for (project) team member performance appraisals.

Facility Staff Support – Senior
Description: Under indirect supervision, assists in developing & monitoring assigned department budget and risk management efforts directly supporting DoD Enterprise infrastructure and infostructure IT goals and projects. Can include tasks associated with receiving, distributing, or shipping of materials. Coordinate on-site emergencies. Must possess strategic planning skills and have a thorough understanding of internal & external compliance policies. Accurately completes paperwork or system transactions applicable to function, such as documentation of material movement (i.e., Receipt, Shop Order, and Packing Lists). Ability to organize, plan & schedule work with minimal supervision.

Facility Staff Support – Intermediate
Description: Under general direction, assists in developing & monitoring assigned department budget and risk management efforts directly supporting DoD Enterprise infrastructure and infostructure IT goals and projects. Can include tasks associated with receiving, distributing, or shipping of materials. Coordinate on-site emergencies. Must possess strategic planning skills and have a thorough understanding of internal & external compliance policies. Accurately completes paperwork or system transactions applicable to function, such as documentation of material movement (i.e., Receipt, Shop Order, and Packing Lists). Ability to organize, plan & schedule work with minimal supervision.

Facility Staff Support – Associate
Description: Under immediate supervision, assists in developing & monitoring assigned department budget and risk management efforts directly supporting DoD Enterprise infrastructure and infostructure IT goals and projects. Can include tasks associated with receiving, distributing, or shipping of materials. Coordinate on-site emergencies. Must possess strategic planning skills and have a thorough understanding of internal & external compliance policies. Accurately completes paperwork or system transactions applicable to function, such as documentation of material

movement (i.e., Receipt, Shop Order, and Packing Lists). Ability to organize, plan & schedule work with minimal supervision.

Quality Assurance

Quality Assurance Analyst – Senior
Description: Under general direction, carries out procedures to ensure that all information systems products and services meet organization standards and end-user requirements. Performs and leads tests of software to ensure proper operation and freedom from defects. May create test data for applications. Documents and works to resolve all complex problems. Reports progress on problem resolution to management. Devises improvements to current procedures and develops models of possible future configurations. Acts as information resource about assigned areas to technical writers and other Quality Assurance Analysts. Performs complex workflow analysis and recommends quality improvements.

Quality Assurance Analyst – Intermediate
Description: Under general supervision, carries out procedures to ensure that all information systems products and services meet minimum organization standards and end-user requirements. Thoroughly tests software to ensure proper operation and freedom from defects. Documents and works to resolve all problems. Reports progress on problem resolution to management. Devises improvements to current procedures and develops models of possible future configurations. Performs workflow analysis and recommends quality improvements.

Quality Assurance Analyst – Associate
Description: Under direct supervision, carries out procedures to ensure that all information systems products and services meet organization standards and end-user requirements. Assists in the testing of software to ensure proper operation and freedom from defects. Documents and works to resolve basic problems. Reports progress on problem resolution to management. This position is staffed by beginners who have had sufficient educational background and/or experience to qualify them to start in quality assurance analysis.

Quality Professional Staff - Senior
Description: Under indirect supervision, responsible for managing comprehensive quality management program to satisfy the quality-related expectations of the customer. Ensures compliance with various international and national standardization organizations such as ISO 9001:2000, CMMI, etc. Collects, organizes and analyzes organizational project data to assess how satisfied customers are. Authors program related documentation as appropriate. Determines/evaluates Root Cause and Corrective/Preventive Action. Develops and initiates Corrective Action Plans. Verifies corrective action and implementation. Performs product quality control, peer reviews and/or audits to assess compliance with stated requirements. Ensures focus on organizational continuous improvement plans and programs. Authors QA products. Provides mentoring and training to program employees where appropriate.

Quality Professional Staff - Intermediate
Description: Under general direction, responsible for managing comprehensive quality management program to satisfy the quality-related expectations of the customer. Ensures compliance with various international and national standardization organizations such as ISO 9001:2000, CMMI, etc. Collects, organizes and analyzes organizational project data to assess how satisfied customers are. Authors program related documentation as appropriate. Determines/evaluates Root Cause and Corrective/Preventive Action. Develops and initiates Corrective Action Plans. Verifies corrective action and implementation. Performs product quality control, peer reviews and/or audits to assess compliance with stated requirements. Ensures focus on organizational continuous improvement plans and programs. Authors QA products. Provides mentoring and training to program employees where appropriate.

Quality Professional Staff - Associate
Description: Under immediate supervision, responsible for managing comprehensive quality management program to satisfy the quality-related expectations of the customer. Ensures compliance with various international and national standardization organizations such as ISO 9001:2000, CMMI, etc. Collects, organizes and analyzes organizational project data to assess how satisfied customers are. Authors program related documentation as appropriate. Determines/evaluates Root Cause and Corrective/Preventive Action. Develops and initiates Corrective

Action Plans. Verifies corrective action and implementation. Performs product quality control, peer reviews and/or audits to assess compliance with stated requirements. Ensures focus on organizational continuous improvement plans and programs. Authors QA products. Provides mentoring and training to program employees where appropriate.

IT Systems Architecture

Client/Server Network Architect
Description: Top-level technical expert responsible for design and development of a client/server environment. Develops strategy of client/server system and the design infrastructure necessary to support that strategy. Advises on selection of technological purchases with regards to processing, data storage, data access, and applications development. Sets standards for the client/server relational database structure for the organization (SQL, ORACLE, SYBASE, etc.). Advises of feasibility of potential future projects to management.

Software Architect
Description: Works independently designing and developing new software products or major enhancements to existing software. May lead a large development team in design of highly complex software systems. Acts as highest-level technical expert, addressing problems of systems integration, compatibility, and multiple platforms. Responsible for project completion. Performs feasibility analysis on potential future projects to management.

Systems Engineer - Senior
Description: Under general direction, performs high-level systems analysis, evaluation, design, integration, documentation, and implementation of very complex application that require a thorough knowledge of administrative, and technical skills. Directs and participates in all phases of system development with emphasis on planning, analysis, evaluation, integration, testing and acceptance phases (IV&V and DT&E). Applies higher-level business or technical principles and methods to very difficult technical problems to arrive at automated engineering solution. Designs and prepares technical reports and related documentation, and makes charts and graphs to record results. Prepare and deliver presentations and briefings as required by the Task Order. May be required to serve as Task Leader. Responsible for ensuring the quality and services delivered for particular task(s) for which this skill is performing the Task Leader position.

Systems Engineer - Intermediate
Description: Under general supervision, performs high-level systems analysis, evaluation, design, integration, documentation, and implementation of very complex application that require a thorough knowledge of administrative and technical skills. Directs and participates in all phases of system development with emphasis on planning, analysis, evaluation, integration, testing and acceptance phases (IV&V and DT&E). Applies higher-level business or technical principles and methods to very difficult technical problems to arrive at automated engineering solution.

Systems Engineer - Associate
Description: Under direct supervision assists in performing systems analysis, evaluation, design, integration, documentation, and implementation of applications that require comprehensive knowledge and technical skills.

Managed System Engineer - Senior
Description: Under general direction, performs duties such as site surveys, architecture design, system evaluation, system analysis, and infrastructure assessment. The managed system engineer shall perform duties on tasks that require expertise in system/processor architecture, wired for management baseline, desktop management interface, SNMP, client/server architecture, operating systems, software applications, network protocols, routers, switches, remote access servers, and firewalls.

Managed Systems Engineer - Intermediate
Description: Under general supervision, performs duties such as site surveys, architecture design, system evaluation, system analysis, and infrastructure assessment. Performs duties on tasks that require expertise in system/processor architecture, wired for management baseline, desktop management interface, SNMP, client/server

architecture, operating systems, software applications, network protocols, routers, switches, remote access servers, and firewalls.

Managed Systems Engineer - Associate
Description: Under direct supervision, assists in site surveys, architecture design, system evaluation, system analysis, and infrastructure assessment.

Principal Industry/Functional Area Expert
Description: Recognized for strong expertise in industry issues and trends. Utilizes functional area expertise gained through direct industry experience to assess the operational and functional baseline of an organization and its organizational components. Works with senior managers and executives to provide industry vision and strategic direction with regard to their enterprise. Guides the determination of information technology inadequacies and/or deficiencies that affect the functional area's ability to support/meet organizational goals. Generates functional area strategies for enhanced IT operations in a cross-functional area mode throughout the organization. Participates in account strategy sessions, strategic assessments and design reviews to validate enterprise approach and associated work products. Provides guidance and direction to other professionals, acts in a consulting and/or advisory capacity; coordinates resolution of highly complex problems and tasks, possesses ability to meet and operate under deadlines.

Application Systems

Applications Systems Analyst – Senior
Description: Under general direction, formulates/defines system scope and objectives based on user needs. Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time and form of desired results. Prepares detailed specifications from which programs will be written. Analyzes and revises existing system logic difficulties and documentation as necessary. Competent to work at the highest technical level of all phases of applications systems analysis activities. May use CASE tools.

Applications Systems Analyst – Intermediate
Description: Under general supervision, formulates and defines system scope and objectives through research and fact-finding to develop or modify moderately complex information systems. Prepares detailed specifications from which programs will be written. Analyzes and revises existing system logic difficulties and documentation as necessary. Competent to work on most phases of applications systems analysis activities, but requires instruction and guidance in other phases. May use CASE tools.

Applications Systems Analyst – Associate
Description: Under immediate supervision, assists in research and fact-finding to develop or modify information systems. Assists in preparing detailed specifications from which programs will be written. Analyzes and revises existing system logic difficulties and documentation as necessary. May use CASE tools.

Software Engineer – Senior
Description: Under general direction, conducts or participates in multidisciplinary research and collaborates with equipment designers and/or hardware engineers in the planning, design, development, and utilization of electronic data processing systems software. Determines computer user needs; advises hardware designers on machine characteristics that affect software systems such as storage capacity, processing speed, and input/output requirements; designs and develops compilers and assemblers, utility programs, and operating systems.

Software Engineer – Intermediate
Description: Under general supervision, conducts or participates in multidisciplinary research and collaborates with equipment designers and/or hardware engineers in the planning, design, development, and utilization of electronic data processing systems software. Determines computer user needs; advises hardware designers on machine characteristics that affect software systems such as storage capacity, processing speed, and input/output requirements; designs and develops compilers and assemblers, utility programs, and operating systems.

Software Engineer – Associate

Description: Under direct supervision, assists in designing and developing compilers and assemblers, utility programs, and operating systems.

Applications Programmer – Senior
Description: Under general direction, devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time and form of desired results. Designs, codes, tests, debugs and documents those programs. Competent to work at the highest technical level of all phases of applications programming activities. Note: This position does not perform systems analysis functions.

Applications Programmer – Intermediate
Description: Under general supervision, modifies moderately complex applications programs from detailed specification. Codes, tests, debug, and documents and maintains those programs. Competent to work on most phases of applications programming activities, but requires instruction and guidance in phases. Note: This position does not perform systems analysis functions.

Applications Programmer – Associate
Description: Under immediate supervision, modifies applications programs from detailed specifications. Codes, tests, debugs, documents and maintains those programs This level is staffed by beginners who have had sufficient educational background and/or experience to qualify them to start in applications programming. Note: This position does not perform systems analysis functions.

IT Certified Professional – Senior
Description: Under general direction, responsible for the most complex testing and analysis of all elements of the network facilities including: power, software, communications devices, lines, modems and terminals. Monitors and controls the performance and status of the network resources. May function in a lead capacity within the department. Provides guidance and direction for less experienced personnel.

IT Certified Professional –Intermediate
Description: Under general supervision, responsible for moderately complex tasks typically relating to network monitoring, operations, installation or maintenance. Handles routine network activities and identifies and resolves routine network problems.

IT Certified Professional – Associate
Description: Under direct supervision, assists in monitoring and responding to technical control facility hardware and software problems utilizing hardware and software testing tools and techniques. May provide LAN server support. May assist installing terminals and associated hardware. Requires knowledge of data scopes, patch panels, modems, concentrators, and associated terminal and network management software.

Operations and Logistics

Seat Management Administrator. The seat management administrator shall perform duties such as configuration management, infrastructure management, asset management, help desk, system analysis, and infrastructure assessment. The seat management administrator shall perform duties on tasks that require expertise in system/processor architecture, wired for management baseline, desktop management interface, SNMP, client/server architecture, operating systems, software applications, network protocols, routers, switches, remote access servers, and firewalls.

Configuration Management (CM) Specialist - Senior
Description: Under general direction, responsible for effectively tracking, logging, categorizing, and maintaining changes made against the accepted Army baseline(s) standards. Develops, distributes, and tracks all change packages resulting from approved Configuration Control Board action. Trains personnel by conducting workshops and seminars on the proper methodology to maintain a proactive CM program. Provides daily support and direction to staff as to change status requirements, deadlines, and problems.

Configuration Management (CM) Specialist - Intermediate

Description: Under immediate supervision, responsible for effectively tracking, logging, categorizing, and maintaining changes made against the accepted Army baseline(s) standards. Develops, distributes, and tracks all change packages resulting from approved Configuration Control Board action.

Configuration Management (CM) Specialist - Associate
Description: Under immediate supervision, distributes and tracks all change packages resulting from approved Configuration Control Board action. Provides daily support to staff as to change status requirements, deadlines, and problems.

Computer Operator – Senior
Description: Under general direction, monitors and controls one or more servers by operating the central console or on-line terminals. Studies program operating instruction sheets to determine equipment setup and run operations. Continuously observes the operation of the console panel, storage devices, printers, and the action of the console printer to monitor the system and determine the point of equipment or program failure. Manipulates controls in accordance with standard procedures to rearrange sequence of job steps to continue operations when individual units of the system malfunction. Confers with software systems engineering or applications programming personnel in the event errors require a change of instructions or sequence of operations. Maintains operating records such as machine performance and production reports. Competent to work at the highest level of all computer operations phases.

Computer Operator – Intermediate
Description: Under general supervision, monitors and controls a computer by operating the central console or on-line terminals. May operate auxiliary equipment directly associated with the computer. May maintain records regarding output units and supply inventories. May assist in manipulating controls to rearrange sequence of job steps to continue operations when individual units of the system malfunction. Competent to work on most phases of computer operations, but still may require some instruction and guidance for other phases.

Computer Operator – Associate
Description: Under immediate supervision, assists in performing routine tasks associated with operating a computer in accordance with detailed instructions.

Distribution Operations Specialist – Senior
Description: Under indirect supervision, responsible for review/develop/modify/test procedures and systems requirements to manage property book requirements directly supporting DoD Enterprise infrastructure and infostructure IT goals and projects. Train internal and external customers regarding procedures/ processes and software applications. Conduct internal audits and development/ review of corrective action plans. Negotiate supplier agreements and service contracts as required by job. Have knowledge of capital procurement processes. Perform duties and responsibilities as the lead on process improvement teams. Coordinate workflow and material movement to meet program and customer delivery requirements.

Distribution Operations Specialist – Intermediate
Description: Under general direction, responsible for review/develop/modify/test procedures and systems requirements to manage property book requirements directly supporting DoD Enterprise infrastructure and infostructure IT goals and projects. Train internal and external customers regarding procedures/ processes and software applications. Conduct internal audits and development/ review of corrective action plans. Negotiate supplier agreements and service contracts as required by job. Have knowledge of capital procurement processes. Perform duties and responsibilities as the lead on process improvement teams. Coordinate workflow and material movement to meet program and customer delivery requirements.

Distribution Operations Specialist – Associate
Description: Under immediate supervision, responsible for review/develop/modify/test procedures and systems requirements to manage property book requirements directly supporting DoD Enterprise infrastructure and infostructure IT goals and projects. Train internal and external customers regarding procedures/ processes and software applications. Conduct internal audits and development/ review of corrective action plans. Negotiate supplier agreements and service contracts as required by job. Have knowledge of capital procurement processes.

Perform duties and responsibilities as the lead on process improvement teams. Coordinate workflow and material movement to meet program and customer delivery requirements.

Information Assurance

Information Assurance Engineer - Senior
Description: Under general direction, responsible for all activities relating to information assurance procedures and systems. Develops information systems assurance programs and control guidelines. Confers with and advises subordinates on administrative policies and procedures and resolving technical problems, priorities, and methods. Consults with and advises other sections regarding internal controls and security procedures. Prepares activity and progress reports relating to the information systems audit function.

Information Assurance Engineer - Intermediate
Description: Under general supervision, develops information systems assurance programs and control guidelines, assists in resolving technical problems, priorities, and methods.

Information Assurance Engineer - Associate
Description: Under general supervision, audits new and existing information systems applications to ensure that appropriate controls exist, that processing is efficient and accurate, and that systems procedures are in compliance with corporate standards

Information Systems Auditor – Senior
Description: Under general direction, audits the most complex new and existing information systems applications to ensure that appropriate controls exist, that processing is efficient and accurate, and that information systems procedures are in compliance with corporate standards. Competent to work at the highest level of all phases of information systems auditing.

Information Systems Auditor – Intermediate
Description: Under general supervision, audits moderately complex new and existing information systems applications to ensure that appropriate controls exist, that processing is efficient and accurate, and that systems and procedures are in compliance with corporate standards. Competent to work on most phases of information systems auditing.

Information Systems Auditor – Associate
Description: Under direct supervision, carries out routine phases of the systems audit function. Assists in the auditing of new and existing information systems applications to ensure that appropriate controls exist, that processing is efficient and accurate, and that systems and procedures are in compliance with corporate standards. Staffed by skilled employees who have had sufficient educational background and/or experience in information systems auditing.

Data Security Analyst – Senior
Description: Under general direction, performs all procedures necessary to ensure the safety of information systems assets and to protect systems from intentional or inadvertent access or destruction. Interfaces with user community to understand their security needs and implements procedures to accommodate them. Ensures that user community understands and adheres to necessary procedures to maintain security. May require familiarity with domain structures, user authentication, and digital signatures. Conducts accurate evaluation of the level of security required. May require understanding of firewall theory and configuration. Must be able to weigh business needs against security concerns and articulate issues to management. Frequently reports to a Data Security Administration Manager.

Data Security Analyst – Intermediate
Description: Under general supervision, performs all procedures necessary to ensure the safety of information systems assets and to protect systems from intentional or inadvertent access or destruction. Interfaces with user community to understand their security needs and implements procedures to accommodate them. Ensures that user community understands and adheres to necessary procedures to maintain security. May require familiarity with

domain structures, user authentication, and digital signatures. Conducts accurate evaluation of the level of security required. May require understanding of firewall theory and configuration. Frequently reports to a Data Security Administration Manager.

Data Security Analyst – Associate
Under direct supervision, performs all procedures necessary to ensure the safety of information, systems assets and to protect systems from intentional or inadvertent access or destruction. Interfaces with user community to understand their security needs and implements procedures to accommodate them. Ensures that user community understands and adheres to necessary procedures to maintain security. Conducts accurate evaluation of the level of security required. Provides management with status reports. Frequently reports to a Data Security Administration Manager.

Disaster Recovery/COOP/Contingency Administrator.
Description: Responsible for preparing contingency plans for system software, hardware, and applications for the organization. Implements procedures to ensure business applications continue to function through disruptive incidents within an organization. Develops and maintains various security controls to protect technology assets from internal or inadvertent modification, disclosure or destruction. Provide reports to supervisors regarding effectiveness of data security and make recommendations for the adoption of new procedures. Oversees and facilitates the preparation of an organization-wide business resumption plan. Responsible for ensuring the business resumption plan adequately addresses the organization's requirements and established timeframes. Responsible for day-to-day security administration of the organization's data systems and data networks including systems access administration.

Information Security Specialist Senior.
Description: Under general direction, uses current information security technology disciplines and practices to ensure the confidentiality, integrity and availability of corporate information assets in accordance with established standards and procedures. Develops and maintains knowledgebase on changing regulatory, threat, and technology landscapes to continually develop or maintain security policies and standards, and ensure compliance throughout the organization.

Information Security Specialist Intermediate.
Description: Under general supervision, uses current information security technology disciplines and practices to ensure the confidentiality, integrity and availability of corporate information assets in accordance with established standards and procedures. Develops and maintains knowledgebase on changing regulatory, threat, and technology landscapes to continually develop or maintain security policies and standards, and ensure compliance throughout the organization.

Information Security Specialist Associate.
Description: Under direct supervision, assists in developing and maintaining knowledgebase on changing regulatory, threat, and technology landscapes to continually develop or maintain security policies and standards, and ensure compliance throughout the organization.

System Administration

Systems Administrator – Senior
Description: Under general direction, responsible for activities related to system administration. Assigns personnel to various projects, directs their activities, and evaluates their work. Ensures long-term requirements of systems operations and administration are included in the overall information systems planning of the organization. Responsible for the installation, maintenance, configuration, and integrity of computer software. Implements operating system enhancements that will improve the reliability and performance of the system.

Systems Administrator – Intermediate
Description: Under general supervision, responsible for installing, configuring, and maintaining operating system workstations and servers, including web servers, in support of business processing requirements. Performs software installations and upgrades to operating systems and layered software packages. Schedules installations and upgrades

and maintains them in accordance with established IT policies and procedures. Monitors and tunes the system to achieve optimum performance levels. Ensures workstation/server data integrity by evaluating, implementing, and managing appropriate software and hardware solutions. Ensures data/media recoverability by implementing a schedule of system backups and database archive operations. Supports media management through internal methods and procedures or through offsite storage and retrieval services. Develops and promotes standard operating procedures. Conducts routine hardware and software audits of workstations and servers to ensure compliance with established standards, policies, and configuration guidelines. Develops and maintains a comprehensive operating system hardware and software configuration database/library of all supporting documentation.

Systems Administrator -Associate
Description: Under direct supervision, maintains integrity of the operating system environment. Performs system software upgrades including planning and scheduling, testing, and coordination. Performs workstation and server administration setup. Coordinates disk space planning and management. Maintains growth statistics, space forecasts, tape libraries, and software and hardware inventories. Performs data backups and recoveries. Monitors and maintains continuity with system software licensing and maintenance agreements. Provides recommendations regarding hardware and system software planning and budgeting. Maintains production change control schedule and participates in change control.

Data Administration

Database Administrator
Description: Participates in the design, creation, and maintenance of computerized databases. Responsible for the quality control and auditing of databases to ensure accurate and appropriate use of data. Works with management to develop database strategies to support organization requirements. Consults with and advises users on access to various databases. Works directly with users to resolve data conflicts and inappropriate data usage. Directs the maintenance and use of the corporate data dictionary.

Database Analyst/Programmer – Senior
Description: Under general direction, designs, implements and maintains complex databases with respect to JCL, access methods, access time, device allocation, validation checks, organization, protection and security, documentation, and statistical methods. Includes maintenance of database dictionaries, overall monitoring of standards and procedures, and integration of systems through database design. Competent to work at the highest level of all phases of database management.

Database Analyst/Programmer – Intermediate
Description: Under general supervision, designs, implements, and maintains moderately complex databases. Includes maintenance of database dictionaries and integration of systems through database design. Competent to work on most phases of database administration, but may require some instruction and guidance in other phases.

Database Analyst/Programmer – Associate
Description: Under direct supervision, assists in the implementation and maintenance of databases.

Database Librarian
Description: Under general supervision, enters and maintains data dictionary information, data keyword lists, and dictionary forms. Reviews all information to be entered into the dictionary to assure adherence to standards and to ensure that all requirements are met. Maintains current library of each processing system's information recorded in the dictionary.

Data Warehousing

Data Warehousing Project Manager
Description: Works in a data warehouse environment that includes data design, database architecture, metadata and repository creation. Responsible for leading data warehouse team in development and enhancements of the data warehouse user interface. Establishes user requirements. Creates new standards and procedures related to end user and internal interface development. Works with Data Architect on technical issues and system architecture

definition. Translates high-level work plans and converts to detailed assignments for team members. Monitors status of assignments, and reviews work for completion/quality.

Data Architect
Description: Works in a data warehouse environment that includes data design, database architecture, metadata and repository creation. Translates business needs into long-term architecture solutions. Defines, designs, and builds dimensional databases. Responsible for developing data warehousing blueprints, evaluating hardware and software platforms, and integrating systems. Evaluates reusability of current data for additional analyses. Conducts data cleaning to rid the system of old, unused, or duplicate data. Reviews object and data models and the metadata repository to structure the data for better management and quicker access.

Data Warehouse Analyst
Description: Works in a data warehouse environment that includes data design, database architecture, metadata and repository creation. Reviews data loaded into the data warehouse for accuracy. Responsible for the development, maintenance and support of an enterprise data warehouse system and corresponding data marts. Troubleshoots and tunes existing data warehouse applications. Conducts research into new data warehouse applications and determines viability for adoption. Assists in establishing development standards. Evaluates existing subject areas stored in the data warehouse. Incorporated existing subject areas into an enterprise model. Creates new or enhanced components of the data warehouse.

Data Warehousing Programmer
Description: Under general supervision, responsible for product support and maintenance of the data warehouse. Performs data warehouse design and construction. Codes and documents scripts and stored procedures. Designs and implements data strategy methods. Develops appropriate programs and systems documentation. Assists with metadata repository management. Prepares and implements data verification and testing methods for the data warehouse. Creates index and view scripts.

Data Warehousing Administrator
Description: Under general supervision, coordinates the data administration technical function for both data warehouse development and maintenance. Plans and oversees the technical transitions between development, testing, and production phases of the workplace. Facilitates change control, problem management, and communication among data architects, programmers, analysts, and engineers. Establishes and enforces processes to ensure a consistent, well managed, and well-integrated data warehouse infrastructure. Expands and improves data warehouse to include data from all functions of the organization using data manipulation, transformation, and cleansing tools.

Chief Enterprise Architect
Description: Leads and directs large teams with diverse functional and technical disciplines to include enterprise architects, systems engineers, business analysts, and network engineers. Works directly with senior executives of the enterprise to consult, coach, and advise on strategy, business alignment, enterprise architecture, information technology solutions, and the associated impact on the organization and its stakeholders. Coordinates resolution of highly complex problems and tasks, selling new ideas and concepts in support of operational goals and objectives. Provides technical and analytical guidance to enterprise architecture team. Integrates and translates complex concepts into tactical action plans. Directs high-level enterprise architecture analysis, evaluation, design, integration, documentation, and development. Has a deep understanding of DoD business transformation and processes, DoD organizational structure, experience in developing briefings and responses to GAO, OMB, and executives within the department, and coordinated and developed BEA Compliance Guidance criteria and various BEA evolution strategies. Possesses extensive knowledge of the DoDAF, the DoD Net-Centric and Data Strategies, the DoD Information Assurance Guidance, and the DoD Federation Strategy, and has had hands-on experience with the Business Enterprise Architecture and Enterprise Transition Plan, Service Oriented Architecture, and the Business Mission Area Federation Strategy and Roadmap.

Lead Enterprise Architect
Description: Responsible for all aspects of the development and maintenance of assigned enterprise architecture project and takes project from planning through final delivery. Interfaces with all areas affected by the project

including end users, computer services, and client services. Defines project scope and objectives and develops detailed work plans, schedules, project estimates, resource plans, and status reports. Conducts project meetings and is responsible for project tracking and analysis. Leads a group of engineers, architects, and analysts and ensures adherence to quality standards and reviews enterprise architecture deliverables. Provides technical and analytical guidance to enterprise architecture team. Directs and participates in high-level enterprise architecture analysis, evaluation, design, integration, documentation, and development. Applies high-level business and technical principles and methods to very difficult technical problems to arrive at creative engineering solutions. Recommends and takes action to direct the analysis and solutions of problems. Has a deep understanding of DoD business transformation and processes, DoD organizational structure, and experience in developing briefings and responses to GAO, OMB, and executives within the department. Possesses extensive knowledge of and hands-on experience with the DoDAF, the Business Enterprise Architecture and Enterprise Transition Plan, Service Oriented Architecture, and the Business Mission Area Federation Strategy and Roadmap. Lead the development of the BEA and updates to the BEA Development Methodology and Architecture Planning Guide. Familiar with the Core Business Mission and Business Enterprise Priority architecture liaisons.

Senior IT Systems Solution Architect
Description: Participates in the design, creation, and maintenance of computerized databases. Responsible for the quality control and auditing of Telelogic System Architect (SA) databases to ensure accurate and appropriate use of data. Consults with and advises users on access, works directly with users to resolve data conflicts and inappropriate data usage, and directs the maintenance and use of the enterprise architecture encyclopedia. Consults with SA programming personnel to resolve system performance issues. Responsible for the installation, maintenance, configuration, and integrity of SA. Implements application enhancements that will improve the reliability and performance of the application. Works with network engineers to schedule installations and upgrades and maintains them in accordance with established IT policies and procedures. Responsible for file maintenance, control, and product support and facilitates change control, problem management, and communication among architects, engineers, and analysts. Establishes and enforces processes to ensure a consistent, well-managed, and well-integrated application infrastructure. Develops appropriate application and process documentation. Expertise with the BEA SA repository and its internal structure, Visual Basic, SA macros, Windows XT server, SQL server, and DoDAF modeling methodology. Has a deep understanding of BTA business transformation and enterprise architecture's role in it, the BTA organizational structure, and experience in coordinating delivery and publishing of the BEA

Help Desk/End User Support

Help Desk Coordinator
Description: Responsible for ensuring the timely process through which problems are controlled. Includes problem recognition, research, isolation, resolution and follow-up steps. Requires experience and understanding of MIS environment. Is able to resolve less complex problems immediately, while more complex problems are assigned to second level support or supervisor. Typically involves use of problem management database and help desk system. May provide guidance/training for less experienced personnel.

Help Desk Support Service Specialist – Senior
Description: Under general direction, provides second-tier support to end-users for PC, server, mainframe applications, and hardware. Handles problems that the first-tier of help desk support is unable to resolve. May interact with network services, software systems engineering, and/or applications development to restore service and/or identify and correct core problem. Simulates or recreates user problems to resolve operating difficulties. Recommends systems modifications to reduce user problems. Maintains currency and highest level of technical skill in field of expertise.

Help Desk Support Service Specialist – Intermediate
Description: Under general supervision, provides second-tier support to end-users for PC, server, mainframe applications and hardware. Handles problems that the first-tier of help desk support is unable to resolve. May interact with network services, software systems engineering, and/or applications development to restore service and/or identify and correct core problem. Simulates or recreates user problems to resolve operating difficulties.

Recommends systems modifications to reduce user problems. Maintains currency and high level of technical skill in field of expertise. Escalates more complex problems to Senior Level.

Help Desk Support Service Specialist – Associate
Description: Under direct supervision, provides support to end-users for PC, server or mainframe applications, and hardware. May interact with network services, software systems engineering and/or applications development to restore service and/or identify and correct core problems. Simulates or recreates user problems to resolve operating difficulties. Recommends systems modifications to reduce user problems. Refers more complex problems to intermediate and/or senior level.

PC Support Manager
Description: Responsible for overall personal computer activity. Establishes and implements PC policies, procedures and standards, and ensures their conformance with information systems goals and procedures. Studies and projects PC resource requirements including personnel, software, equipment and facilities, and makes recommendations to management. Maintains currency in new developments and technology. Provides for the training of department staff and end users. Directs setup and maintenance of library and materials for end user reference and reviews department staff. Ensures that security procedures are implemented and enforced. Provides leadership in the effective use of internal data processing, automated office systems and data communications. May also manage LAN services.

PC Systems Specialist
Description: Under general supervision, performs analytical, technical and administrative work in the planning, design and installation of new and existing personal computer systems. Works on moderately complex applications. Confers with end users to determine types of hardware and software required. Writes programs to fulfill requirements or selects appropriate off-the-shelf software and modifies to suit. May maintain or utilize telecommunications protocols. Installs new hardware and maintains existing hardware. Trains end users in use of equipment and software.

PC Maintenance Technician
Description: Under direct supervision, performs general maintenance tasks, troubleshoots and repairs computer systems and peripheral equipment located throughout the organization. Maintains an adequate spare parts inventory of systems, subsystems, and component parts used in repair work. Prepares progress reports for all work performed. Receives work direction from supervisor on work priorities and daily assignments. Frequently reports to a PC Support Manager.

Internet/Web Operations

Web Project Manager
Description: Responsible for web strategy and operations. Develops business plan and annual budget for website function. Accountable for buget, staff planning, management, and products and service delivery. Oversees operational activities of the website(s) with specific attention aimed at content creation and website maintenance.

Web Designer - Senior.
Description: Under general direction, designs and builds web pages using a variety of graphics software applications, techniques, and tools. Designs and develops user interface features, site animation, and special-effects elements. Contributes to the design group's efforts to enhance the look and feel of the organization's online offerings. Designs the website to support the organization's strategies and goals relative to external communications. Requires understanding of web-based technologies and thorough knowledge of HTML, PhotoShop, Illustrator, and/or other design-related applications.

Web Designer - Intermediate.
Description: Under general supervision, designs and develops user interface features, site animation, and special-effects elements. Contributes to the design group's efforts to enhance the look and feel of the organization's online offerings. Designs the website to support the organization's strategies and goals relative to external

communications. . Develops applications based on current, new and future net-based applications. Requires significant graphics and design experience as well as HTML knowledge.

Web Designer - Associate.
Description: Under direct supervision assists in designing and developing user interface features, site animation, and special-effects elements. Assists in designing the website to support the organization's strategies and goals relative to external communications. Requires graphics and design experience as well as HTML knowledge.

Web software Developer - Senior.
Description: Under general direction, designs, develops, troubleshoots, debugs, and implements software code (such as HTML, CGI, and JavaScript) for a component of the website. Works with graphic designers and other members of a project team to develop the site concept, interface design, and architecture of the website. Responsible for interface implementation. Integrates web applications with backend databases. Deploys large web-based transaction systems using application servers. Researches, tests, builds, and coordinates the integration of new products per production and client requirements. Requires strong navigation and site-design instincts.

Web software Developer - Intermediate.
Description: Under general supervision, develops, codes, tests, and debugs new software and enhancements to existing web software. Competent to work on fairly complex programs with guidance. Works with technical staff to understand problems with web software and resolve them.

Web software Developer - Associate
Description: Under direct supervision, assists in developing, coding, testing, and debugging new software and enhancements to existing web software.

Web Technical Administrator
Description: In role of onsite administrator, responsible for achieving overall technical integrity of organization's website. Maintains and upgrades hardware and software including website technical architecture related to hardware and telecommunication connectivity. Administers e-mail, chat, and FTP services. Communicates router configuration changes and troubleshoots system errors and bugs. Maintains servers, creates monitoring reports and logs, and ensures functionality of links. Monitors site for acceptable performance and user accessibility. Establishes backups and monitors site security.

Web Content Administrator
Description: Responsible for developing and providing content that will motivate and entertain users so that they regularly access the website and utilize it as a major source for information and decision-making. Responsible for managing/performing website editorial activities including gathering and researching information that enhances the value of the site. Locates, negotiates, and pursues content. Seeks out customers to gather feedback for website improvement and enhancements. Requires experience in production management, web page design, HTML, and web graphics types and standards.

Network Administration/Support

Network Administrator – Senior
Description: Under general direction, responsible for the acquisition, installation, maintenance and usage of the company's local area network. Studies contractor products to determine those which best meet company needs; assists in presentation of information to management resulting in purchase and installation of hardware, software, and telecommunication equipment. Manages network performance and maintains network security. Ensures that security procedures are implemented and enforced. Installs all network software. Evaluates, develops and maintains telecommunications systems. Troubleshoots network problems. Establishes and implements network policies, procedures and standards and ensures their conformance with information systems and company's objectives. Trains users on network operation.

Network Administrator – Intermediate

Description: Under general supervision, responsible for the acquisition, installation, maintenance, and usage of the organization's local area network. Manages network performance and maintains network security. Ensures that security procedures are implemented and enforced. Installs all network software. Evaluates, develops and maintains telecommunications systems. Troubleshoots network problems. Establishes and implements network policies, procedures, and standards and ensures their conformance with information systems and organization objectives. Trains users on network operation. Frequently reports to a PC support manager or Senior network Administrator.

Network Administrator - Associate
Description: Under direct supervision, assists in the installation, maintenance, and usage of the organization's local area network. Assists in the establishment of network procedures regarding access methods and time, security validation checks, and documentation. Maintains network software and hardware inventories. Researches software and hardware issues regarding the network. Inform users when there are network problems. Monitors and maintains continuity with software licensing and maintenance agreements. Troubleshoots network problems. Frequently reports to a PC Support Manager or Senior network Administrator

Network Support Technician – Senior
Description: Under general direction, monitors and responds to complex technical control facility hardware and software problems utilizing a variety of hardware and software testing tools and techniques. Provides primary interface with contractor support service groups or provides internal analysis and support to ensure proper escalation during outages or periods of degraded system performance. May provide network server support. Requires extensive knowledge of PC/network communications hardware/software in a multi-protocol environment, and network management software. May function as lead job providing guidance and training for less experienced technicians.

Network Support Technician – Intermediate
Description: Under general supervision, ,monitors and responds to technical control facility hardware and software problems utilizing hardware and software testing tools and techniques. May interface with contractor support service groups to ensure proper escalation during outages or period of degraded system performance. May assist with installation of terminals and associated hardware. May provide network server support. Requires strong knowledge of PC/Network communications hardware/software, in a multi-protocol environment, and network management software.

Network Support Technician – Associate
Description: Under direct supervision, assists in monitoring and responding to technical control facility hardware and software problems utilizing hardware and software testing tools and techniques. May provide network server support. May assist with installation of terminals and associated hardware. Requires knowledge of data scopes, patch panels, modems, concentrators, and associated terminals and network management software.

Documentation

Documentation Specialist – Senior
Description: Under general direction, is responsible for preparing and/or maintaining systems, programming, and operations documentation, procedures, and methods including user manuals and reference manuals. Maintains a current internal documentation library. Provides or coordinates special documentation services as required. Competent to work at the highest level of all phases of documentation. May act as project leader for large jobs.

Documentation Specialist – Intermediate
Description: Under general supervision, prepares and/or maintains systems, programming, and operations documentation, including user manuals. Maintains a current internal documentation library. Competent to work on most phases of documentation.

Documentation Specialist –Associate
Description: Under direct supervision, prepares and/or maintains systems, programming and operations documentation, including user manuals. Maintains a current internal documentation library.

Technical Editor
Description: Responsible for content of technical documentation. Checks author's document for spelling, grammar and content problems (e.g., missing instructions or sections; redundant or unnecessary sections). Accuracy of content may fall under this position or the programmer, depending on the expertise of the editor. Ensures that documents follow the style laid out in the organization's style guide. May also be responsible for maintaining the style guide. Suggests revisions to the style guide as appropriate. Editor is often a technical writer who has moved to this position.

Graphics Specialist
Description: Responsible for graphics design and use, operation and setup of computer graphic systems for business communications. Executes graphic projects and assists in coordination of all graphic production scheduling; coordinates production support with outside contractors, as needed. Ensures that graphic projects are completed on time, within budget and to user's satisfaction. Interfaces with users to determine scope of project and best graphic medium. Trains other personnel in proper use of computer graphic equipment. Troubleshoots computer equipment problems and performs minor preventive maintenance.

Draftsman – Senior
Description: Under indirect supervision, responsible for preparing various drawings that communicate engineering ideas, designs, and information in support of engineering functions directly supporting DoD Enterprise infrastructure and infostructure IT goals and projects. Drawings consist of parts and assemblies including sectional profiles, irregular or reverse curves, hidden lines, and small or intricate details. Requires experience in current conventional computer-aided design drafting techniques and application programs.

Draftsman – Intermediate
Description: Under general direction, responsible for preparing various drawings that communicate engineering ideas, designs, and information in support of engineering functions directly supporting DoD Enterprise infrastructure and infostructure IT goals and projects. Drawings consist of parts and assemblies including sectional profiles, irregular or reverse curves, hidden lines, and small or intricate details. Requires experience in current conventional computer-aided design drafting techniques and application programs.

Draftsman – Associate
Description: Under immediate supervision, responsible for preparing various drawings that communicate engineering ideas, designs, and information in support of engineering functions directly supporting DoD Enterprise infrastructure and infostructure IT goals and projects. Drawings consist of parts and assemblies including sectional profiles, irregular or reverse curves, hidden lines, and small or intricate details. Requires experience in current conventional computer-aided design drafting techniques and application programs.

Enterprise Resource Planning (ERP)/Business Process Development

ERP Business Analyst – Senior
Description: Under general direction, serves as senior subject matter expert associated with content, processes and procedures associated with ERP. Defines the detailed requirements, analyzes the business needs, and validates solutions with the client. Details requirements through the product development and other functions to support the project team. Monitors other business analysts in software development methods and processes and implementation of those methods. Evaluates development projects and assists in tailoring the development process to meet the project needs.

ERP Business Analyst – Intermediate
Description: Under general supervision, serves as subject matter expert associated with content, processes, and procedures associated with enterprise applications. Applies functional knowledge to design and customization of workflow systems that provide seamless integration for client/server applications. Writes functional requirements, develops test plans, and works with production issues.

ERP Business Analyst – Associate

Description: Under direct supervision, serves as subject matter expert associated with content, processes and procedures associated with enterprise applications. Applies functional knowledge to design and customization of workflow systems that provide seamless integration for client/server applications. Writes functional requirements, develops test plans and works with production issues.

Business Systems Analyst – Senior
Description: Under general direction, formulates and defines systems scope and objectives based on both user needs and a good understanding of applicable business systems and industry requirements. Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time, and form of desired results. Includes analysis of business and user needs, documentation of requirements, and translation into proper system requirement specifications. Guides and advises less experienced Business Systems Analysts. Competent to work at the highest technical level of most phases of systems analysis while considering the business implications of the application of technology to the current and future business environment.

Business Systems Analyst – Intermediate
Description: Under general supervision, formulates and defines systems scope and objectives through research and fact-finding combined with an understanding of applicable business systems and industry requirements. With this knowledge, develops or modifies moderately complex information systems. Includes analysis of business and user needs, documenting requirements, and revising existing system logic difficulties as necessary. Guides and advises less experienced Business Systems Analysts. Competent to work in some phases of systems analysis and considers the business implications of the application of technology to the current business environment.

Business Systems Analyst – Associate
Description: Under direct supervision, assists in formulating and defining systems scope and objectives through research and fact-finding combined with a basic understanding of business systems and industry requirements. Includes analysis of business and user needs, documenting requirements, and revising existing system logic difficulties as necessary under direction of experienced Business System Analysts. Competent to consider most business implications of the application of technology to the current business environment.

IS Training

Information Systems Training Manager
Description: Responsible for all activities associated with education programs for both the information technology and end-user/PC personnel. Advises on administrative policies and procedures, technical problems, priorities, and methods. Assigns personnel to the various training tasks and directs their activities, reviews and evaluates their work, conducts performance appraisals and makes decisions on personnel.

Information Systems Training Specialist – Senior
Description: Under general direction, organizes, prepares, and conducts complex training and educational programs for information systems or user personnel. May design and develop in-house programs. Maintains records of training activities, employee progress, and program effectiveness. Competent to work at the highest level of all phases of information systems training.

Information Systems Training Specialist – Intermediate
Description: Under general supervision, organizes and conducts moderately complex training and educational programs for information systems or user personnel. Maintains records of training activities, employee progress, and program effectiveness. Competent to work on most phases of information systems training.

Information Systems Training Specialist – Associate
Description: Under direct supervision, organizes and conducts basic training and educational programs for information systems or user personnel. Maintains record of training activities, employee progress, and program effectiveness.

Instructor Technical Training – Senior

Description: Under indirect supervision, responsible for provides technical expertise and instruction according to customer specifications and standards (operate, maintain, and repair in classroom or laboratory settings) supporting DoD Enterprise infrastructure and infostructure IT goals and projects. Analyzes System and Network related information and interprets it into useable instruction/training for intended audience. Develops courseware/content in specific technical subject matter area. Provides advice to customers in system design and optimal configuration. Provides technical telephone support to customers with hardware and software problems. Also, provides technical and training input for development of training proposals. May be required to deploy and train US Forces in CONUS or OCONUS field locations.

Instructor Technical Training – Intermediate
Description: Under general direction, responsible for provides technical expertise and instruction according to customer specifications and standards (operate, maintain, and repair in classroom or laboratory settings) supporting DoD Enterprise infrastructure and infostructure IT goals and projects. Analyzes System and Network related information and interprets it into useable instruction/training for intended audience. Develops courseware/content in specific technical subject matter area. Provides advice to customers in system design and optimal configuration. Provides technical telephone support to customers with hardware and software problems. Also, provides technical and training input for development of training proposals. May be required to deploy and train US Forces in CONUS or OCONUS field locations.

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Audio Visual

AV Fabrication Engineer - Senior
Description: Under indirect supervision, installs, pull, terminate and test all audio visual (AV) type cables, connectors, and interfaces. Ability to install projections screens, plasma TV's and different types of speakers. Installation of AV systems on client sites. Read blueprints and wire AV racks. Manage AV projects with various models and makes of equipment. Has a thorough understanding and working knowledge of testing, analyses and corrective action on systems, networks, hardware and software in a Professional Audio/Video environment. Know and understand all wire and connector types on all AV related cable.

AV Fabrication Engineer - Intermediate
Description: Under general direction, installs, pull, terminate and test all audio visual (AV) type cables, connectors, and interfaces. Ability to install projections screens, plasma TV's and different types of speakers. Installation of AV systems on client sites. Read blueprints and wire AV racks. Manage AV projects with various models and makes of equipment. Has a thorough understanding and working knowledge of testing, analyses and corrective action on systems, networks, hardware and software in a Professional Audio/Video environment. Know and understand all wire and connector types on all AV related cable.

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Audio Visual Programmer - Senior
Description: Under indirect supervision, designs and programs control interface touch panels for audio visual systems. Works with Design Engineer and Contracting Officer's Technical Representative to ensure a user-friendly operating environment for controlling audio/visual equipment. Provide training to users to ensure proper use and care.

Audio Visual Programmer - Intermediate
Description: Under general direction, designs and programs control interface touch panels for audio visual systems. Works with Design Engineer and Contracting Officer's Technical Representative to ensure a user-friendly operating environment for controlling audio/visual equipment. Provide training to users to ensure proper use and care.

Audio Visual Programmer - Associate
Description: Under immediate supervision, designs and programs control interface touch panels for audio visual systems. Works with Design Engineer and Contracting Officer's Technical Representative to ensure a user-friendly operating environment for controlling audio/visual equipment. Provide training to users to ensure proper use and care.

(End of Summary of Changes)

AWARD/CONTRACT

1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 350)

RATING: DO-A7

PAGE 1 OF PAGES 178

2. CONTRACT (Proc. Inst. Ident.) NO.
W91QUZ-07-D-0005

3. EFFECTIVE DATE
04 Dec 2006

4. REQUISITION/PURCHASE REQUEST/PROJECT NO.
MIPR7BITCSC005

5. ISSUED BY CODE W91QUZ
ARMY CONTRACTING AGENCY-ITEC4
2461 EISENHOWER AVE
ALEXANDRIA VA 22331-1700

6. ADMINISTERED BY (If other than Item 5) CODE
See Item 5

7. NAME AND ADDRESS OF CONTRACTOR (No., street, city, county, state and zip code)
NORTHROP GRUMMAN IT, INC.
JOSEPH MAZZONE
7575 COLSHIRE DRIVE
MCLEAN VA 22102

CODE 1V4D7 FACILITY CODE

8. DELIVERY
[ ] FOB ORIGIN [X] OTHER (See below)

9. DISCOUNT FOR PROMPT PAYMENT
Net 30 Days

10. SUBMIT INVOICES 1 (4 copies unless otherwise specified) TO THE ADDRESS SHOWN IN: ITEM

11. SHIP TO/MARK FOR CODE
TO BE SPECIFIED ON EACH ORDER
AS ADDRESSED
CONUS AND OCONUS AA

12. PAYMENT WILL BE MADE BY CODE
TO BE SPECIFIED ON EACH ORDER
AS ADDRESSED
CONUS AND OCONUS AA

13. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION:
[ ] 10 U.S.C. 2304(c)( ) [ ] 41 U.S.C. 253(c)( )

14. ACCOUNTING AND APPROPRIATION DATA
See Schedule

15A. ITEM NO.	15B. SUPPLIES/ SERVICES	15C. QUANTITY	15D. UNIT	15E. UNIT PRICE	15F. AMOUNT
	SEE SCHEDULE				

15G. TOTAL AMOUNT OF CONTRACT $40,000.00

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X	B	SUPPLIES OR SERVICES AND PRICES/ COSTS	5 - 75			**PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS**	
X	C	DESCRIPTION/ SPECS./ WORK STATEMENT	76 - 86	X	J	LIST OF ATTACHMENTS	141 - 178
X	D	PACKAGING AND MARKING	87			**PART IV - REPRESENTATIONS AND INSTRUCTIONS**	
X	E	INSPECTION AND ACCEPTANCE	88 - 93		K	REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF OFFERORS	
X	F	DELIVERIES OR PERFORMANCE	94 - 102				
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X	H	SPECIAL CONTRACT REQUIREMENTS	108 - 123		M	EVALUATION FACTORS FOR AWARD	

CONTRACTING OFFICER WILL COMPLETE ITEM 17 OR 18 AS APPLICABLE

17. [ ] CONTRACTOR'S NEGOTIATED AGREEMENT (Contractor is required to sign this document and return copies to issuing office.) Contractor agrees to furnish and deliver all items or perform all the services set forth or otherwise identified above and on any continuation sheets for the consideration stated herein. The rights and obligations of the parties to this contract shall be subject to and governed by the following documents: (a) this award/contract, (b) the solicitation, if any, and (c) such provisions, representations, certifications, and specifications, as are attached or incorporated by reference herein. (Attachments are listed herein.)

18. [ ] AWARD (Contractor is not required to sign this document.) Your offer on Solicitation Number W91QUZ-05-R-0004-0004 including the additions or changes made by you which additions or changes are set forth in full above, is hereby accepted as to the items listed above and on any continuation sheets. This award consummates the contract which consists of the following documents: (a) the Government's solicitation and your offer, and (b) this award/contract. No further contractual document is necessary.

19A. NAME AND TITLE OF SIGNER (Type or print)

20A. NAME AND TITLE OF CONTRACTING OFFICER
BARBARA J. TRUJILLO / CONTRACTING OFFICER
TEL: 703-325-3341 EMAIL: Barbara.Trujillo@itec4.army.mil

19B. NAME OF CONTRACTOR
BY _____
(Signature of person authorized to sign)

19C. DATE SIGNED

20B. UNITED STATES OF AMERICA
BY Barbara J. Trujillo
(Signature of Contracting Officer)

20C. DATE SIGNED
04-Dec-2006

SECTION A

A.1 Government's Contract Administration:

The basic contract will be administered by the office indicated in SF33, Block 7. Individual orders will be administered as designated in the order.

ACA/ITEC4 Contracting Office:

Contracting Officer:	Joann M. Underwood
E-mail address:	joann.underwood@itec4.army.mil
Telephone number:	703-325-3327
Contract Specialist:	Stacy Watson
E-mail address:	Stacy.Watson@itec4.army.mil
Telephone number:	703-325-3315
Ombudsman:	Stephen Carrano
E-mail address:	Stephen.Carrano@itec4.army.mil
Telephone number:	703-325-9760

Army Small Computer Program:

Contracting Officer's Representative:	Steven Miller
E-mail address:	Steven.F.Miller@us.army.mil
Telephone number:	732-427-6786
Contracting Officer's Representative:	Marian Keitelman
E-mail address:	Marian.Keitelman@us.army.mil
Telephone number:	732-427-6792

A.2 Contractor's Contract Administration: Joseph Mazzone

Contractor's Administration Office:	Northrop Grumman Information Technology, Inc.
Address:	7575 Colshire Drive, M/S C8W1 McLean, VA 22102
(if different than SF33, Block 15A) Point of contact:	Joseph Mazzone
Telephone number:	703-556-1229
E-mail address:	joe.mazzone@ngc.com

Authorized Contractor Representative:
(Contractual Binding/Negotiation Authority)

Name and Title:	Jennie Williams, Director of Contracts
Telephone number:	703-556-1937
E-mail address:	jennie.williams@ngc.com

Remittance Address (SF33, Block 15C):

Electronic Funds Transfer (EFT) payment shall be made as follows:

Financial institution address:
Lockbox:
NGIT, Inc. -DES
P.O. Box 203061
Houston, TX 77216-3061

Overnight Address:
NGIT, Inc. - DES
Attn: Lockbox Dept - Lockbox # 203061
601 Travis
Houston, TX 77002

Electronic Funds Transfer (EFT) payment shall be made as follows:

Financial institution address:

	JP Morgan Chase Bank	
Address:	New York, NY	
	ACH Trans Service:	813-881-8630
	ABA Routing:	021000021
	Account Type:	DA

Routing transit number: CTX

Depositor account number: ABA Routing: 021000021

If not paying via EFT, payment shall be made to the following address:

Contractor's designated address:

Overnight Address:

NGIT, Inc. - DES
Attn: Lockbox Dept - Lockbox # 203061
601 Travis
Houston, TX 77002

Point of contact: _____N/A_____

Telephone number: _____N/A_____

E-mail address: _____N/A_____

A.3 Invoice Submittal Address (SF 33, Block 23):

The address for invoice submission shall be identified on each individual order. Invoice submission shall be in accordance with the respective “Invoice” clause as identified in the individual order.

A.4 Payment Office (SF 33, Block 25):

The payment office shall be identified on each individual order. The procedures for payment shall be in accordance with the respective ”Payment” clause, as identified in the individual order.

Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0001		1	Lot	$40,000.00	$40,000.00

Guaranteed Minimum
FFP
The guaranteed minimum amount is $40,000 for this contract. The minimum applies only to the Base Period.
FOB: Destination
PURCHASE REQUEST NUMBER: MIPR7BITCSC005

MAX NET AMT	$40,000.00
ACRN AA	$40,000.00

CIN: 00000000000000000000000000000

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1000		UNDEFINED		UNDEFINED	UNDEFINED

Base Period - (CLINs 1001 - 3011AD)
FFP
Notice to Proceed Date - 13 April 2009 (36 - Months Base Period)

FOB: Destination

MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1001		1	Lot	UNDEFINED	UNDEFINED
	IT Solution Services FFP Contract Year 1 (Notice to Proceed Date - 13 April 2007) Contract Type: Fixed Price (FP) FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1002		1	Lot	UNDEFINED	UNDEFINED
	IT Solution Services T&M Contract Year 1 (Notice to Proceed Date - 13 April 2007) Contract Type: Time and Material (T&M) FOB: Destination				
				TOT MAX PRICE	$0.00
				CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1003		UNDEFINED	Lot	UNDEFINED	UNDEFINED
	IT Solution Services COST Contract Year 1 (Notice to Proceed Date - 13 April 2007) Contract Type: Cost-Reimbursement (CR) FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1004		1	Lot	UNDEFINED	UNDEFINED
	IT Subject Matter Expert FFP Contract Year 1 (Notice to Proceed Date - 13 April 2007) Contract Type: Fixed Price (FP), as negotiated per Task Order. FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1005		1	Lot	UNDEFINED	UNDEFINED
	IT Subject Matter Expert T&M Contract Year 1 (Notice to Proceed Date - 13 April 2007) Contract Type: Time and Material (T&M), as negotiated per Task Order. FOB: Destination				
				TOT MAX PRICE	$0.00
				CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1006		UNDEFINED	Lot	UNDEFINED	UNDEFINED

IT Subject Matter Expert

COST

Contract Year 1 (Notice to Proceed Date - 13 April 2007)

Contract Type: Cost-Reimbursement (CR), as negotiated per Task Order.

FOB: Destination

MAX COST UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1007		1	Lot	UNDEFINED	UNDEFINED

IT Functional Area Expert
FFP
Contract Year 1 (Notice to Proceed Date - 13 April 2007)
Contract Type: Fixed Price (FP), as negotiated per Task Order.
FOB: Destination

MAX NET AMT UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1008		1	Lot	UNDEFINED	UNDEFINED

IT Functional Area Expert

T&M

Contract Year 1 (Notice to Proceed Date - 13 April 2007)

Contract Type: Time and Material (T&M), as negotiated per Task Order.

FOB: Destination

TOT MAX PRICE $0.00

CEILING PRICE

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1009		UNDEFINED	Lot	UNDEFINED	UNDEFINED
	IT Functional Area Expert				
	COST				
	Contract Year 1 (Notice to Proceed Date - 13 April 2007)				
	Contract Type: Cost-Reimbursement (CR), as negotiated per Task Order.				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1010		1	Lot	UNDEFINED	UNDEFINED
	Incidental Construction				
	FFP				
	Contract Year 1 (Notice to Proceed Date - 13 April 2007)				
	Contract Type: Fixed Price (FP), as negotiated per Task Order.				
	FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1011		UNDEFINED		UNDEFINED	UNDEFINED
	Other Direct Cost				
	COST				
	Contract Type: Cost-Reimbursement (CR)				
	Contract Year 1 (Notice to Proceed Date - 13 April 2007)				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1011AA		UNDEFINED	Lot	UNDEFINED	UNDEFINED
	IT Solution Equipment				
	COST				
	for FP, T&M, and CR Task Orders,				
	Contract Year 1 (Notice to Proceed Date - 13 April 2007)				
	Contract Type: Cost-Reimbursement (CR)				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1011AB		UNDEFINED	Lot	UNDEFINED	UNDEFINED
	Travel and Per Diem				
	COST				
	for FP, T&M and CR Task Orders,				
	Contract Year 1 (Notice to Proceed Date - 13 April 2007)				
	Contract Type: Cost-Reimbursement (CR)				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1011AC		UNDEFINED	Lot	UNDEFINED	UNDEFINED
	IT Solution Software COST for FP, T&M, and CR Task Orders, Contract Year 1 (Notice to Proceed Date - 13 April 2007) Contract Type: Cost-Reimbursement (CR) FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
1011AD		UNDEFINED	Lot	UNDEFINED	UNDEFINED
	IT Solution - Other ODCs COST for FP, T&M, and CR Task Orders, Contract Year 1 (Notice to Proceed Date - 13 April 2007) Contract Type: Cost-Reimbursement (CR) FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2001		1	Lot	UNDEFINED	UNDEFINED
	IT Solution Services FFP Contract Year 2 (14 April 2007 - 13 April 2008) Contract Type: Fixed Price (FP) FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2002		1	Lot	UNDEFINED	UNDEFINED
	IT Solution Services T&M Contract Year 2 (14 April 2007 - 13 April 2008) Contract Type: Time and Material (T&M) FOB: Destination				
				TOT MAX PRICE	$0.00
				CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2003		UNDEFINED	Lot	UNDEFINED	UNDEFINED
	IT Solution Services COST Contract Year 2 (14 April 2007 - 13 April 2008) Contract Type: Cost-Reimbursement (CR) FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2004		1	Lot	UNDEFINED	UNDEFINED

IT Subject Matter Expert
FFP
Contract Year 2 (14 April 2007 - 13 April 2008)
Contract Type: Fixed Price (FP), as negotiated per Task Order.
FOB: Destination

MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2005		1	Lot	UNDEFINED	UNDEFINED

IT Subject Matter Expert
T&M
Contract Year 2 (14 April 2007 - 13 April 2008)
Contract Type: Time and Material (T&M), as negotiated per Task Order.
FOB: Destination

TOT MAX PRICE	$0.00
CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2006		UNDEFINED	Lot	UNDEFINED	UNDEFINED
	IT Subject Matter Expert COST Contract Year 2 (14 April 2007 - 13 April 2008) Contract Type: Cost-Reimbursement (CR), as negotiated per Task Order. FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2007		1	Lot	UNDEFINED	UNDEFINED
	IT Functional Area Expert FFP Contract Year 2 (14 April 2007 - 13 April 2008) Contract Type: Fixed Price (FP), as negotiated per Task Order. FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2008		1	Lot	UNDEFINED	UNDEFINED
	IT Functional Area Expert T&M Contract Year 2 (14 April 2007 - 13 April 2008) Contract Type: Time and Material (T&M), as negotiated per Task Order. FOB: Destination				
				TOT MAX PRICE	$0.00
				CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2009		UNDEFINED	Lot	UNDEFINED	UNDEFINED
	IT Functional Area Expert				
	COST				
	Contract Year 2 (14 April 2007 - 13 April 2008)				
	Contract Type: Cost-Reimbursement (CR), as negotiated per Task Order.				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2010		1	Lot	UNDEFINED	UNDEFINED
	Incidental Contruction				
	FFP				
	Contract Year 2 (14 April 2007 - 13 April 2008)				
	Contract Type: Fixed Price (FP), as negotiated per Task Order.				
	FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2011		UNDEFINED		UNDEFINED	UNDEFINED
	Other Direct Cost COST Contract Type: Cost-Reimbursement (CR) Contract Year 2 (14 April 2007 - 13 April 2008) FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2011AA		UNDEFINED	Lot	UNDEFINED	UNDEFINED
	IT Solution Equipment COST for FP, T&M, and CR Task Orders, Contract Year 2 (14 April 2007 - 13 April 2008) Contract Type: Cost-Reimbursement (CR) FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2011AB		UNDEFINED	Lot	UNDEFINED	UNDEFINED
	Travel and Per Diem COST for FP, T&M and CR Task Orders, Contract Year 2 (14 April 2007 - 13 April 2008) Contract Type: Cost-Reimbursement (CR) FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2011AC		UNDEFINED	Lot	UNDEFINED	UNDEFINED
	IT Solution Software COST for FP, T&M, and CR Task Orders, Contract Year 2 (14 April 2007 - 13 April 2008) Contract Type: Cost-Reimbursement (CR) FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
2011AD		UNDEFINED	Lot	UNDEFINED	UNDEFINED
	IT Solution - Other ODCs COST for FP, T&M, and CR Task Orders, Contract Year 2 (14 April 2007 - 13 April 2008) Contract Type: Cost-Reimbursement (CR) FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
3001		1	Lot	UNDEFINED	UNDEFINED
	IT Solution Services FFP Contract Year 3 (14 April 2008 - 13 April 2009) Contract Type: Fixed Price (FP) FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
3002		1	Lot	UNDEFINED	UNDEFINED
	IT Solution Services T&M Contract Year 3 (14 April 2008 - 13 April 2009) Contract Type: Time and Material (T&M) FOB: Destination				
				TOT MAX PRICE	$0.00
				CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
3003		UNDEFINED	Lot	UNDEFINED	UNDEFINED
	IT Solution Services COST Contract Year 3 (14 April 2008 - 13 April 2009) Contract Type: Cost-Reimbursement (CR) FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
3004		1	Lot	UNDEFINED	UNDEFINED

IT Subject Matter Expert
FFP
Contract Year 3 (14 April 2008 - 13 April 2009)
Contract Type: Fixed Price (FP), as negotiated per Task Order.
FOB: Destination

MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
3005		1	Lot	UNDEFINED	UNDEFINED

IT Subject Matter Expert
T&M
Contract Year 3 (14 April 2008 - 13 April 2009)
Contract Type: Time and Material (T&M), as negotiated per Task Order.
FOB: Destination

TOT MAX PRICE	$0.00
CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
3006		UNDEFINED	Lot	UNDEFINED	UNDEFINED
	IT Subject Matter Expert COST Contract Year 3 (14 April 2008 - 13 April 2009) Contract Type: Cost-Reimbursement (CR), as negotiated per Task Order. FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
3007		1	Lot	UNDEFINED	UNDEFINED
	IT Functional Area Expert FFP Contract Year 3 (14 April 2008 - 13 April 2009) Contract Type: Fixed Price (FP), as negotiated per Task Order. FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
3008		1	Lot	UNDEFINED	UNDEFINED
	IT Functional Area Expert				
	T&M				
	Contract Year 3 (14 April 2008 - 13 April 2009)				
	Contract Type: Time and Material (T&M), as negotiated per Task Order.				
	FOB: Destination				
				TOT MAX PRICE	$0.00
				CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
3009		UNDEFINED	Lot	UNDEFINED	UNDEFINED
	IT Functional Area Expert				
	COST				
	Contract Year 3 (14 April 2008 - 13 April 2009)				
	Contract Type: Cost-Reimbursement (CR), as negotiated per Task Order.				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
3010		1	Lot	UNDEFINED	UNDEFINED
	Incidental Construction FFP Contract Year 3 (14 April 2008 - 13 April 2009) Contract Type: Fixed Price (FP), as negotiated per Task Order. FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
3011		UNDEFINED		UNDEFINED	UNDEFINED
	Other Direct Cost COST Contract Type: Cost-Reimbursement (CR) Contract Year 3 (14 April 2008 - 13 April 2009) FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
3011AA		UNDEFINED	Lot	UNDEFINED	UNDEFINED
	IT Solution Equipment COST for FP, T&M, and CR Task Orders, Contract Year 3 (14 April 2008 - 13 April 2009) Contract Type: Cost-Reimbursement (CR) FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
3011AB		UNDEFINED	Lot	UNDEFINED	UNDEFINED
	Travel and Per Diem COST for FP, T&M and CR Task Orders, Contract Year 3 (14 April 2008 - 13 April 2009) Contract Type: Cost-Reimbursement (CR) FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
3011AC		UNDEFINED	Lot	UNDEFINED	UNDEFINED
	IT Solution Software COST for FP, T&M, and CR Task Orders, Contract Year 3 (14 April 2008 - 13 April 2009) Contract Type: Cost-Reimbursement (CR) FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
3011AD		UNDEFINED	Lot	UNDEFINED	UNDEFINED
	IT Solution - Other ODCs COST for FP, T&M, and CR Task Orders, Contract Year 3 (14 April 2008 - 13 April 2009) Contract Type: Cost-Reimbursement (CR) FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
4000 OPTION	1st Option Period - CLINs 4001 - 5011AD FFP 14 April 2009 - 13 April 2011 (24 - Months Option Period) FOB: Destination	UNDEFINED		UNDEFINED	UNDEFINED
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
4001		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Services FFP Contract Year 4 (14 April 2009 - 13 April 2010) Contract Type: Fixed Price (FP) FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
4002		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Services T&M Contract Year 4 (14 April 2009 - 13 April 2010) Contract Type: Time and Material (T&M) FOB: Destination				
				TOT MAX PRICE	$0.00
				CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
4003		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Services COST Contract Year 4 (14 April 2009 - 13 April 2010) Contract Type: Cost-Reimbursement (CR) FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
4004		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Subject Matter Expert FFP Contract Year 4 (14 April 2009 - 13 April 2010) Contract Type: Fixed Price (FP), as negotiated per Task Order. FOB: Destination				

MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
4005		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Subject Matter Expert T&M Contract Year 4 (14 April 2009 - 13 April 2010) Contract Type: Time and Material (T&M), as negotiated per Task Order. FOB: Destination				

TOT MAX PRICE	$0.00
CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
4006		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Subject Matter Expert COST Contract Year 4 (14 April 2009 - 13 April 2010) Contract Type: Cost-Reimbursement (CR), as negotiated per Task Order. FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
4007		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Functional Area Expert FFP Contract Year 4 (14 April 2009 - 13 April 2010) Contract Type: Fixed Price (FP), as negotiated per Task Order. FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
4008		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Functional Area Expert T&M Contract Year 4 (14 April 2009 - 13 April 2010) Contract Type: Time and Material (T&M), as negotiated per Task Order. FOB: Destination				
				TOT MAX PRICE	$0.00
				CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
4009		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Functional Area Expert				
	COST				
	Contract Year 4 (14 April 2009 - 13 April 2010)				
	Contract Type: Cost-Reimbursement (CR), as negotiated per Task Order.				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
4010		1	Lot	UNDEFINED	UNDEFINED
OPTION	Incidental Construction				
	FFP				
	Contract Year 4 (14 April 2009 - 13 April 2010)				
	Contract Type: Fixed Price (FP), as negotiated per Task Order.				
	FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
4011		UNDEFINED		UNDEFINED	UNDEFINED
OPTION	Other Direct Cost				
	COST				
	Contract Type: Cost-Reimbursement (CR)				
	Contract Year 4 (14 April 2009 - 13 April 2010)				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
4011AA		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Equipment				
	COST				
	for FP, T&M, and CR Task Orders,				
	Contract Year 4 (14 April 2009 - 13 April 2010)				
	Contract Type: Cost-Reimbursement (CR)				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
4011AB		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	Travel and Per Diem				
	COST				
	for FP, T&M and CR Task Orders,				
	Contract Year 4 (14 April 2009 - 13 April 2010)				
	Contract Type: Cost-Reimbursement (CR)				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
4011AC OPTION	IT Solution Software COST for FP, T&M, and CR Task Orders, Contract Year 4 (14 April 2009 - 13 April 2010) Contract Type: Cost-Reimbursement (CR) FOB: Destination	UNDEFINED	Lot	UNDEFINED	UNDEFINED
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
4011AD OPTION	IT Solution - Other ODCs COST for FP, T&M, and CR Task Orders, Contract Year 4 (14 April 2009 - 13 April 2010) Contract Type: Cost-Reimbursement (CR) FOB: Destination	UNDEFINED	Lot	UNDEFINED	UNDEFINED
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
5001		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Services FFP Contract Year 5 (14 April 2010 - 13 April 2011) Contract Type: Fixed Price (FP) FOB: Destination				

MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
5002		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Services T&M Contract Year 5 (14 April 2010 - 13 April 2011) Contract Type: Time and Material (T&M) FOB: Destination				

TOT MAX PRICE	$0.00
CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
5003		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Services COST Contract Year 5 (14 April 2010 - 13 April 2011) Contract Type: Cost-Reimbursement (CR) FOB: Destination				

MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
5004		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Subject Matter Expert FFP Contract Year 5 (14 April 2010 - 13 April 2011) Contract Type: Fixed Price (FP), as negotiated per Task Order. FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
5005		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Subject Matter Expert T&M Contract Year 5 (14 April 2010 - 13 April 2011) Contract Type: Time and Material (T&M), as negotiated per Task Order. FOB: Destination				
				TOT MAX PRICE	$0.00
				CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
5006		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Subject Matter Expert COST Contract Year 5 (14 April 2010 - 13 April 2011) Contract Type: Cost-Reimbursement (CR), as negotiated per Task Order. FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
5007		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Functional Area Expert FFP Contract Year 5 (14 April 2010 - 13 April 2011) Contract Type: Fixed Price (FP), as negotiated per Task Order. FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
5008		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Functional Area Expert T&M Contract Year 5 (14 April 2010 - 13 April 2011) Contract Type: Time and Material (T&M), as negotiated per Task Order. FOB: Destination				
				TOT MAX PRICE	$0.00
				CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
5009		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Functional Area Expert				
	COST				
	Contract Year 5 (14 April 2010 - 13 April 2011)				
	Contract Type: Cost-Reimbursement (CR), as negotiated per Task Order.				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
5010		1	Lot	UNDEFINED	UNDEFINED
OPTION	Incidental Construction				
	FFP				
	Contract Year 5 (14 April 2010 - 13 April 2011)				
	Contract Type: Fixed Price (FP), as negotiated per Task Order.				
	FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
5011		UNDEFINED		UNDEFINED	UNDEFINED
OPTION	Other Direct Cost				
	COST				
	Contract Type: Cost-Reimbursement (CR)				
	Contract Year 5 (14 April 2010 - 13 April 2011)				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
5011AA		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Equipment				
	COST				
	for FP, T&M, and CR Task Orders,				
	Contract Year 5 (14 April 2010 - 13 April 2011)				
	Contract Type: Cost-Reimbursement (CR)				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
5011AB		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	Travel and Per Diem				
	COST				
	for FP, T&M and CR Task Orders,				
	Contract Year 5 (14 April 2010 - 13 April 2011)				
	Contract Type: Cost-Reimbursement (CR)				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
5011AC OPTION	IT Solution Software COST for FP, T&M, and CR Task Orders, Contract Year 5 (14 April 2010 - 13 April 2011) Contract Type: Cost-Reimbursement (CR) FOB: Destination	UNDEFINED	Lot	UNDEFINED	UNDEFINED
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
5011AD OPTION	IT Solution - Other ODCs COST for FP, T&M, and CR Task Orders, Contract Year 5 (14 April 2010 - 13 April 2011) Contract Type: Cost-Reimbursement (CR) FOB: Destination	UNDEFINED	Lot	UNDEFINED	UNDEFINED
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
6000		UNDEFINED		UNDEFINED	UNDEFINED
OPTION	2nd Option Period - CLINs 6001 - 7011AD FFP 14 April 2011 - 13 April 2013 (24 - Months Option Period) FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
6001		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Services FFP Contract Year 6 (14 April 2011 - 13 April 2012) Contract Type: Fixed Price (FP) FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
6002		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Services				
	T&M				
	Contract Year 6 (14 April 2011 - 13 April 2012)				
	Contract Type: Time and Material (T&M)				
	FOB: Destination				
				TOT MAX PRICE	$0.00
				CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
6003		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Services				
	COST				
	Contract Year 6 (14 April 2011 - 13 April 2012)				
	Contract Type: Cost-Reimbursement (CR)				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
6004		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Subject Matter Expert FFP Contract Year 6 (14 April 2011 - 13 April 2012) Contract Type: Fixed Price (FP), as negotiated per Task Order. FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
6005		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Subject Matter Expert T&M Contract Year 6 (14 April 2011 - 13 April 2012) Contract Type: Time and Material (T&M), as negotiated per Task Order. FOB: Destination				
				TOT MAX PRICE	$0.00
				CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
6006		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Subject Matter Expert COST Contract Year 6 (14 April 2011 - 13 April 2012) Contract Type: Cost-Reimbursement (CR), as negotiated per Task Order. FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
6007		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Functional Area Expert FFP Contract Year 6 (14 April 2011 - 13 April 2012) Contract Type: Fixed Price (FP), as negotiated per Task Order. FOB: Destination				

MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
6008		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Functional Area Expert T&M Contract Year 6 (14 April 2011 - 13 April 2012) Contract Type: Time and Material (T&M), as negotiated per Task Order. FOB: Destination				

TOT MAX PRICE	$0.00
CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
6009		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Functional Area Expert				
	COST				
	Contract Year 6 (14 April 2011 - 13 April 2012)				
	Contract Type: Cost-Reimbursement (CR), as negotiated per Task Order.				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
6010		1	Lot	UNDEFINED	UNDEFINED
OPTION	Incidental Construction				
	FFP				
	Contract Year 6 (14 April 2011 - 13 April 2012)				
	Contract Type: Fixed Price (FP), as negotiated per Task Order.				
	FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
6011		UNDEFINED		UNDEFINED	UNDEFINED
OPTION	Other Direct Cost				
	COST				
	Contract Type: Cost-Reimbursement (CR)				
	Contract Year 6 (14 April 2011 - 13 April 2012)				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
6011AA OPTION	IT Solution Equipment COST for FP, T&M, and CR Task Orders, Contract Year 6 (14 April 2011 - 13 April 2012) Contract Type: Cost-Reimbursement (CR) FOB: Destination	UNDEFINED	Lot	UNDEFINED	UNDEFINED
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
6011AB OPTION	Travel and Per Diem COST for FP, T&M and CR Task Orders, Contract Year 6 (14 April 2011 - 13 April 2012) Contract Type: Cost-Reimbursement (CR) FOB: Destination	UNDEFINED	Lot	UNDEFINED	UNDEFINED
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
6011AC		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Software COST for FP, T&M, and CR Task Orders, Contract Year 6 (14 April 2011 - 13 April 2012) Contract Type: Cost-Reimbursement (CR) FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
6011AD		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution - Other ODCs COST for FP, T&M, and CR Task Orders, Contract Year 6 (14 April 2011 - 13 April 2012) Contract Type: Cost-Reimbursement (CR) FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
7001		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Services FFP Contract Year 7 (14 April 2012 - 13 April 2013) Contract Type: Fixed Price (FP) FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
7002		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Services T&M Contract Year 7 (14 April 2012 - 13 April 2013) Contract Type: Time and Material (T&M) FOB: Destination				
				TOT MAX PRICE	$0.00
				CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
7003		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Services COST Contract Year 7 (14 April 2012 - 13 April 2013) Contract Type: Cost-Reimbursement (CR) FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
7004		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Subject Matter Expert FFP Contract Year 7 (14 April 2012 - 13 April 2013) Contract Type: Fixed Price (FP), as negotiated per Task Order. FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
7005		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Subject Matter Expert T&M Contract Year 7 (14 April 2012 - 13 April 2013) Contract Type: Time and Material (T&M), as negotiated per Task Order. FOB: Destination				
				TOT MAX PRICE	$0.00
				CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
7006		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Subject Matter Expert COST Contract Year 7 (14 April 2012 - 13 April 2013) Contract Type: Cost-Reimbursement (CR), as negotiated per Task Order. FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
7007		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Functional Area Expert FFP Contract Year 7 (14 April 2012 - 13 April 2013) Contract Type: Fixed Price (FP), as negotiated per Task Order. FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
7008		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Functional Area Expert T&M Contract Year 7 (14 April 2012 - 13 April 2013) Contract Type: Time and Material (T&M), as negotiated per Task Order. FOB: Destination				
				TOT MAX PRICE	$0.00
				CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
7009		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Functional Area Expert				
	COST				
	Contract Year 7 (14 April 2012 - 13 April 2013)				
	Contract Type: Cost-Reimbursement (CR), as negotiated per Task Order.				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
7010		1	Lot	UNDEFINED	UNDEFINED
OPTION	Incidental Construction				
	FFP				
	Contract Year 7 (14 April 2012 - 13 April 2013)				
	Contract Type: Fixed Price (FP), as negotiated per Task Order.				
	FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
7011		UNDEFINED		UNDEFINED	UNDEFINED
OPTION	Other Direct Cost				
	COST				
	Contract Type: Cost-Reimbursement (CR)				
	Contract Year 7 (14 April 2012 - 13 April 2013)				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
7011AA		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Equipment				
	COST				
	for FP, T&M, and CR Task Orders,				
	Contract Year 7 (14 April 2012 - 13 April 2013)				
	Contract Type: Cost-Reimbursement (CR)				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
7011AB		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	Travel and Per Diem				
	COST				
	for FP, T&M and CR Task Orders,				
	Contract Year 7 (14 April 2012 - 13 April 2013)				
	Contract Type: Cost-Reimbursement (CR)				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
7011AC OPTION	IT Solution Software COST for FP, T&M, and CR Task Orders, Contract Year 7 (14 April 2012 - 13 April 2013) Contract Type: Cost-Reimbursement (CR) FOB: Destination	UNDEFINED	Lot	UNDEFINED	UNDEFINED
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
7011AD OPTION	IT Solution - Other ODCs COST for FP, T&M, and CR Task Orders, Contract Year 7 (14 April 2012 - 13 April 2013) Contract Type: Cost-Reimbursement (CR) FOB: Destination	UNDEFINED	Lot	UNDEFINED	UNDEFINED
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
8000		UNDEFINED		UNDEFINED	UNDEFINED
OPTION	3rd Option Period - CLINs 8001 - 9011AD FFP 14 April 2013 - 13 April 2015 (24 - Months Option Period) FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
8001		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Services FFP Contract Year 8 (14 April 2013 - 13 April 2014) Contract Type: Fixed Price (FP) FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
8002		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Services				
	T&M				
	Contract Year 8 (14 April 2013 - 13 April 2014)				
	Contract Type: Time and Material (T&M)				
	FOB: Destination				
				TOT MAX PRICE	$0.00
				CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
8003		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Services				
	COST				
	Contract Year 8 (14 April 2013 - 13 April 2014)				
	Contract Type: Cost-Reimbursement (CR)				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
8004		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Subject Matter Expert FFP Contract Year 8 (14 April 2013 - 13 April 2014) Contract Type: Fixed Price (FP), as negotiated per Task Order. FOB: Destination				

MAX NET AMT UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
8005		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Subject Matter Expert T&M Contract Year 8 (14 April 2013 - 13 April 2014) Contract Type: Time and Material (T&M), as negotiated per Task Order. FOB: Destination				

TOT MAX PRICE $0.00

CEILING PRICE

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
8006		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Subject Matter Expert COST Contract Year 8 (14 April 2013 - 13 April 2014) Contract Type: Cost-Reimbursement (CR), as negotiated per Task Order. FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
8007		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Functional Area Expert FFP Contract Year 8 (14 April 2013 - 13 April 2014) Contract Type: Fixed Price (FP), as negotiated per Task Order. FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
8008		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Functional Area Expert				
	T&M				
	Contract Year 8 (14 April 2013 - 13 April 2014)				
	Contract Type: Time and Material (T&M), as negotiated per Task Order.				
	FOB: Destination				
				TOT MAX PRICE	$0.00
				CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
8009		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Functional Area Expert				
	COST				
	Contract Year 8 (14 April 2013 - 13 April 2014)				
	Contract Type: Cost-Reimbursement (CR), as negotiated per Task Order.				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
8010		1	Lot	UNDEFINED	UNDEFINED
OPTION	Incidental Construction FFP Contract Year 8 (14 April 2013 - 13 April 2014) Contract Type: Fixed Price (FP), as negotiated per Task Order. FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
8011		UNDEFINED		UNDEFINED	UNDEFINED
OPTION	Other Direct Cost COST Contract Type: Cost-Reimbursement (CR) Contract Year 8 (14 April 2013 - 13 April 2014) FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
8011AA OPTION	IT Solution Equipment COST for FP, T&M, and CR Task Orders, Contract Year 8 (14 April 2013 - 13 April 2014) Contract Type: Cost-Reimbursement (CR) FOB: Destination	UNDEFINED	Lot	UNDEFINED	UNDEFINED
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
8011AB OPTION	Travel and Per Diem COST for FP, T&M and CR Task Orders, Contract Year 8 (14 April 2013 - 13 April 2014) Contract Type: Cost-Reimbursement (CR) FOB: Destination	UNDEFINED	Lot	UNDEFINED	UNDEFINED
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
8011AC OPTION	IT Solution Software COST for FP, T&M, and CR Task Orders, Contract Year 8 (14 April 2013 - 13 April 2014) Contract Type: Cost-Reimbursement (CR) FOB: Destination	UNDEFINED	Lot	UNDEFINED	UNDEFINED
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
8011AD OPTION	IT Solution - Other ODCs COST for FP, T&M, and CR Task Orders, Contract Year 8 (14 April 2013 - 13 April 2014) Contract Type: Cost-Reimbursement (CR) FOB: Destination	UNDEFINED	Lot	UNDEFINED	UNDEFINED
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
9001		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Services FFP Contract Year 9 (14 April 2014 - 13 April 2015) Contract Type: Fixed Price (FP) FOB: Destination				

MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
9002		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Services T&M Contract Year 9 (14 April 2014 - 13 April 2015) Contract Type: Time and Material (T&M) FOB: Destination				

TOT MAX PRICE	$0.00
CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
9003		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Services COST Contract Year 9 (14 April 2014 - 13 April 2015) Contract Type: Cost-Reimbursement (CR) FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
9004		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Subject Matter Expert FFP Contract Year 9 (14 April 2014 - 13 April 2015) Contract Type: Fixed Price (FP), as negotiated per Task Order. FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
9005		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Subject Matter Expert				
	T&M				
	Contract Year 9 (14 April 2014 - 13 April 2015)				
	Contract Type: Time and Material (T&M), as negotiated per Task Order.				
	FOB: Destination				
				TOT MAX PRICE	$0.00
				CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
9006		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Subject Matter Expert				
	COST				
	Contract Year 9 (14 April 2014 - 13 April 2015)				
	Contract Type: Cost-Reimbursement (CR), as negotiated per Task Order.				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
9007		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Functional Area Expert FFP Contract Year 9 (14 April 2014 - 13 April 2015) Contract Type: Fixed Price (FP), as negotiated per Task Order. FOB: Destination				

MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
9008		1	Lot	UNDEFINED	UNDEFINED
OPTION	IT Functional Area Expert T&M Contract Year 9 (14 April 2014 - 13 April 2015) Contract Type: Time and Material (T&M), as negotiated per Task Order. FOB: Destination				

TOT MAX PRICE	$0.00
CEILING PRICE	

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
9009		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Functional Area Expert				
	COST				
	Contract Year 9 (14 April 2014 - 13 April 2015)				
	Contract Type: Cost-Reimbursement (CR), as negotiated per Task Order.				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
9010		1	Lot	UNDEFINED	UNDEFINED
OPTION	Incidental Construction				
	FFP				
	Contract Year 9 (14 April 2014 - 13 April 2015)				
	Contract Type: Fixed Price (FP), as negotiated per Task Order.				
	FOB: Destination				
				MAX NET AMT	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
9011		UNDEFINED		UNDEFINED	UNDEFINED
OPTION	Other Direct Cost				
	COST				
	Contract Type: Cost-Reimbursement (CR)				
	Contract Year 9 (14 April 2014 - 13 April 2015)				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
9011AA		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution Equipment				
	COST				
	for FP, T&M, and CR Task Orders,				
	Contract Year 9 (14 April 2014 - 13 April 2015)				
	Contract Type: Cost-Reimbursement (CR)				
	FOB: Destination				
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
9011AB OPTION	Travel and Per Diem COST for FP, T&M and CR Task Orders, Contract Year 9 (14 April 2014 - 13 April 2015) Contract Type: Cost-Reimbursement (CR) FOB: Destination	UNDEFINED	Lot	UNDEFINED	UNDEFINED
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
9011AC OPTION	IT Solution Software COST for FP, T&M, and CR Task Orders, Contract Year 9 (14 April 2014 - 13 April 2015) Contract Type: Cost-Reimbursement (CR) FOB: Destination	UNDEFINED	Lot	UNDEFINED	UNDEFINED
				MAX COST	UNDEFINED

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
9011AD		UNDEFINED	Lot	UNDEFINED	UNDEFINED
OPTION	IT Solution - Other ODCs COST for FP, T&M, and CR Task Orders, Contract Year 9 (14 April 2014 - 13 April 2015) Contract Type: Cost-Reimbursement (CR) FOB: Destination				
				MAX COST	UNDEFINED

SECTION B

B.1 Scope

The contractor shall perform the Information Technology Enterprise Solutions – 2 Services (ITES-2S) effort in accordance with the scope as described in Section C, Statement of Objectives, and provide all of the items identified in Section B of the Schedule over the life of the contract. The contract has a base period of three years, and three options of two years each. The contract provides nine, twelve-month periods. These nine years represent labor rate years.

B.2 Minimum & Maximum Amounts, Indefinite-Delivery, Indefinite Quantity (ID/IQ)

The total amount of all orders placed against all contracts, awarded from this solicitation, shall not exceed $20,000,000,000 over a nine (9) year period of performance (36-month base period and three, 24-month option periods). The guaranteed minimum amount is $40,000.00 for each contractor. The minimum applies only to the base period. Individual Task Orders (TO) will be awarded in accordance with Section G, Ordering. The contract maximum represents the total requirement for the life of the contract (including options, if exercised).

B.3 Pricing of Labor Rate Table for Task Orders

(a) All task orders awarded pursuant to this contract, whether awarded on a T&M or FP basis, will be priced in accordance with the pricing set forth in the Labor Rate Table, Section J, Attachment 1 and Labor Category Descriptions, Section J, Attachment 2. The table reflects the Government-required labor categories. The labor rates in the labor rate table reflect the fully-burdened composite rates for each labor category and will apply to all direct labor hours. The composite rates include separate rates for work performed at the contractor site and at the Government site for each labor category.

(b) In the event work is required for which the contractor can be expected to incur costs markedly different from those normally incurred, e.g., work Outside the Continental United States (OCONUS), consideration will be given to pricing on a cost-reimbursement basis. In such situations, additional costs which cannot be appropriately charged under the Other Direct Costs (ODCs) contract line item numbers (CLINs) will be negotiated on a case-by-case basis.

(c) T&M Labor/FP Rates.

(1) Government Site Rates. When performing at Government sites, the contractor shall furnish fully burdened personnel rates. The Government will provide only office space, furniture, and office equipment and supplies.

(2) Contractor Site Rates. When performing at a contractor site, the contractor shall furnish fully burdened personnel rates which include loads for office space and all normal supplies and services required to support the work. This includes, but is not limited to, telephones, faxes, copiers, personal computers, postage (to include courier services such as Federal Express), ordinary business software (e.g., word processing, spreadsheets, graphics, etc.), normal copying and reproduction costs.

(d) Labor Rate Tables, Section J, Attachment 1.

Labor rates and Other Direct Cost (ODC) fixed rate mark-up percentages for use in pricing the FP and T&M TOs are set forth in the Labor Rate Tables, Section J, Attachment 1.

(1) The labor rates and ODC fixed mark-up percentages proposed for each of the nine, twelve-month labor rate periods are fixed. However, the contractor may submit a proposal reducing the fixed labor rates and mark-up percentages, in the contract, at any time during the life of this contract. The Government will review these proposals and determine if the revised rates are realistic and in the best interest of the Government. If the rates are accepted, the Government will modify the contract by incorporating the new rates into the labor rate tables.

(2) At the request of either the contractor or the Government, the contractor may, throughout the life of the contract, propose additional labor categories, rates and descriptions. These additional categories, rates and descriptions will be negotiated on a case-by-case basis in accordance with the provision in Section H, Technology Refreshment. The additional categories, rates and descriptions proposed, upon determination by the Government that they are fair and reasonable, will be incorporated into Section B of this contract.

(1) Labor. The Labor Rate Table represents fully-loaded hourly rates for each skill category. The fully-burdened labor rates shall include all direct, indirect, general and administrative costs and profit associated with providing the required skill. The fully-burdened labor rates shall include all labor and labor-related costs, such as, but not limited to, the following list of representative labor-related costs: salaries, wages, bonuses to include stock bonuses, incentive awards, employee stock options, stock appreciation rights, employee stock ownership plans, employee insurance, fringe benefits, contributions to pension, other post-retirement benefits, annuity, employee incentive compensation plans, incentive pay, shift differentials, overtime, vacation time, sick pay, holidays, and all other allowances based upon a comprehensive employee compensation plan. Contractor site rates shall also include contractor-provided facilities, furniture, equipment, supplies, tool kits, employee training and overhead amounts required for work at contractor site rates. This includes, but is not limited to, telephones, facsimile machines and their telecommunications lines, copiers, personal computers, postage (to include courier services such as Federal Express), ordinary business software, such as word processing, spreadsheets, graphics, normal copying and reproduction costs. The use of uncompensated overtime is not allowed. Contractor shall provide hourly rates based upon a 40-hour work-week (2,080 hours per year).

(2) Program Management Support Costs. Contract-level program management support costs are included as a percentage of each individual labor category rate, and encompass support for contract-level management, reporting requirements and related travel and meeting attendance costs associated with the contractor's program management staff, as it relates to overall management of the ITES-2S Program. As a result, these program management support costs are allocated among all of the task orders issued under this contract. These program management support costs are differentiated from individual task order manager support costs, which are billed as hourly labor rates against individual task orders for direct support to the effort performed under those task orders. This will result in direct billings at the task order level for labor hours in the appropriate manager category, to specifically support program or project management for the task order.

B.4 Contract Line Item Numbers (CLINs)/Sub CLINs

(a) IT Solution Services. Separate CLINs are included to allow for various pricing structures (i.e., time and materials, fixed price, and cost) in individual TO's. The appropriate FAR principles must be applied for the respective contract type.

(b) IT Subject Matter Experts. IT Subject Matter Experts (SMEs) fixed labor rates (actual direct and indirect costs, excluding profit/fee) will be negotiated in individual TOs. The expertise shall be in the required discipline or technology of the individual task order. At the Government's option, the contractor may provide subject matter experts in all task and sub-task areas as identified in Section C, Paragraph 2.1, or as identified in individual TO requests. Education and experience levels are negotiable with individual TOs. SMEs may only be proposed upon Government's request or if no other labor category description can satisfy for the requirement. The contractor is required to justify and received KO approval for the use of an SME when proposed in a TO. Reimbursement will be dependent upon the TO contract type negotiated.

(c) IT Functional Area Expert. IT Functional Area Expert (FAE) fixed labor rates (actual direct and indirect costs, excluding profit/fee) will be negotiated in individual TOs. FAEs must have the demonstrated ability to perform information systems analysis tasks in support of one or of the functional areas identified in Section C, Paragraph 2.1 or as identified in individual TOs. FAEs must have the ability to conceptualize, define, plan, and implement all hardware and software requirements for information systems supporting the specific functional area. They must have demonstrated experience in the planning, supporting, and sustainment of worldwide functional area organizations. Experience must include both the functional aspects of the functional area and information systems used within that functional area. Education and experience levels are negotiable with individual TOs. FAEs may only be proposed upon Government's request or if no other labor category description can satisfy for the requirement. The contractor is required to justify and received KO approval for the use of an FAE when proposed in a TO. Reimbursement will be dependent upon the TO contract type negotiated.

(d) Incidental Construction. Incidental Construction will be reimbursed as a firm fixed price (labor & material), 1 job, as negotiated under individual TOs. The work will be subject to the provisions of the Davis Bacon Act (Reference Section I, Davis-Bacon Act clauses) as described at Section H, Application of Davis-Bacon Act Provisions. Actual labor costs, including indirect costs, IAW the Davis Bacon wage determination will be reimbursed. Actual material costs, including indirect costs, will be reimbursed.

(e) ODCs. ODCs consist of IT Solution Equipment, IT Solution Software, Travel and Per Diem, and Other ODCs and are reimbursable under cost reimbursement CLINs. The contractor shall include a detailed description of all proposed ODCs in individual TO proposals. The cost of general purpose items required for the conduct of the contractor's normal business operations will not be considered an allowable ODC in the performance of this contract.

(1) IT Solution Equipment and IT Solution Software. All materials required for performance of TOs, issued under this contract, which are not Government-furnished, shall be furnished by the contractor. Materials acquired by the contractor with Government funds, for performance of this contract, are the property of the Government.

The contractor shall utilize ESI source software and ASCP contract source equipment in accordance with applicable provisions in Section H, Army Small Computer Program Source Contracts and DoD Enterprise Software Initative. In addition to any other equipment, the contractor shall separately identify ESI source software items and ASCP contract source equipment in each TO proposal. For ESI source software, the contractor shall request approval to order from the Government supply sources. For proposed materials that are not from the identified government supply sources for ESI source software or ASCP contract source equipment, the contractor shall provide a justification why those sources are not being utilized to support approval by the Contracting Officer. Contractor costs for ESI source software shall be reimbursed at the prices charged to the contractor, with no mark-

up percentage for loadings, fee or profit, regardless of whether the contract type of the task order if FP, T&M or CR. For ASCP contract source equipment, a fixed mark-up percentages for associated indirect loading shall be applied to the ASCP contract source equipment for FP or T&M TOs; profit or fee shall not be allowed.

In accordance with DFARS Subpart 239.73, Acquisition of Automatic Data Processing Equipment by DoD Contractors, the contractor shall submit the documentation required to the Contracting Officer (KO) for approval prior to entering into any equipment lease or purchase agreement.

(2) Travel and Per Diem. TO related travel costs, i.e., relocation and temporary duty (TDY) to include travel, lodging and meals are reimbursable in accordance with thein accordance with FAR 31.205-46. For travel, a fixed mark-up percentage for associated indirect loadings shall be applied to the direct travel costs for FP or T&M TOs; profit or fee is not be allowed for travel. If travel destinations are specified in the TO, the task order proposal shall include prices for airfare and per diem rates by total days, number of trips and number of contractor employees. No contractor travel shall be conducted to support the requirements of TOs without advance, written approval from the TO Contracting Officer's Representative.

(3) Other ODCs. For other ODCs, under FP TOs, a fixed mark-up percentage for indirect loading and profit shall apply. For other ODCs, under T&M and CR TOs, a fixed mark-up percentage for indirect loading shall apply. Profit or fee is not allowed.

B.5 Phase-In

The Government intends to allow 60 days for phase-in. The phase-in period shall be in accordance with Section I, FAR 52.237-3, Continuity of Services. This period allows for the establishment of operations and infrastructure in preparation for full performance, to include preparation and submission of proposals on task orders. Phase-In shall be Not Separately Priced (NSP) and the cost attributable with phase-in shall be included in the fixed loaded hourly labor rates.

B.6 Total Cost of Ownership Pricing

Individual TOs may require the contractor to restructure its price proposal to provide for the total cost of ownership. For example, instead of, or in addition to, providing a cost proposal based on fixed hourly rates, specific task orders may require pricing on a per seat/workstation, usage rates, or other similar bases to determine the total life cycle cost.

B.7 Service Contract Act

This contract has been determined to be exempt from the requirements of the Service Contract Act.

SECTION C

STATEMENT OF OBJECTIVES (SOO)

1.0 INTRODUCTION

The U.S. Army Small Computer Program (ASCP), in coordination with the Army Contracting Agency (ACA), Information Technology, E-Commerce, and Commercial Contracting Center (ITEC4), is seeking qualified contractors to support the Army enterprise infrastructure and infostructure goals with information technology (IT) services worldwide.

The Army is seeking contractors who are willing to partner with the Army to meet its mission. The Army is structuring the ITES-2S contract in a manner that ensures that the contractors' goals and objectives are in alignment with those of the Army. Superior performance on the contractors' part will directly and indirectly link to superior Army mission accomplishment through the economic and efficient use of information technology. (Within the context of the Army/contractor partnership, the terms "partner" and "partnership" should not be read to suggest any formal legal partnership or joint venture between the contractor and the agency.) The Army/contractor partnership will reflect the attributes of an open, collaborative, and customer-oriented professional relationship.

It is of critical importance that vendors become aware of the implications of the phased strategy to transform to a single Army Network/Army Enterprise Infostructure (AEI). Consequently, responsibility for technical control of the AEI is the responsibility of NETCOM/9th Army Signal Command and will evolve in conjunction with the development of a suite of new common policies and guidance. These documents, some still under revision, will frame the network management and netcentric implementation strategies, and must be interpreted as required constraints for the operational environment under this contract.

2.0 SCOPE

The ITES-2S scope will include a full range of services and solutions necessary for the Army to satisfy its support of the Army enterprise infrastructure and infostructure goals with Information Technology (IT) services worldwide. The scope includes the Command, Control, Communications, Computers, and Information Management (C4IM) requirements as defined in Army Regulation 25-1 (AR 25-1).

ITES-2S contemplates services-based solutions under which contractors may be required to provide a full range of IT equipment. Therefore, end-to-end solutions to satisfy worldwide development, deployment, operation, maintenance, and sustainment requirements are included. Additionally included is support to analyze requirements, develop and implement recommended solutions, and operate and maintain legacy systems, and equipment. It is the intention of the Government to establish a scope that is broad, sufficiently flexible to satisfy requirements that may change over the period of performance, and fully comprehensive so as to embrace the full complement of services that relate to IT.

The U.S. Army, Department of Defense, or any other Federal Agency will be authorized to fulfill requirements under ITES-2S.

2.1 ITES-2S Task Areas

The IT services solutions are categorized in the list of task areas identified below. The task areas are further subdivided into sub-task areas to further define the scope of the task areas. This list of sub-tasks is not considered to be inclusive of all sub-tasks within each task area. Specific details of task assignments, deliverables, documentation, training, applicable government/department/industry standards, etc., will be provided within individual task orders.

Business Process Reengineering (BPR)

- Business Case Analysis
- Functional Requirements Decomposition
- IT Capital Planning
- Gap Analysis
- Risk Management
- Workflow Analysis

Information Systems Security

- Computer Security Awareness and Training
- Computer Security Incident Response
- Information, System, Data, and Physical Security
- Mainframe Automated Information Security Support

Information Assurance

- Disaster Recovery
- Continuity of Operations
- Contingency Planning
- Remote Monitoring/Intrusion Detection
- Security Architecture Design
- Security Hardening
- Secure Video Teleconferencing
- System Certification and Accreditation (DITSCAP)

Information Technology Services

- Biometrics
- Configuration Management
- Capacity Management
- Computer Aided Design/Engineering/Management (CAD/CAE/CAM)
- Computer Systems Administration, Management, and Maintenance
- Design/Specifications for Information Systems
- Data and/or Media Management
- Database Applications Development
- Design/Specifications for Information Dissemination
- DODAF Based Operational & System Architecture Design & Development
- Economic/Business Case Analysis (Cost/Benefit and Risk)
- Independent Validation and Verification (IV&V)
- Internet/Intranet/Web Applications/Network Computing
- Legacy Systems Modernization
- Performance Benchmarking/Performance Measurements
- Simulation and Modeling
- Software/Middleware Development
- Source Data Development
- Statistical Analysis

Systems Development and Software Maintenance
Systems Programming
Video Teleconferencing
Voice over Internet Protocol (VOIP)
Web and Computer Systems Decision Support Tools
Web Enabled Applications

Enterprise Design, Integration, and Consolidation
Information and Knowledge Engineering
Integrated Solutions Management
Knowledge Engineering/Management
Market Research and Prototyping
Measuring Return on Investment (ROI)
Earned Value
Compliance with Interoperability Standards
Product Integration
Reliability and Maintainability
Requirements Analysis
Reverse Engineering
Software Engineering
Software Life Cycle Management
Systems Integration
Technology Insertion
Test and Evaluation
Wireless Networking

Education/Training
User Training
Wargaming, Experimentation, Scenario Design & Execution
Instructional Design, and Modeling & Simulation
Design & Execution of Computer-generated Imaging Training

Program/Project Management
Strategic Enterprise IT Policy and Planning
Change Management
Program Assessments and Studies
IT Strategic Planning Program Assessment and Studies
IT Project Cost & Schedule Management
IT Strategic Planning
Management/Administrative Support/Data Entry
Deployment Management

Systems Operation and Maintenance
Computer Center Technical Support
Commercial Off-the-Shelf Software Products and Support
Computer Systems Administration
Computer Systems Facilities Management and Maintenance
Licensing Support
Software License Management
Legacy Systems Maintenance
Network Management
Help Desk Support
Desktop Support

Property Management

Network Support
Network and Telecommunications Infrastructure Support
Office Automation Support
Seat Management / Asset Management

3.0 ITES2-S STATEMENT OF OBJECTIVES (SOO)

3.1 Objectives

The fundamental purpose of the ITES-2S is to support the Army enterprise infrastructure and infostructure goals with a full range of innovative, world class information technology support services and solutions at a reasonable price. It is essential that the ITES-2S solutions enhance Army Net-operations/Net-centric capabilities and holistically support the Army customers, with a goal of providing a common look and feel for Army applications at all levels of both the strategic and tactical Army enterprise. The solution must not only be in compliance with existing DoD and Department of Army standardization and interoperability policies, but should also strive to enhance Army capabilities by supporting implementation and partnering in the implementation of NETCOM's Networthiness program. The Army has established the following objectives for the ITES2-S contract.

3.1.1 Contractual Management

i. Establish and maintain contract methodologies and operations that are flexible, facilitate change, and allow for continuity of user support over the life of the contract.

ii. Continuously improve task order competition throughout the life of the contract.

iii. Increase use of subcontractors and teaming partners to bring expert talent and ingenuity to the varied work under ITES2-S and effectively utilize small businesses to assure achievement of mandatory subcontracting goals.

3.1.2 Partnership

i. Promote the contract to Army, DoD, and other federal agencies to increase potential customers' awareness of available services, solutions, and the benefits of this contract.

ii. Support and partner with ASCP on the Army's data and reporting requirements through electronic interface.

iii. Promote the benefits of performance-based contracting by educating the Army users.

iv. Continuously seek ways to increase customer satisfaction through delivery of superior IT services.

v. Support and partner with ASCP hardware and software contract holders as a preferred source of supply.

3.1.3 Business Processes

i. Provide compliant, state-of-the-market, sustainable, supportable, and interoperable IT service solutions worldwide.

ii. Identify and implement best commercial practices, new technologies and streamlined approaches that afford the Army and other customers' information technology and telecommunications structure the ability to improve their performance and IT business processes

(e.g. offering tools, techniques, and practices for migration to enterprise resource planning, implementation of enterprise directory services).

iii. Assure affordable, best value, best pricing solutions.

4.0 CONSTRAINTS

The SOO provides contractors with maximum flexibility to conceive and propose innovative approaches and solutions. However, in some cases, there may be constraints that the government must place on those solutions. The following specifications, standards, policies and procedures represent the constraints placed on this acquisition. All documents listed are mandatory, as applicable. Applicability is as defined in the document. The most current version of the document at the time of Task Order issuance will take precedence. The list is not all-inclusive. Other documents required for execution of tasks issued under ITES-2S will be cited in the relevant task order. Web links are provided wherever possible.

4.1 Army Enterprise Standardization

4.1.1 Army Enterprise Desktop Software Standardization (TECHCON 2004-005b) 5 Nov 2004. (Requires AKO Login) https://www.us.army.mil/suite/doc/798438

4.1.2 Memorandum Establishing Army MS ELA Software Inventory as Single Source for

Obtaining MS Products. **04 February 2004,**
https://ascp.monmouth.army.mil/scp/downloads/standardspolicy_files/04Feb2004-MS_ELA_policy.pdf

4.1.3 Moratorium On Microsoft Products And Product Support Services. 19 June 2003. https://ascp.monmouth.army.mil/scp/downloads/standardspolicy_files/June03_Moratorium_Message.pdf

4.1.4 Enterprise Software Agreements. 2 December 2002. https://ascp.monmouth.army.mil/scp/downloads/standardspolicy_files/Army_policy_letter_on_DFAR.pdf

4.1.5 DFARS Final Rule on the use of Enterprise Software Agreements. 25 October 2002 https://ascp.monmouth.army.mil/scp/downloads/standardspolicy_files/DFARS_ESI_Final_Rule.pdf

4.1.6 Acquiring Commercially Available Software and Information Technology (IT) Products within the Army.

11 January 2001,
https://ascp.monmouth.army.mil/scp/downloads/standardspolicy_files/acquiring_commerical_software_11012001.pdf

4.2 Army Knowledge Management

4.2.1 Army Knowledge Management and Information Technology Management (AR25-1). 30 June 2004, http://www.usapa.army.mil/pdffiles/r25_1.pdf

4.2.2 Army Knowledge Management Implementation Plan (Version 2.0). AKM Strategic Plan outlines five goals that challenge our most basic institutional business processes and policies for IT and information management (IM) in support of the Army Campaign Plan (ACP):

Goal 1 -Adopt governance and cultural changes to become a knowledge-based organization

Goal 2 -Integrate Knowledge Management (KM) concepts and best practices to promote the knowledge-based force

Goal 3 -Manage the infostructure as an Enterprise to enhance capabilities and efficiencies

Goal 4 -Institutionalize Army Knowledge Online (AKO) as the enterprise portal to provide universal, secure access for the entire Army

Goal 5 -Harness Human Capital for the knowledge-based organization

(Requires AKO Login) https://www.us.army.mil/suite/doc/1640100

4.3 Active Directory

4.3.1 Active Directory CONOPS (Version 1.1). 26 September 2003, (requires AKO Login). https://www.us.army.mil/suite/doc/936105

4.3.2 Active Directory Management Role and Responsibilities – TECHCON 2004—008. 29 March 2005, (Requires AKO Login) https://www.us.army.mil/suite/doc/1680159

4.3.3 Active Directory Trust Procedures and Guidelines – TECHCON 2004-015. 22 September 2005, (Requires AKO Login) https://www.us.army.mil/suite/doc/1267342

4.3.4 CONUS Forest Exchange 2003 Architecture & Design (Version 2.1). 25 March 2005, (Requires AKO Login), https://www.us.army.mil/suite/doc/1672657

4.3.5 Army Policy for Windows NT 4.0 Replacement and Active Directory (AD) Implementation. 4 February 2004, (Requires AKO Login) https://www.us.army.mil/suite/doc/1187570

4.3.6 Active Directory (AD) Administration Responsibilities and Technical Guidance (Version 1.0) 26 September 2003, (Requires AKO Login) https://www.us.army.mil/suite/doc/936103

4.4 Networthiness Program

4.4.1 Networthiness Certification Program 2 April 2003, (Requires AKO Login) https://www.us.army.mil/suite/doc/936265

4.4.2 Army Knowledge Management Guidance Memorandum Number 1 8 August 2001, (Requires AKO Login) https://www.us.army.mil/suite/doc/58991

4.4.3 Army NETOPS CONOPS (version 1.0), https://www.us.army.mil/suite/doc/96865

4.4.4 DoD Information Technology Security Certification and Accreditation Process (DITSCAP) 31 July 2000, http://www.dtic.mil/whs/directives/corres/pdf/i520040_123097/i520040p.pdf

4.5 DOD Information Technology Standards Registry

4.5.1 DOD Information Technology Standards Registry Baseline Release 04-2.0. 22 December 2004, http://disronline.disa.mil/DISR/docs/Promulgation_Memo_2004-12-22.pdf

4.5.2 DOD Information Technology Standards Registry (Note: Access to the DISR requires registration/login to the DISA DISRonline website)

http://disronline.disa.mil/DISR/Search_registry.jsp - Website link to search registry
http://disronline.disa.mil/DISR/DISR_reports.jsp - Website link to archived documents

4.6 Information Assurance – Army and DOD Policy

4.6.1 Information Assurance (AR 25-2). 14 Nov 2003, http://www.usapa.army.mil/pdffiles/r25_2.pdf

4.6.2 Army Approved IA Tools List. 17 March 2005, this website lists all CSLA approved Information Assurance (IA) Products. (Requires AKO Login) https://www.acert.1stiocmd.army.mil/tools/

4.6.3 Army Blanket Purchase Agreement (BPA) Information Assurance (IA) Products. May 1999, https://ascp.monmouth.army.mil/scp/downloads/standardspolicy_files/IA_BPA_101200ZMAY99.pdf

4.6.4 Disposition of Unclassified DoD Computer Hard Drives. 4 June 2001, Effective 4 June 2001, http://iase.disa.mil/asd_hd_disposition_memo060401.pdf

4.6.5 Chairman of the Joint Chiefs of Staff Instruction 6212.01C, Interoperability and Supportability of Information Technology and National Security Systems. 20 November 2003, http://www.dtic.mil/cjcs_directives/cdata/unlimit/6212_01.pdf

4.6.6 DoD Directive 4630.5, Interoperability and Supportability of Information Technology (IT) and National Security Systems (NSS), May 5, 2004. http://www.dtic.mil/whs/directives/corres/pdf/d46305_050504/d46305p.pdf

4.6.7 DoDI 4630.8, Procedures for Interoperability and Supportability of Information Technology (IT) and National Security Systems (NSS), June 30, 2004. http://www.dtic.mil/whs/directives/corres/pdf/i46308_063004/i46308p.pdf

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4.7.1 National Information Assurance Acquisition Policy. 6 August 2002, https://ascp.monmouth.army.mil/scp/downloads/standardspolicy_files/NSTISSP_Guidance.pdf

4.7.2 Guide to Information Technology Security Services NIST Special Publication 800-35. October 2003, http://csrc.nist.gov/publications/nistpubs/800-35/NIST-SP800-35.pdf

4.7.3 Guide to Selecting Information Technology Security Products NIST Special Publication 800-36. October 2003, http://csrc.nist.gov/publications/nistpubs/800-36/NIST-SP800-36.pdf

4.7.4 Guide for the Security Certification and Accreditation of Federal Information Systems Special Publication 800-37. May 2004, http://csrc.nist.gov/publications/nistpubs/800-37/SP800-37-final.pdf

4.7.5 Recommended Security Controls for Federal Information Systems. February 2005, http://csrc.nist.gov/publications/nistpubs/800-53/SP800-53.pdf
Annex 1: Consolidated Security Controls-Low Baseline (.pdf)

Annex 2: Consolidated Security Controls-Moderate Baseline (.pdf)

Annex 3: Consolidated Security Controls-High Baseline (.pdf)

4.8 Information Management

4.8.1 DOD Information Management (IM) Strategy Plan (version 2.0). 19 October 1999, http://www.defenselink.mil/nii/org/cio/ciolinks/references/itmstpln/itmstpln.doc

4.8.2 Global Information Grid Architecture, version 2.0, 9 December 2003 https://disain.disa.mil/ncow/gigv2/index.htm
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4.8.3 Net-Centric Operations and Warfare (NCOW) Reference Model, Version 1.1, 17 November 2004 https://disain.disa.mil/ncow/ncow_rm_v1_1.htm
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4.8.5 The Department of Defense Architecture Framework (DoDAF). 9 February 2004, http://www.defenselink.mil/nii/doc/DoDAF_v1_Memo.pdf

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4.10.3 DCTS CMO Product Exemption List. http://jitc.fhu.disa.mil/washops/jtcd/dcts/cmo.html

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4.12.1 Radio Frequency Identification (RFID) Policy. 30 July 2004, http://www.acq.osd.mil/log/rfid/Policy/RFID%20Policy%2007-30-2004.pdf

4.12.2 Department of Defense Standard Practice - Military Marking For Shipment and Storage (MIL STD 129-P). 29 Oct 2004, http://www.acq.osd.mil/log/rfid/MIL-STD-129P-chg3-29Oct04%20(2).pdf

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4.12.4 Policy for Unique Identification (UID) of Tangible Items – New Equipment, Major Modifications, and Reprocurements of Equipment and Spares. 29 July 2003, http://www.acq.osd.mil/dpap/UID/uid_signed_policy_memo_2003.07.29.pdf

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4.13 Logistics

4.13.1 DoD 4140.1-R DoD Supply Chain Materiel Management Regulation Draft, September 2002 http://www.acq.osd.mil/log/logistics_materiel_readiness/organizations/sci/html/2002_reg.htm

4.13.2 Deputy Under Secretary of Defense (Logistics and Materiel Readiness) Logistics Enterprise Integration and Transformation http://www.acq.osd.mil/log/logistics_materiel_readiness/organizations/lsm/assetts/articles/Ent%20Integ%20and%20Transformation%20Dec%2001%20FINAL.pdf

4.14 Voice Over IP (VOIP)

4.14.1 Security Considerations for Voice Over IP Systems. January 2005, http://csrc.nist.gov/publications/nistpubs/800-58/SP800-58-final.pdf

4.15 Wireless

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4.16 Section 508

4.16.1 Section 508. http://www.section508.gov

4.16.2 Section 508 – Electronic and Information Technology. 21 December 2000, http://www.usdoj.gov/crt/508/508law.pdf

4.16.3 Desktop and Portable Computer (1194.26). 1 August 2001, http://www.access-board.gov/sec508/guide/1194.26.htm

4.17 Energy Star

4.17.1 President Issues Executive Order Regarding Energy-Efficient Use of Power Devices in Federal Facilities. 31 July 2001, http://www.gsa.gov/Portal/gsa/ep/contentView.do?noc=T&contentType=GSA_BASIC&contentId=16909

4.17.2 Computer – Key Product Criteria. http://www.energystar.gov/index.cfm?c=computers.pr_crit_computers

4.17.3 Printer and FAX machines – Key Product Criteria.
http://www.energystar.gov/index.cfm?c=scanners.pr_crit_scanners

4.18 Other Regulatory and Commercial Requirements

4.18.1 Distributed Management Task Force Desktop Management Interface (DMI Version 2.0)
http://www.dmtf.org/standards/spec.php

4.18.2 Latest Windows 2000 and Windows NT Hardware Compatibility List
http://support.microsoft.com/default.aspx?scid=kb;EN-US;q131303

4.19 Areas for Forthcoming or Envisioned Policies and Guidance

4.19.1 Army Level
4.19.1.1 Configuration Management
4.19.1.2 Server Consolidation

5.0 ARMY STRATEGIC VISION, MISSION AND GOALS AND OBJECTIVES

Through the effective, efficient, and economic application of information technology solutions, the ITES-2S will support the Army's strategic vision, mission, goals, and objectives. The Army strategic vision, mission, and goals flow down through all levels of the Army enterprise from the Army-wide vision to the Army key IT organizations to the Statement of Objectives for the ITES-2S acquisition itself.

Key Organizations

- Army Chief Information Officer (CIO/G6)
- Program Executive Officer – Enterprise Information Systems
- Network Enterprise Technology Command (NETCOM)
- Army Materiel Command
- Project Manager, EI, and Assistant Product Manager, Army Small Computer Program
- Army Regional Chief Information Officers (RCIO)
- Directors of Information Management (DOIMs)
- Army Contracting Agency Information Technology, E-Commerce and Commercial Contracting Center (ITEC4)

SECTION D

D.1. Standard Practice for Packaging and Marking

a. The contractor shall ensure that all items are preserved, packaged, packed and marked in accordance with best commercial practices to meet the packing requirements of the carrier and to ensure safe and timely delivery at the intended destination.

b. All containers, data, and correspondence submitted to the Task Ordering Contracting Officer or Task Order Contracting Officer's Representative shall comply with the following as identified in the individual orders. Exterior shipping containers and items not shipped in containers shall be clearly marked on an external surface as follows:

(1) Name of contractor
(2) Contract number and order number
(3) Itemized list of contents including quantity and CLIN
(4) Consignee’s name, title, address and telephone number
(5) Package number of multiple package (e.g., 1 of 5, 2 of 5 etc.)

Section E - Inspection and Acceptance

SECTION E

E.1. Inspection and Acceptance Criteria

a. Final inspection and acceptance of all work, performance, reports and other deliverables under this contract shall be performed at the location specified in individual Task Orders (TO). Each order will also designate the individual responsible for inspection and acceptance.

b. The basis for acceptance shall be in compliance with the requirements set forth in the orders; and other terms and conditions of the contract. Deliverable items rejected under resulting TOs shall be corrected in accordance with the applicable clauses.

c. The Government requires a period not to exceed thirty (30) days after receipt of final deliverable item(s) for inspection and acceptance or rejection, unless otherwise specified in the individual TO.

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	N/A	N/A	N/A	Government
1000	N/A	N/A	N/A	Government
1001	N/A	N/A	N/A	Government
1002	N/A	N/A	N/A	Government
1003	N/A	N/A	N/A	Government
1004	N/A	N/A	N/A	Government
1005	N/A	N/A	N/A	Government
1006	N/A	N/A	N/A	Government
1007	N/A	N/A	N/A	Government
1008	N/A	N/A	N/A	Government
1009	N/A	N/A	N/A	Government
1010	N/A	N/A	N/A	Government
1011	N/A	N/A	N/A	Government
1011AA	N/A	N/A	N/A	Government
1011AB	N/A	N/A	N/A	Government
1011AC	N/A	N/A	N/A	Government
1011AD	N/A	N/A	N/A	Government
2001	N/A	N/A	N/A	Government
2002	N/A	N/A	N/A	Government
2003	N/A	N/A	N/A	Government
2004	N/A	N/A	N/A	Government
2005	N/A	N/A	N/A	Government
2006	N/A	N/A	N/A	Government

2007	N/A	N/A	N/A	Government
2008	N/A	N/A	N/A	Government
2009	N/A	N/A	N/A	Government
2010	N/A	N/A	N/A	Government
2011	N/A	N/A	N/A	Government
2011AA	N/A	N/A	N/A	Government
2011AB	N/A	N/A	N/A	Government
2011AC	N/A	N/A	N/A	Government
2011AD	N/A	N/A	N/A	Government
3001	N/A	N/A	N/A	Government
3002	N/A	N/A	N/A	Government
3003	N/A	N/A	N/A	Government
3004	N/A	N/A	N/A	Government
3005	N/A	N/A	N/A	Government
3006	N/A	N/A	N/A	Government
3007	N/A	N/A	N/A	Government
3008	N/A	N/A	N/A	Government
3009	N/A	N/A	N/A	Government
3010	N/A	N/A	N/A	Government
3011	N/A	N/A	N/A	Government
3011AA	N/A	N/A	N/A	Government
3011AB	N/A	N/A	N/A	Government
3011AC	N/A	N/A	N/A	Government
3011AD	N/A	N/A	N/A	Government
4000	N/A	N/A	N/A	Government
4001	N/A	N/A	N/A	Government
4002	N/A	N/A	N/A	Government
4003	N/A	N/A	N/A	Government
4004	N/A	N/A	N/A	Government
4005	N/A	N/A	N/A	Government
4006	N/A	N/A	N/A	Government
4007	N/A	N/A	N/A	Government
4008	N/A	N/A	N/A	Government
4009	N/A	N/A	N/A	Government
4010	N/A	N/A	N/A	Government
4011	N/A	N/A	N/A	Government
4011AA	N/A	N/A	N/A	Government
4011AB	N/A	N/A	N/A	Government
4011AC	N/A	N/A	N/A	Government
4011AD	N/A	N/A	N/A	Government
5001	N/A	N/A	N/A	Government
5002	N/A	N/A	N/A	Government
5003	N/A	N/A	N/A	Government
5004	N/A	N/A	N/A	Government
5005	N/A	N/A	N/A	Government
5006	N/A	N/A	N/A	Government
5007	N/A	N/A	N/A	Government
5008	N/A	N/A	N/A	Government
5009	N/A	N/A	N/A	Government
5010	N/A	N/A	N/A	Government
5011	N/A	N/A	N/A	Government
5011AA	N/A	N/A	N/A	Government
5011AB	N/A	N/A	N/A	Government
5011AC	N/A	N/A	N/A	Government

5011AD	N/A	N/A	N/A	Government
6000	N/A	N/A	N/A	Government
6001	N/A	N/A	N/A	Government
6002	N/A	N/A	N/A	Government
6003	N/A	N/A	N/A	Government
6004	N/A	N/A	N/A	Government
6005	N/A	N/A	N/A	Government
6006	N/A	N/A	N/A	Government
6007	N/A	N/A	N/A	Government
6008	N/A	N/A	N/A	Government
6009	N/A	N/A	N/A	Government
6010	N/A	N/A	N/A	Government
6011	N/A	N/A	N/A	Government
6011AA	N/A	N/A	N/A	Government
6011AB	N/A	N/A	N/A	Government
6011AC	N/A	N/A	N/A	Government
6011AD	N/A	N/A	N/A	Government
7001	N/A	N/A	N/A	Government
7002	N/A	N/A	N/A	Government
7003	N/A	N/A	N/A	Government
7004	N/A	N/A	N/A	Government
7005	N/A	N/A	N/A	Government
7006	N/A	N/A	N/A	Government
7007	N/A	N/A	N/A	Government
7008	N/A	N/A	N/A	Government
7009	N/A	N/A	N/A	Government
7010	N/A	N/A	N/A	Government
7011	N/A	N/A	N/A	Government
7011AA	N/A	N/A	N/A	Government
7011AB	N/A	N/A	N/A	Government
7011AC	N/A	N/A	N/A	Government
7011AD	N/A	N/A	N/A	Government
8000	N/A	N/A	N/A	Government
8001	N/A	N/A	N/A	Government
8002	N/A	N/A	N/A	Government
8003	N/A	N/A	N/A	Government
8004	N/A	N/A	N/A	Government
8005	N/A	N/A	N/A	Government
8006	N/A	N/A	N/A	Government
8007	N/A	N/A	N/A	Government
8008	N/A	N/A	N/A	Government
8009	N/A	N/A	N/A	Government
8010	N/A	N/A	N/A	Government
8011	N/A	N/A	N/A	Government
8011AA	N/A	N/A	N/A	Government
8011AB	N/A	N/A	N/A	Government
8011AC	N/A	N/A	N/A	Government
8011AD	N/A	N/A	N/A	Government
9001	N/A	N/A	N/A	Government
9002	N/A	N/A	N/A	Government
9003	N/A	N/A	N/A	Government
9004	N/A	N/A	N/A	Government
9005	N/A	N/A	N/A	Government
9006	N/A	N/A	N/A	Government

9007	N/A	N/A	N/A	Government
9008	N/A	N/A	N/A	Government
9009	N/A	N/A	N/A	Government
9010	N/A	N/A	N/A	Government
9011	N/A	N/A	N/A	Government
9011AA	N/A	N/A	N/A	Government
9011AB	N/A	N/A	N/A	Government
9011AC	N/A	N/A	N/A	Government
9011AD	N/A	N/A	N/A	Government

CLAUSES INCORPORATED BY REFERENCE

52.246-3	Inspection Of Supplies Cost-Reimbursement	MAY 2001
52.246-4	Inspection Of Services--Fixed Price	AUG 1996
52.246-5	Inspection Of Services Cost-Reimbursement	APR 1984
52.246-6	Inspection--Time-And-Material And Labor-Hour	MAY 2001
52.246-12	Inspection of Construction	AUG 1996
52.246-16	Responsibility For Supplies	APR 1984

CLAUSES INCORPORATED BY FULL TEXT

52.246-2 INSPECTION OF SUPPLIES--FIXED-PRICE (AUG 1996)

(a) Definition. "Supplies," as used in this clause, includes but is not limited to raw materials, components, intermediate assemblies, end products, and lots of supplies.

(b) The Contractor shall provide and maintain an inspection system acceptable to the Government covering supplies under this contract and shall tender to the Government for acceptance only supplies that have been inspected in accordance with the inspection system and have been found by the Contractor to be in conformity with contract requirements. As part of the system, the Contractor shall prepare records evidencing all inspections made under the system and the outcome. These records shall be kept complete and made available to the Government during contract performance and for as long afterwards as the contract requires. The Government may perform reviews and evaluations as reasonably necessary to ascertain compliance with this paragraph. These reviews and evaluations shall be conducted in a manner that will not unduly delay the contract work. The right of review, whether exercised or not, does not relieve the Contractor of the obligations under the contract.

(c) The Government has the right to inspect and test all supplies called for by the contract, to the extent practicable, at all places and times, including the period of manufacture, and in any event before acceptance. The Government shall perform inspections and tests in a manner that will not unduly delay the work. The Government assumes no contractual obligation to perform any inspection and test for the benefit of the Contractor unless specifically set forth elsewhere in this contract.

(d) If the Government performs inspection or test on the premises of the Contractor or a subcontractor, the Contractor shall furnish, and shall require subcontractors to furnish, at no increase in contract price, all reasonable facilities and assistance for the safe and convenient performance of these duties. Except as otherwise provided in the contract, the Government shall bear the expense of Government inspections or tests made at other than the Contractor's or subcontractor's premises; provided, that in case of rejection, the Government shall not be liable for any reduction in the value of inspection or test samples.

(e)(1) When supplies are not ready at the time specified by the Contractor for inspection or test, the Contracting

Officer may charge to the Contractor the additional cost of inspection or test.

(2) The Contracting Officer may also charge the Contractor for any additional cost of inspection or test when prior rejection makes reinspection or retest necessary.

(f) The Government has the right either to reject or to require correction of nonconforming supplies. Supplies are nonconforming when they are defective in material or workmanship or are otherwise not in conformity with contract requirements. The Government may reject nonconforming supplies with or without disposition instructions.

(g) The Contractor shall remove supplies rejected or required to be corrected. However, the Contracting Officer may require or permit correction in place,promptly after notice, by and at the expense of the Contractor. The Contractor shall not tender for acceptance corrected or rejected supplies without disclosing the former rejection or requirement for correction, and, when required, shall disclose the corrective action taken.

(h) If the Contractor fails to promptly remove, replace, or correct rejected supplies that are required to be removed or to be replaced or corrected, the Government may either (1) by contract or otherwise, remove, replace, or correct the supplies and charge the cost to the Contractor or (2) terminate the contract for default. Unless the Contractor corrects or replaces the supplies within the delivery schedule, the Contracting Officer may require their delivery and make an equitable price reduction. Failure to agree to a price reduction shall be a dispute.

(i)(1) If this contract provides for the performance of Government quality assurance at source, and if requested by the Government, the Contractor shall furnish advance notification of the time (i) when Contractor inspection or tests will be performed in accordance with the terms and conditions of the contract and (ii) when the supplies will be ready for Government inspection.

(2) The Government's request shall specify the period and method of the advance notification and the Government representative to whom it shall be furnished. Requests shall not require more than 2 workdays of advance notification if the Government representative is in residence in the Contractor's plant, nor more than 7 workdays in other instances.

(j) The Government shall accept or reject supplies as promptly as practicable after delivery, unless otherwise provided in the contract. Government failure to inspect and accept or reject the supplies shall not relieve the Contractor from responsibility, nor impose liability on the Government, for nonconforming supplies.

(k) Inspections and tests by the Government do not relieve the Contractor of responsibility for defects or other failures to meet contract requirements discovered before acceptance. Acceptance shall be conclusive, except for latent defects, fraud, gross mistakes amounting to fraud, or as otherwise provided in the contract.

(l) If acceptance is not conclusive for any of the reasons in paragraph (k) hereof, the Government, in addition to any other rights and remedies provided by law, or under other provisions of this contract, shall have the right to require the Contractor (1) at no increase in contract price, to correct or replace the defective or nonconforming supplies at the original point of delivery or at the Contractor's plant at the Contracting Officer's election, and in accordance with a reasonable delivery schedule as may be agreed upon between the Contractor and the Contracting Officer; provided, that the Contracting Officer may require a reduction in contract price if the Contractor fails to meet such delivery schedule, or (2) within a reasonable time after receipt by the Contractor of notice of defects or nonconformance, to repay such portion of the contract as is equitable under the circumstances if the Contracting Officer elects not to require correction or replacement. When supplies are returned to the Contractor, the Contractor shall bear the transportation cost from the original point of delivery to the Contractor's plant and return to the original point when that point is not the Contractor's plant. If the Contractor fails to perform or act as required in (1) or (2) above and does not cure such failure within a period of 10 days (or such longer period as the Contracting Officer may authorize in writing) after receipt of notice from the Contracting Officer specifying such failure, the Government shall have the right by contract or otherwise to replace or correct such supplies and charge to the Contractor the cost occasioned the Government thereby.

(End of clause)

252.246-7000 MATERIAL INSPECTION AND RECEIVING REPORT (MAR 2003)

(a) At the time of each delivery of supplies or services under this contract, the Contractor shall prepare and furnish to the Government a material inspection and receiving report in the manner and to the extent required by Appendix F, Material Inspection and Receiving Report, of the Defense FAR Supplement.

(b) Contractor submission of the material inspection and receiving information required by Appendix F of the Defense FAR Supplement by using the Wide Area WorkFlow-Receipt and Acceptance (WAWF-RA) electronic form (see paragraph (b)(1) of the clause at 252.232-7003) fulfills the requirement for a material inspection and receiving report (DD Form 250).

(End of clause)

Section F - Deliveries or Performance

SECTION F

F.1. Contract Life

The total term of contract, including options is nine years, with a 60 day phase-in period. The base term is three years, or thirty-six months, subject to the exercise of three options each for two years. If the performance under the contract is delayed or suspended, the Government reserves the right in its discretion to exercise an option to extend the contract term for an additional period commensurate with the delay or suspension.

F.2. Task Orders (TO) Performance Period

TOs may be issued during any of the contract years. The performance period for each TO will be specified in the TO and may extend beyond expiration date of this contract in accordance with the Indefinite Quantity clause at Section I. Option years may be negotiated under individual, TOs yearly price rates within the Labor Rate Tables, Section J, Attachment 1, yearly price rates.

F.3. Deliveries or Performance

The place of performance and/or delivery for all items will be cited under individual TOs issued under this contract.

F.4. Notice To Proceed

The Contractor shall take no actions on this contract, or incur any costs, without the Contracting Officer's official written notice to proceed. It is anticipated that this notice to proceed will generally be issued within 30 days after award notice. The performance of this contract shall begin as specified in the notice to proceed.

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	UIC
0001	N/A	N/A	N/A	N/A
1000	POP 14-APR-2006 TO 13-APR-2009	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
1001	N/A	N/A	N/A	N/A
1002	N/A	N/A	N/A	N/A

1003	POP 14-APR-2006 TO 13-APR-2007	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
1004	N/A	N/A	N/A	N/A
1005	N/A	N/A	N/A	N/A
1006	POP 14-APR-2006 TO 13-APR-2007	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
1007	N/A	N/A	N/A	N/A
1008	N/A	N/A	N/A	N/A
1009	POP 14-APR-2006 TO 13-APR-2007	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
1010	N/A	N/A	N/A	N/A
1011	POP 14-APR-2006 TO 13-APR-2007	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
1011AA	POP 14-APR-2006 TO 13-APR-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
1011AB	POP 14-APR-2006 TO 13-APR-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
1011AC	POP 14-APR-2006 TO 13-APR-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
1011AD	POP 14-APR-2006 TO 13-APR-2007	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
2001	N/A	N/A	N/A	N/A
2002	N/A	N/A	N/A	N/A
2003	POP 14-APR-2007 TO 13-APR-2008	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
2004	N/A	N/A	N/A	N/A
2005	N/A	N/A	N/A	N/A

2006	POP 14-APR-2007 TO 13-APR-2008	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
2007	N/A	N/A	N/A	N/A
2008	N/A	N/A	N/A	N/A
2009	POP 14-APR-2007 TO 13-APR-2008	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
2010	N/A	N/A	N/A	N/A
2011	POP 14-APR-2007 TO 13-APR-2008	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
2011AA	POP 14-APR-2007 TO 13-APR-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
2011AB	POP 14-APR-2007 TO 13-APR-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
2011AC	POP 14-APR-2007 TO 13-APR-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
2011AD	POP 14-APR-2007 TO 13-APR-2008	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
3001	N/A	N/A	N/A	N/A
3002	N/A	N/A	N/A	N/A
3003	POP 14-APR-2008 TO 13-APR-2009	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
3004	N/A	N/A	N/A	N/A
3005	N/A	N/A	N/A	N/A
3006	POP 14-APR-2008 TO 13-APR-2009	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
3007	N/A	N/A	N/A	N/A

3008	N/A	N/A	N/A	N/A
3009	POP 14-APR-2008 TO 13-APR-2009	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
3010	N/A	N/A	N/A	N/A
3011	POP 14-APR-2008 TO 13-APR-2009	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
3011AA	POP 14-APR-2008 TO 13-APR-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
3011AB	POP 14-APR-2008 TO 13-APR-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
3011AC	POP 14-APR-2008 TO 13-APR-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
3011AD	POP 14-APR-2008 TO 13-APR-2009	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
4000	POP 14-APR-2009 TO 13-APR-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
4001	N/A	N/A	N/A	N/A
4002	N/A	N/A	N/A	N/A
4003	POP 14-APR-2009 TO 13-APR-2010	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
4004	N/A	N/A	N/A	N/A
4005	N/A	N/A	N/A	N/A
4006	POP 14-APR-2009 TO 13-APR-2010	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
4007	N/A	N/A	N/A	N/A
4008	N/A	N/A	N/A	N/A

4009	POP 14-APR-2009 TO 13-APR-2010	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
4010	N/A	N/A	N/A	N/A
4011	POP 14-APR-2009 TO 13-APR-2010	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
4011AA	POP 14-APR-2009 TO 13-APR-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
4011AB	POP 14-APR-2009 TO 13-APR-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
4011AC	POP 14-APR-2009 TO 13-APR-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
4011AD	POP 14-APR-2009 TO 13-APR-2010	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
5001	N/A	N/A	N/A	N/A
5002	N/A	N/A	N/A	N/A
5003	POP 14-APR-2010 TO 13-APR-2011	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
5004	N/A	N/A	N/A	N/A
5005	N/A	N/A	N/A	N/A
5006	POP 14-APR-2010 TO 13-APR-2011	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
5007	N/A	N/A	N/A	N/A
5008	N/A	N/A	N/A	N/A
5009	POP 14-APR-2010 TO 13-APR-2011	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
5010	N/A	N/A	N/A	N/A

5011	POP 14-APR-2010 TO 13-APR-2011	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
5011AA	POP 14-APR-2010 TO 13-APR-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
5011AB	POP 14-APR-2010 TO 13-APR-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
5011AC	POP 14-APR-2010 TO 13-APR-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
5011AD	POP 14-APR-2010 TO 14-APR-2011	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
6000	POP 14-APR-2011 TO 13-APR-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
6001	N/A	N/A	N/A	N/A
6002	N/A	N/A	N/A	N/A
6003	POP 14-APR-2011 TO 13-APR-2012	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
6004	N/A	N/A	N/A	N/A
6005	N/A	N/A	N/A	N/A
6006	POP 14-APR-2011 TO 13-APR-2012	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
6007	N/A	N/A	N/A	N/A
6008	N/A	N/A	N/A	N/A
6009	POP 14-APR-2011 TO 13-APR-2012	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
6010	N/A	N/A	N/A	N/A
6011	POP 14-APR-2011 TO 13-APR-2012	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	

6011AA	POP 14-APR-2011 TO 13-APR-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
6011AB	POP 14-APR-2011 TO 13-APR-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
6011AC	POP 14-APR-2011 TO 13-APR-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
6011AD	POP 14-APR-2011 TO 13-APR-2012	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
7001	N/A	N/A	N/A	N/A
7002	N/A	N/A	N/A	N/A
7003	POP 14-APR-2012 TO 13-APR-2013	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
7004	N/A	N/A	N/A	N/A
7005	N/A	N/A	N/A	N/A
7006	POP 14-APR-2012 TO 13-APR-2013	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
7007	N/A	N/A	N/A	N/A
7008	N/A	N/A	N/A	N/A
7009	POP 14-APR-2012 TO 13-APR-2013	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
7010	N/A	N/A	N/A	N/A
7011	POP 14-APR-2012 TO 13-APR-2013	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
7011AA	POP 14-APR-2012 TO 13-APR-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
7011AB	POP 14-APR-2012 TO 13-APR-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
7011AC	POP 14-APR-2012 TO 13-APR-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	

7011AD	POP 14-APR-2012 TO 13-APR-2013	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
8000	POP 14-APR-2013 TO 13-APR-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
8001	N/A	N/A	N/A	N/A
8002	N/A	N/A	N/A	N/A
8003	POP 14-APR-2013 TO 13-APR-2014	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
8004	N/A	N/A	N/A	N/A
8005	N/A	N/A	N/A	N/A
8006	POP 14-APR-2013 TO 13-APR-2014	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
8007	N/A	N/A	N/A	N/A
8008	N/A	N/A	N/A	N/A
8009	POP 14-APR-2013 TO 13-APR-2014	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
8010	N/A	N/A	N/A	N/A
8011	POP 14-APR-2013 TO 13-APR-2014	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
8011AA	POP 14-APR-2013 TO 13-APR-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
8011AB	POP 14-APR-2013 TO 13-APR-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
8011AC	POP 14-APR-2013 TO 13-APR-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
8011AD	POP 14-APR-2013 TO 13-APR-2014	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
9001	N/A	N/A	N/A	N/A

9002	N/A	N/A	N/A	N/A
9003	POP 14-APR-2014 TO 13-APR-2015	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
9004	N/A	N/A	N/A	N/A
9005	N/A	N/A	N/A	N/A
9006	POP 14-APR-2014 TO 13-APR-2015	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
9007	N/A	N/A	N/A	N/A
9008	N/A	N/A	N/A	N/A
9009	POP 14-APR-2014 TO 13-APR-2015	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
9010	N/A	N/A	N/A	N/A
9011	POP 14-APR-2014 TO 15-APR-2015	N/A	TO BE SPECIFIED ON EACH ORDER AS ADDRESSED CONUS AND OCONUS AA FOB: Destination	
9011AA	POP 14-APR-2014 TO 13-APR-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
9011AB	POP 14-APR-2014 TO 13-APR-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
9011AC	POP 14-APR-2014 TO 15-APR-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	
9011AD	POP 14-APR-2014 TO 13-APR-2015	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	

CLAUSES INCORPORATED BY REFERENCE

52.242-15 Alt I	Stop-Work Order (Aug 1989) - Alternate I	APR 1984
52.242-17	Government Delay Of Work	APR 1984
52.247-34	F.O.B. Destination	NOV 1991
252.227-7037	Validation of Restrictive Markings on Technical Data	SEP 1999

SECTION G

G.1 Contractor's Proposal .

The Contractor's Proposal, or portions thereof, may be incorporated into the contract.

G.2 Post-Award Conference

The Contractor agrees to attend a Post-Award Conference convened by the contracting activity in accordance with Federal Acquisition Regulation Subpart 42.5.

G.3 Start-up Period

The contract start-up period is 60 calendar days commencing upon Government issuance of notice to proceed. The Contractor, at the conclusion of the 60 calendar days period, following issuance of the notice to proceed, shall accept orders. During that period the contractor shall:

(1) Develop an ordering guide and a website which shall be provided to the Government for review;

(2) Secure required personnel;

(3) Develop a procedure to process and obtain logistics support privileges (South Korea only) approvals;

(4) Coordinate for security clearances (interim clearances will be requested until final clearances are issued, if required);

(5) Provide labor categories and pricing to ASCP for inclusion in the ASCP *it e-mart* (See Section G, Contract Management);

(6) Provide sample copies of required reports to ASCP for review and approval (See Section G, Contract Management);

(7) Provide a complete list of the Program Management team, to include names, positions, phone numbers, and email addresses; and

(8) Provide documents resulting from the Performance-based Sample Task Order, as requested.

G.4 Contract Management

(a) Contract Management. The Contractor shall maintain a status review process for planning and controlling the activities necessary to meet the requirements of this contract.

(b) Meetings and Conferences. During the life of the contract, periodic meetings will be held at both Contractor and Government sites. Contractor’s shall attend the meetings in order to review program status, asses contractor performance, refine current processes, and plan future actions. The Army Small Computer Program (ASCP) conducts the Army Information Technology (AITC) conference (minimum of one maximum of two per year) at various locations for the conference. Participation in meeting and conferences shall be at no additional cost to the government.

(c) Contract Management Reports. All contract management deliverables shall be delivered to ASCP for review and comment or approval. The Contractor shall submit reports as indicated below. All reports shall be submitted electronically to ASCP at the following email address: AMSEL-DSA-SCP-CR@mail1.monmouth.army.mil. Contract management and reports shall be provided at no additional charge to the government. A report for "no activity" is required via email message. All reports are to be provided in the specific layout and format specified in Section J, Attachment 3.

The Government intends to move all reports to an HTML format during the life of the contract. The Contractor, when instructed by the Government, will provide all reports in HTML format, at no additional cost.

(1) Order Transactions Report. The Contractor shall provide weekly Order Transaction report to the ASCP for inclusion to its Order Tracking Database. Weekly submission shall be used for reporting new orders or new order modifications that have not been previously reported. The specific file layout definition and submission instructions are specified in Exhibit 1.

(2) Contractor Status Report. The Contractor shall provide a weekly Order Status report to the ASCP for inclusion to its Order Tracking Database. Weekly submissions shall be non-cumulative, reporting only the previous week's activity. The specific file layout definition and submission instructions are specified in Exhibit 2.

(3) Monthly Task Order Status Report (MTOSR). The Contractor shall provide a MTOSR to the ASCP by the 15th of each month. The report shall include a brief summary of significant activities, problems and developments occurring during the reporting period, as well as progress made at the Task Order level. It provides an activity summary by order number. A sample format is specified in Exhibit 3.

(4) Evaluation of Contractor's Task Order Performance. At Task Order completion or renewal, the contractor shall submit a request for a performance evaluation to the Order Contracting Officer's Representative (OCOR) or his/her designated representative. The (OCOR) or his/her designated representative, shall complete these evaluations for each task order, regardless of dollar value, within 30 days of completion. Performance evaluations shall also be completed annually for orders that have a performance period in excess of one year. Annual performance evaluation shall be completed within 30 days of task order renewal. Performance evaluations may also be done as otherwise considered necessary throughout the duration of the order (but generally no more than quarterly).

The performance evaluations will be located on the ASCP website at https://ascp.monmouth.army.mil/ites2s/ctorpp. An example of the performance evaluation form is provided at Exhibit 4. The ITES-2S COR will provide the Contractor with a summary of all performance reviews for comment as part of the Vendor Contract Review meeting.

(5) Small Business Subcontracting Participation Plan Report. The Contractor shall provide the ITES-2SSmall Business report to ASCP and ITEC4 by the 15th of each month. The specific file layout definition and submission instructions are specified in Exhibit 5.

(6) *it e-mart* Online Catalog Information. The contractor shall provide a product attribute file at contract startup, and as required during the life of the contract. The specific file layout definition and submission instructions are specified in Exhibit 6.

(7) Performance-based Progress Report. The Contractor shall provide a report on a quarterly basis to report the performance-based aspects (proposed measures/metrics and incentives/disincentives). Submission of this report will commence at least within six months after receipt of initial task order. The report shall be submitted by the 15th of the month following the end of a quarter.

(8) Additional reports shall be provided as required in individual orders.

G.5 Contract Administration

(a) Notwithstanding the contractor's responsibility for total management during the performance of this contract, the administration of the contract requires maximum coordination between the Government and the contractor. The following provides the roles and their respective authority during the performance of the contract:

(1) Contracting Officer (KO). The KO is the only person authorized to direct changes in any of the requirements under this contract, and, notwithstanding any provisions contained elsewhere in this contract, said authority remains solely in the KO. In the event the Contractor effects any such change at the direction of any person other than the KO, the change will be considered to have been made without authority and solely at the risk of the Contractor.

All contract administration will be effected by the KO. Communications pertaining to contractual administrative matters shall be addressed to the KO. No changes in or deviation from the terms and conditions shall be effected without a written modification to the contract executed by the KO authorizing such changes.

(2) Contracting Officer's Representative (COR). The KO shall designate contract level CORs during the term of this contract, DFARS clause 252.201-7000 "Contracting Officer's Representative". COR will provide assistance in identification and resolution of problems, conflicts in priority, subtask requirement definitions, and other operations type problems.

(3) Task Order Contracting Officers (TO KO). TO KO within the Army, Department of Defense, and other Federal agencies are authorized to place orders within the terms of this contract and within the expert of their authority. They are not authorized to make changes to the contract terms. TO KO authority is limited to the individual task orders.

(4) Task Order Contracting Officer's Representative (TO COR). The TO KOmay designate individuals to act as TO COR under any resultant task order. Order TO CORs may provide technical guidance in direction of the work, but they will not be authorized to change any of the terms and conditions of the contract or order. Order TO CORs will be designated by a letter of appointment from the TO KO.

(5) Contractor. The Contractor shall not accept any instructions issued by any person employed by the U.S. Government or otherwise, other than the KO, or the TO COR acting within the limits of his or her authority.

The Contractor shall not in any way represent that he is a part of the U. S. Government or that he has the authority to contract or procure supplies for the account of the United States of America

G.6 Submittal and Payment of Invoices

(a) The contractor shall submit a proper invoice in accordance with Section I, FAR clause 52.232-25 "Prompt Payment". Invoices shall be submitted in accordance with Section I, DFARS clause 252.232-7003 "Electronic Submission of Payment Requests".

(b) Invoice submission and payment shall be in accordance with the respective "Payment" clause and other clauses and instructions depending on the respective contract type, as identified in individual task orders.

(1) Fixed priced invoices shall be submitted pursuant to Section I, FAR clause, 52.232-1, "Payments".

(2) Time and Materials invoices shall be submitted pursuant to Section I, FAR clause 52.232-7, "Payments under Time and Material and Labor Hour Contracts".

(3) Cost-Reimbursement invoices shall be submitted pursuant to Section I, FAR clause 52.216-7, "Allowable Cost and Payment",

(c) Payment Of Invoices. The contractor shall provide the proper invoice and receiving report in accordance with Section I, DFARS clause 252.232-7003 "Electronic Submission of Payment Requests".
Payment will be made by the payment office designated in the individual task order. The Government payment office will not make disbursement to the Contractor without evidence of receipt and acceptance or certification of the items invoiced from the Order COR or other government representative as indicated in the individual task order.

(d) Contractor's failure to comply with the instructions above will render the invoice as improper, and resubmission of the invoice will be required in order to obtain invoice payment.

G.7 Ordering

(a) Ordering will be decentralized. Ordering under the contract is authorized to meet the needs of the Army, Department of Defense, other Federal Agencies . Task Orders may be placed by any Contracting Officer in the Army, Department of Defense, and other Federal Agency .

(b) Any request for deviation from the terms of this Contract must be submitted to Contracting Officer as identified in A.2.

(c) All orders issued under this contract are subject to the terms and conditions of this contract. The contract takes precedence in the event of conflict with any order.

(d) All services under this contract will be ordered by issuance of written task orders in accordance with FAR subpart 16.5, Indefinite Delivery Contracts as implemented by DFARS 216.505, Indefinite Delivery Contracts. An appropriate order form (DD Form 1155) shall be issued for each order.

(e) The TO KO will initiate the task order process by the issuing a Task Order Request (TOR). All TORs will be issued via the ASCP ***it e-mart***, **https://ascp.monmouth.army.mil/scp/index.jsp.** All task orders placed under this contract shall be in accordance with the Section J, Attachment 4, Task Order Procedures.

(f) The Contractors shall respond to all TORs within the proposal submission date, as specified in the TOR submittal instructions.

(g) The contractors are required to submit a response to all TORs. If unable to perform a requirement, the contractor shall submit a "no bid" reply in response to the TOR. All "no bids" shall include a brief statement as to why the vendor is unable to perform, e.g., conflict of interest.

(h) The contractor is responsible for all bid and proposal costs incurred in performance of the contract.

(i) Performance under orders shall commence only after receipt of an executed order via facsimile, e-mail, or by verbal direction from the TO KO. If verbal direction is given, written confirmation will be provided within five working days of the verbal order. The Government shall not be obligated to reimburse the Contractor for work performed, items delivered, or any costs incurred, nor shall the Contractor be obligated to perform, deliver, or otherwise incur costs except as authorized by duly executed orders.

(j) The TO KO reserves the right to withdraw and cancel a task if issues pertaining to the proposed task arise that cannot be satisfactorily resolved. The TO KO's decision on each order shall be final and shall not be subject to protest under FAR Subpart 33.1, Protest, except for a protest that the TO increases the scope, period, or maximum value of the contract. The Army Contracting Agency, ITEC4 Ombudsman will review complaints from the contractors and ensure that all contractors are afforded a fair opportunity to be considered for each task order, consistent with the procedures in this contract. The designated Ombudsman is identified in A.2.

ACCOUNTING AND APPROPRIATION DATA

AA: 217202000005T5T07432615.00000252B3IZZZZMIPR7BITCSC00573I200S28043
AMOUNT: $40,000.00
CIN 00000000000000000000000000000000: $40,000.00

SECTION H

H.1 Order of Precedence

In the event of an inconsistency between the terms and conditions of this contract, resultant Task Orders (TOs), and contractor TO proposals, the inconsistency shall be resolved by giving precedence in the following order:

(a) The contract;

(b) The TOs, excluding the contractor TO proposals, and;

(c) The contractor TO proposals.

H.2 Mandatory use of Contractor to Government Electronic Mail

(a) Unless exempted by the Contracting Officer (KO), communications after contract award shall be transmitted via electronic mail (e-mail). This shall include all communication between the Government and the contractor except Classified Information. Return receipt will be used if a commercial application is available.

(b) The format for all communication shall be compatible with the following:

Microsoft Word 2000 (Not to exceed 20 pages or ½ megabyte).
Microsoft Excel 2000 (Not to exceed ½ megabyte).
Microsoft PowerPoint 2000 for presentation slides .

(c) Files larger than 2 megabytes must use alternate means of transmission. (Note: This includes both the text message and the attachment). Large files can be submitted in disk format and mailed with the Contracting Officer's approval.

(d) In addition to the KO, a copy of all communications shall be provided to the Contract Specialist.

(e) The following examples include, but are not limited to, the types of communication that shall be transmitted via e-mail:

Routine Letters
Requests for Proposals under the contract
Price Issues (except contractor pricing data) Approvals/Disapproval's by the Government
Technical Evaluations of Contract Items
Clarifications
Configuration Control
Drawings (not to exceed ½ megabyte)
Revised Shipping Instructions
Change Order Directions

(f) In order to be contractually binding, all Government communications must be sent from the KO's e-mail address and contain the /s/ symbol above the KO's signature block. The contractor shall designate the personnel with signature authority who can contractually bind the contractor. All binding contractor communication shall be sent from the signature authority's e-mail address (see Section A, A.3)

(g) The Government reserves the right to upgrade to a more advanced commercial application at any time during the life of the Contract.

H.3 Mandatory Use of Government to Government Electronic Mail

(a) Unless exempted by the KO in writing, communication after contract award between Government agencies shall be transmitted via electronic mail (e-mail).

(b) The following examples include, but are not limited to, the types of communication that shall be transmitted via e-mail:

Instructions to Task Order Contracting Officer (TO KO)
Instructions to Defense Finance Administration Services
Instructions to Defense Contract Audit Agency

(c) See Mandatory Use of Contractor to Government Electronic Mail, for further guidance.

H.4 Notice of Internet Posting of Awards

It is the Government's intent to electronically post the ITES-2S contracts and modifications, TOs issued under the contracts, and all TO modifications to the ITES-2S web site. This does not include contractor proposals or any other proprietary information provided by contractors relevant to performance of this contract. Posting of the awards and modifications via the Internet is in the best interest of the Government as well as the contractors. It will allow contractors to direct future customers to the site to preview the types of jobs that have been accomplished under the ITES-2S contracts. In addition, customers will be able to view labor categories and rates as they develop their Independent Government Cost Estimates (IGCE) in preparation of proposed TOs.

H.5 Release of News Information

No new release (including photographs and films, public announcements, denial or confirmation of same) on any part of the subject matter of this contract or any phase of any program hereunder shall be made without the prior written approval of the Contracting Officer and Program Executive Officer, Enterprise Information Systems (PEO-EIS) Public Affairs Office (PAO). See also Section I, DFARS clause 252.204-7000 "Disclosure of Information".

H.6 Work on a Government Installation.

In performing work under this contract on a Government installation or in a Government building, the contractor shall:

(1) Obtain and maintain the minimum kinds and amounts of insurance specified in Section I Insurance clause and individual Task Orders (TOs).

(2) Conform to the specific safety requirements established by this contract and individual TOs.

(3) Comply with the safety rules of the Government installation that concern related activities not directly addressed in this contract.

(4) Take all reasonable steps and precautions to prevent accidents and preserve the life and health of contractor and Government personnel connected in any way with performance under this contract.

(5) Take such additional immediate precautions as the Contracting Officer may reasonably require for safety and accident prevention purposes.

H.7 Insurance

In accordance with the Section I, FAR clause 52.228.5, "Insurance - Work on a Government Installation" and this schedule, the Contractor shall acquire and maintain during the entire performance period of this contract insurance of at least the following kinds and minimum amounts set forth below:

(1) Workman's Compensation and Employer's Liability Insurance in accordance with the amounts specified by the laws of the states in which the work is to be performed under this contract. In the absence of such state laws, an amount of $100,000 shall be required and maintained.

(2) General Liability Insurance: Bodily injury liability in the minimum amount of $500,000 per occurrence.

(3) Automobile Liability Insurance in the amount of $200,000 per person and $500,000 per occurrence for bodily injury and $20,000 per occurrence for property damage.

H.8 Security Requirement

(a) The Government may require security clearances of at least Secret and up to Top Secret, Specialized Compartmentalized Information, for performance of any TO under this contract. A general, contract level DD Form 254 is provided at Section J, Attachment 5. A TO specific DD Form 254 will be incorporated for individual TOs, as required. The levels of security clearance and number of personnel required for each level is unknown.

(b) The Contractor shall provide sufficient personnel with the required security clearances to perform the work as specified in individual TOs. The personnel shall be cleared personnel in accordance with the clause in Section I, “Security Requirements”. If satisfactory security arrangements cannot be made with the Contractor, the required services shall be obtained from other sources.

(c) The level of classified access required shall be indicated in the individual TO. Contractor personnel not requiring a personnel security clearance, but performing Automated Data Processing (ADP) sensitive duties, are subject to investigative and assignment requirements IAW DoD 5200.2R, DoD Personnel Security Program, and affiliated regulations.

(d) The contractor shall bear the cost of any security clearances required for performance.

H.9 Travel

(a) Contractor personnel may be required to travel to support the requirements of this contract and as stated in individual TOs. Long distance and local travel will be required both in the Continental United States (CONUS) and Outside the Continental United States (OCONUS). For those TOs requiring travel, the contractor shall include estimated travel requirements in the proposal. The contractor shall then coordinate specific travel arrangements with the individual TO Contract Officer Representative to obtain advance, written approval for the travel about to be conducted. The contractor’s request for travel shall be in writing and contain the dates, locations and estimated costs of the travel.

(b) If any travel arrangements cause additional costs to the TO that exceed those previously negotiated, written approval by TO modification issued by the Contracting Officer is required, prior to undertaking such travel. Costs associated with contractor travel shall be in accordance with FAR Part 31.205-46, Travel Costs.

H.10 Organization Conflict of Interest

(a) The provisions of FAR Subpart 9.5, Organization and Consultant Conflicts of Interest, concerning organizational conflicts of interest govern TOs issued under this contract.

(b) Potential conflicts may exist in accordance with FAR 9.505-1, Providing Systems Engineering and Technical Direction, through 9.505-4, Obtaining Access to Proprietary Information.

(c) The contractor is responsible for identifying any actual or potential organizational conflict of interest to the Contracting Officer that would arise as the result of the issuance of a TO under this contract.

(d) The TO KO will determine on a case-by-case, TO by TO, basis whether a conflict of interest is likely to arise.

(e) To avoid or mitigate a potential conflict, the TO KO will impose appropriate constraints, such as the following.

(1) The contractor agrees that if it provides, under a contract or TO, systems engineering and technical guidance for systems and programs, but does not have overall contractual responsibility, it will not be allowed to be awarded a contract or TO to supply the system or any of its major components or be a subcontractor or consultant to a supplier of the system or any of its major components (FAR 9.505-1).

(2) The contractor agrees that if it prepares specifications for nondevelopmental items or assists in the preparation of work statements for a system or services under a contract or TO, it will not be allowed to furnish these items, either as a prime contractor, a subcontractor or as a consultant (FAR 9.505-2).

(3) The contractor agrees that if it gains access to proprietary data of other companies, it will protect such data and it will not use such proprietary data in supplying systems or components in future competitive procurements (FAR 9.505-4). In addition, the contractor agrees to protect the proprietary data and rights of other organizations disclosed to the contractor during performance of any TO with the same caution that a reasonably prudent contractor would use to safeguard highly valuable property. The contractor also agrees that if it gains access to the proprietary information of other companies, it will enter into an agreement with the other companies to protect their information from unauthorized use or disclosure for as long as it remains proprietary and refrain from using the information for any purpose other than that for which it was furnished.

(4) The contractor agrees that it will not distribute reports, data or information of any nature arising from its performance under this contract, except as provided by the TO or as may be directed by the TO KO.

(5) The contractor agrees that it will neither evaluate nor advise the Government with regard to its own products or activities. The contractor will objectively evaluate or advise the Government concerning products or activities of any prospective competitors.

(6) The contractor agrees that it will include the above provisions, including this paragraph, in agreements with teaming partners, consultants or subcontractors at any tier which involve access to information covered above. The use of this clause in such agreements shall be read by substituting the word "consultant" or "subcontractor" for the word "contractor" whenever the latter appears.

(f) The contractor shall effectively educate its employees, through formal training, company policy, information directives and procedures, in an awareness of the legal provisions of FAR Subpart 9.5 and its underlying policy and principles so that each employee will know and understand the provisions of that Subpart and the absolute necessity of safeguarding information under a TO from anyone other than the contractor's employees who have a need to know, and the U.S. Government.

(g) The term contractor herein used means: (1) the organization (hereinafter referred to as "it" or "its") entering into this agreement with the Government; (2) all business organizations with which it may merge, join or affiliate now or in the future and in any manner whatsoever, or which hold or may obtain, by purchase or otherwise, direct or

indirect control of it; (3) its parent organization if any and any of its present or future subsidiaries, associates, affiliates, or holding companies, and; (4) any organization or enterprise over which it has direct or indirect control now or in the future.

(h) In connection with a particular constraint, the contractor may submit a response to the TO KO for the purpose of indicating potential measures to avoid or mitigate a conflict. In the event the TO KO determines that a conflict exists which cannot be effectively mitigated the provision in FAR 9.5 must be followed.

H.11 Government Property

(a) Government-Furnished Equipment. Government-furnished equipment, data, or services shall be identified in individual TOs.

(b) Contractor Acquired Property. In the event the contractor is required to purchase property in the performance of this contract, compliance with the procedures of FAR Part 45, Government Property, is required.

(c) Disposition of Government Property. Thirty (30) days prior to the end of the TO period of performance, or upon termination of the TO, the contractor shall furnish to the COR a complete inventory of all Government Property in his possession under the TO that has not been tested to destruction, completely expended in performance, or incorporated and made a part of a deliverable end item. The TO COR will furnish disposition instructions on all listed property which was furnished or purchased under the TO.

(d) Risk of Loss. The contractor assumes full responsibility for and shall indemnify the Government for any and all loss or damage of whatsoever kind and nature to any and all Government property, including any equipment, supplies, accessories, or parts furnished, while in his custody and care for storage, repairs, or services to be performed under the terms of this contract, resulting in whole or in part from the negligent acts or omissions of the contractor, subcontractor, or any employee, agent, or representative of the contractor or subcontractor.

H.12 Technology Refreshment

(a) In order to maintain ITES-2S as a viable contract vehicle, current with the information technology solution services required within scope, the Government may solicit, and the Contractor is encouraged to propose independently, technology improvements to the task areas, labor categories, or other requirements of the contract. These improvements may be proposed to add labor categories, reduce or increase composite and/or fixed labor rates for labor categories in the Labor Rate Table, Section J, Attachment 1, to add task/subtask areas in Section C, Statement of Objectives, to improve overall performance, or for any other purpose which presents a technological advantage to the Government. Those proposed technology improvements that are acceptable to the Government will be processed as modifications to the contract.

(b) As a minimum, the following information shall be submitted by the Contractor with each technology improvement proposal to the Contracting Officer and Contracting Officer's Representative via email:

(1) A description of the difference between the existing contract requirement and the proposed change, and the comparative advantages and disadvantages of each;

(2) Itemized requirements of the contract that must be changed if the proposal is adopted, and the proposed revision to the contract for each such change;

(3) A price proposal including the following shall be submitted: An estimate of the changes in performance and price, if any, that will result from adoption of the proposal; and an item-by-item summary of any "street pricing" (at least three sources) of the items including a reference and hyperlink to the source of the "street price" and GSA Schedule pricing, if any (include GSA Schedule Number, with hyperlink to the schedule). Include

an electronic version of the revised Labor Rate Table, Section J, Attachment 1 reflecting the change to facilitate contract modification as well as an updated Product Attribute (PA) file, Section J, Attachment 3, Exhibit 6;

(4) A statement and supporting rationale of the proposed effective date of the contract modification adopting the proposal, in order to obtain the maximum benefits of the changes during the remainder of this contract; and

(5) Identify any effect on the contract completion time or delivery schedule.

(c) The Government will not be liable for proposal preparation costs or any delay in acting upon any proposal submitted pursuant to this clause. The Contractor has a right to withdraw, in whole or in part, any proposal not accepted by the Government within the period specified in the proposal. The decision of the KO as to the acceptance of any such proposal under this contract is final and not subject to the "Disputes" clause of this contract.

(d) The KO may accept any proposal submitted pursuant to this clause by issuance of a modification to this contract. Unless and until a modification is executed to incorporate a proposal under this contract, the Contractor shall remain obligated to perform in accordance with the requirements, terms and conditions of the existing contract. Upon issuance of the modification, the approved modification and PA file will loaded to the ASCP it e-mart.

(e) If a proposal submitted pursuant to this clause is accepted and applied to this contract, the increasing or decreasing of the contract price shall be in accordance with the procedures of the "Changes" clause. The resulting contract modification will state that it is made pursuant to this clause.

H.13 Army Small Computer Program (ASCP) Source Contracts

In situations where the purchase of new commercial off the shelf (COTS) hardware and related software (not provided under a Department of Defense, Enterprise Software Initiative (DoD ESI) agreement; (See Section H.16 DoD Enterprise Software Initiative (ESI)) is needed to satisfy the requirements of a particular TO, the ASCP hardware contracts are the preferred source of supply. In the event that the hardware and related software required is not available from an ASCP contract, the contractor shall be authorized to obtain the hardware through an alternate source. A wavier is required for purchase of products from another source valued at over $25,000. The listing of COTS hardware available from ASCP sources can be viewed on the web at https://ascp.monmouth.army.mil/scp/contracts/compactview.jsp. The wavier process is located on the web at https://ascp.monmouth.army.mil/scp/waiver/wv_explanation.jsp.

H.14 Accessibility

All electronic and information technology procured under this contract must meet applicable accessibility standards at 36 CFR Part 1194, unless an exception exists, or, for commercial items, unless and to the extent that individual standards cannot be met with supplies or services available in the commercial marketplace in time to meet delivery requirements. All exception must be documented by the TO KO on a case-by-case basis.

H.15 Commercial Software Licenses

(a) Commercial software and software documentation delivered under this contract shall be subject to the terms of this clause and the governing commercial product license, to the extent the latter is consistent with Federal law and FAR 12.212, Computer Software. Notwithstanding the foregoing, the commercial product license shall apply only if a copy of the license is provided with the delivered product. In the event of conflict between this clause and the commercial software product license, this clause shall govern.

(b) All software shall, as a minimum, be licensed and priced for use on a single computer or for use on any computer at a particular site.

(c) The license shall be in the name of the U. S. Government.

(d) The license shall be perpetual (also referred to as a nonexclusive, paid-up, world-wide license).

(e) Software and software documentation shall be provided with license rights no less than rights provided with the software and the software documentation when sold to the public.

(f) The license shall apply to any software changes or new releases.

H.16 DoD Enterprise Software Initiative (ESI)

In situations where the purchase of new commercial software, including preloaded software, is needed to satisfy the requirements of a particular TO, the contractor will first be required to review and utilize available Department of Defense Enterprise Software Initiative (DoD ESI). In the event that the software required to satisfy a particular TO is not available to the contractor through a DoD ESI source, the contractor shall be authorized to obtain the software through an alternate source. The listing of COTS software available from DoD ESI sources can be viewed on the web at https://ascp.monmouth.army.mil/scp/esi/esioverview.jsp.

H.17 Application of Davis-Bacon Act Provisions

(a) Pursuant to FAR 22.402(b)(1), Applicability, the Davis-Bacon Act will apply to individual TOs under this contract for which there are specific requirements for significant amounts of construction work.

(b) For the purpose of determining applicability of the Act to a given TO, “significant” is defined as 32 or more hours of construction work on a single TO.

H.18 Small Business Subcontracting Goals

(a) In accordance with the Small Business Subcontracting Participation Plan, contractors shall comply with meeting the mandatory small business subcontracting goal of 25% of the total contract value with additional specific goals for the following categories: Small Disadvantaged Business - 5%, Hub-Zone - 3%, Women Owned Small Business - 5%, Service-Disabled Veteran - 3%, and a positive goal for Veteran-Owned Small Business, and Historically Black Colleges and Universities/Minority Institutions.

(b) The Small Business Subcontracting Participation Plan reporting will be as required in Section G, Contract Management. This reporting is separate from the Small Business Subcontracting Plan requirement as required for Contractors with a business size designation of “large” in accordance with Section I, FAR clause 52.219-9, Small Business Subcontracting Plan, Alt II and DFARS clause 252.219-7003, Small, Small Disadvantaged, and Women-Owned Small Business Subcontracting Plan (DOD Contracts).

H.19 Continued Performance during Support of Crisis Situations, Contingency or Exercise

(a) Overview.

(1) The requirements of this Contract have been identified by the U.S. Government as being essential to the mission and operational readiness of the U.S. Armed Services operating worldwide; therefore, the Contractor may be required to perform this Contract during crisis situations (including war or a state of emergency),

contingencies or exercises in the identified area of operations, also known as theatre of operations, subject to the requirements and provisions listed below.

(2) The Contractor shall be responsible for performing all requirements of this Contract notwithstanding crisis situations, contingencies or exercises, including but not limited to the existence of any state of war, whether declared or undeclared, or state of emergency, by the United States or the host nation, commencement of hostilities, internal strife, rioting, civil disturbances, or activities of any type which would endanger the welfare and security of U.S. Forces in the host nation. Failure by the Contractor to perform may subject the Contractor to a termination of this Contract for cause. If a crisis situation, contingency, or exercise is determined, an equitable adjustment may be negotiated.

(3) Crisis situations and contingency operations shall be determined by the overseas theater Commander-in-Chief, or when Defense Readiness Condition (DEFCON) Three (3) is declared for that area.

(4) Contractor personnel and dependents may be integrated into Government contingency plans, and afforded the same rights, privileges, protection, and priority as U.S. Government personnel. The Government may provide security, housing, and messing facilities for Contractor personnel and dependents should conditions warrant.

(5) In the event Contractor employees are deployed or hired into the area of operations in support of a crisis situation, contingency or exercise, the following items and conditions will apply:

(b) Management.

(1) The Contractor shall ensure that all Contractor employees, including sub-Contractors, will comply with all guidance, instructions, and general orders applicable to U.S. Armed Forces and DOD civilians and issued by the Theater Commander or his/her representative. This will include any and all guidance and instructions issued based upon the need to ensure mission accomplishment, force protection and safety.

(2) The Contractor shall comply, and shall ensure that all deployed employees and agents comply, with pertinent Service and Department of Defense directives, policies, and procedures. The Contractor shall ensure compliance with all Federal statutes, judicial interpretations and international agreements (e.g., Status of Forces Agreements, Host Nation Support Agreements, etc.) applicable to U.S. Armed Forces or U.S. citizens in the area of operations. The Contracting Officer will resolve disputes. Host Nation laws and existing Status of Forces Agreements may take precedence over contract requirements.

(3) The Contractor shall take reasonable steps to ensure the professional conduct of its employees and sub-Contractors.

(4) The Contractor shall promptly resolve, to the satisfaction of the Contracting Officer, all Contractor employee performance and conduct problems identified by the cognizant KO or COR.

(5) The KO may direct the Contractor, at the Contractor’s expense, to remove or replace any Contractor employee failing to adhere to instructions and general orders issued by the Theater Commander or his/her designated representative.

(c) Accounting for Personnel. As directed by the KO or COR and based on instructions of the Theater Commander, the Contractor shall report its employees, including third country nationals, entering and/or leaving the area of operations by name, citizenship, location, Social Security number (SSN) or other official identity document number.

(d) Risk Assessment and Mitigation.

(1) The Contractor shall ensure physical and medical evaluations are conducted on all its deployable and/or mission essential employees to ensure they are medically fit and capable of enduring the rigors of deployment in support of a military operation.

(2) If a Contractor employee departs an area of operations without Contractor permission, the Contractor shall ensure continued performance in accordance with the terms and conditions of the contract. If the Contractor replaces an employee who departs without permission, the replacement is at Contractor expense and must be in place within five days or as directed by the KO.

(3) The Contractor shall prepare plans for support of military operations as required by contract or as directed by the KO.

(4) For badging and access purposes, the Contractor shall provide the KO or COR a list of all employees (including qualified subcontractors and/or local vendors being used in the area of operations) with all required identification and documentation information.

(5) As required by the operational situation, the Government will relocate Contractor personnel (who are citizens of the United States, aliens resident in the United States or third country nationals, not resident in the host nation) to a safe area or evacuate them from the area of operations. The U.S. State Department has responsibility for evacuation of non-essential personnel.

(6) The Contractor shall brief its employees regarding the potential danger, stress, physical hardships and field living conditions.

(7) The Contractor shall require all its employees to acknowledge in writing that they understand the danger, stress, physical hardships and field living conditions that are possible if the employee deploys in support of military operations.

(8) The Contractor shall designate a point of contact for all of its plans and operations and establish an operations center to plan and control the Contractor deployment process and resolve operational issues with the deployed force.

(e) Force Protection. While performing duties in accordance with the terms and conditions of the contract, the Service will provide force protection to Contractor employees commensurate with that given to Service/Agency (e.g. Army, Navy, Air Force, Marine, Defense Logistics Agency (DLA)) civilians in the operations area.

(f) Vehicle and Equipment Operation.

(1) The Contractor shall ensure employees possess the required civilian licenses to operate the equipment necessary to perform contract requirements in the theater of operations in accordance with the statement of work.

(2) Before operating any military owned or leased equipment, the Contractor employee shall provide proof of license (issued by an appropriate Governmental authority) to the KO or COR.

(3) The Government, at its discretion, may train and license Contractor employees to operate military owned or leased equipment.

(4) The Contractor and its employees shall be held jointly and severably liable for all damages resulting from the unsafe or negligent operation of military owned or leased equipment.

(g) On-Call Duty or Extended Hours.

(1) The Contractor shall be available to work “on-call” to perform mission essential tasks as directed by the Contracting Officer.

(2) The KO, or COR, will identify the parameters of “on-call” duty.

(3) The Contractor shall be available to work extended hours to perform mission essential tasks as directed by the KO.

(4) The KO may negotiate an equitable adjustment to the contract/TO concerning extended hours, surges, and overtime requirements.

(h) Clothing and Equipment Issue. The Contractor shall ensure that Contractor employees possess the necessary personal clothing and safety equipment to execute contract performance in the theater of operations in accordance with the statement of work. Clothing should be distinctive and unique and not imply that the Contractor is a military member, while at the same time not adversely affecting the Government’s tactical position in the field.

(i) Legal Assistance. The Contractor shall ensure its personnel deploying to or in a theater of operations are furnished the opportunity and assisted with making wills as well as with any necessary powers of attorney prior to deployment processing and/or deployment.

(j) Medical

(1) The Contractor shall be responsible for providing employees who meet the physical standards and medical requirements for job performance in the designated theater of operations.

(2) When applicable, the Government may provide to Contractor employees deployed in a theater of operations emergency medical and dental care commensurate with the care provided to Department of Defense civilian deployed in the theater of operations.

(3) Deploying civilian Contractor personnel shall carry with them a minimum of a 90-day supply of any medication they require.

(k) Passports, Visas and Customs.

(1) The Contractor is responsible for obtaining all passports, visas, or other documents necessary to enter and/or exit any area(s) identified by the KO for Contractor employees.

(2) All Contractor employees shall be subject to the customs processing procedures, laws, agreements and duties of the country to which they are deploying and the procedures, laws, and duties of the United States upon re-entry.

(3) The KO will determine and stipulate the allowability and allocability of payment for entry/exit duties on personal items in possession of Contractor employees per U.S. Customs Service rates and restrictions.

(4) The Contractor shall register all personnel with the appropriate U.S. Embassy or Consulate.

(l) Living Under Field Conditions. If requested by the Contractor, the Government may provide to Contractor employees deployed in the theater of operations the equivalent field living conditions, subsistence, emergency medical and dental care, sanitary facilities, mail delivery, laundry service, and other available support afforded to Government employees and military personnel in the theater of operations. If the above support is negotiated in the contract, at any level, the Government will receive consideration.

(m) Morale, Welfare, and Recreation. The Government will provide to Contractor employees deployed in the theater of operations morale, welfare, and recreation services commensurate with that provided to Department of Defense civilians and military personnel deployed in the theater of operations.

(n) Status of Forces Agreement.

(1) The KO will inform the Contractor of the existence of all relevant Status of Forces Agreements (SOFA) and other similar documents, and provide copies upon request.

(2) The Contractor shall be responsible for obtaining all necessary legal advice concerning the content, meaning, application, etc., of any applicable SOFAs, and similar agreements.

(3) The Contractor shall adhere to all relevant provisions of the applicable SOFAs and other similar related agreements.

(4) The Contractor shall be responsible for providing the Government with the required documentation to acquire invited Contractor or technical expert status, if required by SOFA.

(o) Tour of Duty/Hours of Work

(1) The KO, or COR, will provide the Contractor with the anticipated duration of the deployment.

(2) The Contractor, at his/her own expense, may rotate Contractor employees into and out of the theater provided there is not degradation in mission. The Contractor shall coordinate personnel changes with the KO.

(3) The KO will provide the Contractor with the anticipated work schedule.

(4) The KO, or COR, may modify the work schedule to ensure the Government's ability to continue to execute its mission.

(p) Health and Life Insurance. The Contractor shall ensure that health and life insurance benefits provided to its deploying employees are in effect in the theater of operations and allow traveling in military vehicles. Insurance is available under the Defense Base Act administered by the Department of Labor.

(q) Next of Kin Notification. Before deployment, the Contractor shall ensure that each Contractor employee completes a DD Form 93, Record of Emergency Data Card, and returns the completed form to the designated Government official.

(r) Return Procedures.

(1) Upon notification of redeployment, the KO will authorize Contractor employee travel from the theater of operations to the designated CONUS Replacement Center (CRC) or individual deployment site.

(2) The Contractor shall ensure that all Government-issued clothing and equipment provided to the Contractor or the Contractor's employees are returned to Government control upon completion of the deployment.

(3) The Contractor shall provide the KO with documentation, annotated by the receiving Government official, of all clothing and equipment returns.

(s) Special Legal Considerations.

(1) Public Law 106-523. Military Extraterritorial Jurisdiction Act of 2000:
Amended Title 18, US Code, to establish Federal Jurisdiction over certain criminal offenses committed outside the United States by persons employed by or accompanying the Armed Forces, or by members of the Armed Forces

who are released or separated from active duty prior to being identified and prosecuted for the commission of such offenses, and for other purposes.

(2) Applicability: This Act applies to anyone who engages in conduct outside the U.S. that would constitute an offence punishable by imprisonment for more than one year, the same as if the offense had been committed within the jurisdiction of the U.S. The person must be employed by or accompanying the Armed Forces outside the U.S.

H.20 Logistical Support (Overseas Locations Only)

(a) Upon the Contractor's request, the Government may provide logistical support to U.S. citizen contractor personnel and their dependents. The Government, in accordance with applicable regulations and controlling provisions of the intergovernmental agreement, and subject to the individual capability or limitation of the installation concerned and the approval of the installation commander, may make available within the overseas theater the following items of logistical support: Bachelor Officers Quarters (BOQ) on a space available basis; emergency and routine medical care; emergency dental care; transportation; banking privileges; auto licensing; Petroleum, Oil and Lubricants (POL); school facilities (Priority II - space available, tuition paying basis); PX and Commissary privileges; open mess; postal service; and APO and club privileges.

(b) It is agreed that the withdrawal of the invited Contractor or technical representation status or any of the privileges associated therewith by the U.S. Government, shall not constitute grounds for excusable delay by the contractor in the performance of the contract, nor shall it justify or excuse the contractor defaulting in the performance of this contract; and such withdrawal shall not serve as a basis for the filing of any claims against the U.S. Government. Except, if the cause of the removal of logistical support is a result of the terms and conditions of the respective TO, then the Government will be required to evaluate the situation and allow for any revisions, if feasible, to the requirements of the TO. Under no circumstances will the withdrawal of such status or privileges be considered or construed as a breach of contract by the U.S. Government. The determination to withdraw the status of privileges by the Contracting Officer or other such competent U.S. Officer, will be final and binding upon the parties unless it is patently arbitrary, capricious and lacking in good faith.

(c) Conduct of Contractor Personnel: If the KO finds it to be in the best interest of the Government, within the foreign environment in which the Contractor will be performing outside the limits of the United States and its possessions, he may at any time during the performance of this contract TO the contractor to remove any of his personnel from further performance under this contract for reasons of their moral character, unethical conduct, security reasons, and for violation of installation regulations. In the event that it becomes necessary to replace any contractor personnel for any of the above reasons, the Contractor shall bear all costs associated with such removal including the costs for the replacement of any personnel so removed. The contractor or contractor personnel shall be responsible for the return of all logistical support items (i.e., ID cards, ration cards, POV tags and registration, POV and GOV operator's licenses, etc.) prior to departure from an overseas area of operation.

H.21 Invited Contractor or Technical Representative Status Republic of Korea

(a) Invited contractor or technical representative status under the U.S.-ROK Status of Forces Agreement (SOFA) is subject to the written approval of HQ US Forces Korea (USFK), Assistant Chief of Staff (ACOFS) Acquisition Management (FKAQ), Unit #@ 15237, APO AP 96206-5237.

(b) The KO will coordinate with HQ USFK, ACofS, Acquisition Management, In Accordance With (IAW) FAR 25.8 and DFARS, subpart 225.801 and USFA Regulation 700-19. The ACOFS, Acquisition Management, will determine the appropriate contractor status under the SOFA and notify the contracting officer of the determination.

(c) Subject to the above determination, the contractor, including its employees and lawful dependents, may be accorded such privileges and exemptions under conditions and limitations as specified in the SOFA and USFK

Regulation 700-19. Those privileges and exemptions may be furnished during the performance period of the contract, subject to their availability and continues SOFA status. Logistic support privileges are provided on an as-available basis to properly authorized individuals.

(d) The contractor warrants and shall ensure that collectively, and individually, its officials and employees performing under this contract will not perform any contract, services, or other business activity in the ROK, except under U.S. Government contracts and that performance is IAW the SOFA.

(e) The contractor's direct employment of any Korean-National labor for performance of this contract shall be governed by ROK Labor Law and USFK Regulation(s) pertaining to the direct employment and personnel administration of Korean national personnel.

(f) The authorities of the ROK will have the right to exercise jurisdiction over invited contractors and technical representatives, including officials and employees and their dependents, for offenses committed in the ROK and punishable by the laws of the ROK. In recognition of the role of such persons in the defense of the ROK, they will be subject to the provisions of Article XXII, U.S.-ROK SOFA, and related Agreed Minutes and Understandings on Implementation. In those cases in which the authorities of the ROK decide not to exercise jurisdiction, they shall notify the U.S. military authorities as soon as possible. Upon such notification, the military authorities will have the right to exercise such jurisdiction as is conferred the law of the United States.

(g) Invited contractors and technical representatives agree to cooperate fully with the USFK sponsoring agency and responsible officer on all matters pertaining to logistic support. In particular, contractors will provide the assignment sponsoring agency prompt and accurate reporting of changes in employee status as required USFK Regulation.

(h) Except for contractor air crews flying Military Airlift Command missions, all U.S. contractors performing work on United States Air Force classified contracts will report to the nearest Security Police Information Security Section for the geographical area where the contract is to be performed.

(i) Invited contractor and technical representative status will be withdrawn by USGFK/FKAQ upon—

(1) Completion or termination of the contract

(2) Determination that the contractor or employees are engaged in business activities in the ROK other than those pertaining to U.S. armed forces.

(3) Determination that the contractor or employees are engaged in practices illegal in the ROK or are violating USFK regulations.

(j) It is agreed that the withdrawal of the invited contractor or technical representative status or the withdrawal of, or failure to provide any of the privileges associated therewith by the U.S. Government and USFK, shall not constitute grounds for excusable delay by the contractor in the performance of the contract and will not justify or excuse the contractor defaulting the performance of this contract. Furthermore, it is agreed that withdrawal of SOFA Status for reason outlined in USFK Regulation 700-19, paragraphs 2-6a through 2-6c above shall not serve as a basis for the contractor filling any claims against the U.S. Government or USFK. Under no circumstances shall the withdrawal of SOFA status or privileges be considered or construed as a breach of contract by the U.S. Government. The determination to withdraw SOFA status and privileges by USFK shall be final and binding on the parties unless it is patently arbitrary, capricious, and lacking in good faith.

H.22 Technical Representative SOFA benefits (ROK ONLY)

Article I of the SOFA 14th Joint Committee Meeting allows USFK to provide benefits to technical representatives. The following benefits are conferred under this contract to those designated as technical representatives:

(1) Access to and movement between U.S. armed forces facilities and areas as provided for in Article X, Access of Vessels and Aircraft.

(2) Entry into the ROK as provided for in Article VIII, Entry and Exit.

(3) Exemption from customs duties and other such charges as provided for in Article IX, Customs and Duties.

(4) Use of nonappropriated fund organizations as provided for in Article XIII, Nonappropriated Fund Organizations.

(5) Exemption from foreign exchange controls as provided for in Article XVIII, Foreign Exchange Controls.

(6) Use of military banking facilities as provided for in Article XIX, Military Payment Certificates.

(7) Use of military post offices as provided for in Article XX, Military Post Offices.

(8) Use of utilities and services as provided for in Article VI, Utilities and Services.

(9) Exemption from the laws and regulations of the ROK with respect to terms and conditions of employment as provided for in Article XVII, Labor. (However, contractors that directly hire Korean Nationals must comply with USFK Reg 690-1, and other applicable USFK regulations concerning the employment of Korean Nationals.)

(10) Exemption from ROK taxes as provided for in Article XIV, Taxation.

(11) Although subject to ROK criminal jurisdiction, contractor personnel shall be granted the protections as provided for in Article XXII, Criminal Jurisdiction.

(12) Licensing and registration of privately owned vehicles as provided for in Article XXIV, Vehicle and Driver's Licenses.

H.23 Logistic Support (ROK ONLY)

(a) Logistic support, corporate and individual, may be provided to USFK invited contractors and technical representatives only in accordance with the U.S. ROK SOFA, USFK regulations, subject to availability, and on a reimbursable basis. Based upon eligibility, individuals may be provided the below listed logistic support based on Individually Sponsored Status (unless specifically excluded by the terms of the contract).

(1) SOFA status for contractor employee (excludes employee's dependents).

(2) Duty-free importation privileges in accordance with SOFA and USFK regulations.
(3) DD Form 1173 (Uniformed Services Identification and Privilege Card).

(4) USFK Form 73 (USFK Ration Control Plate) family size – one (for employee only).

(5) PX or BX privileges family size—one.

(6) Commissary privileges (only authorized if contractor employee is going to be in the ROK for more than 60 days; family size—one).

(7) Class VI store privileges (family size—one).

(8) Purchase of gasoline and Petroleum, Oil, and Lubricants (POL) products at PX or BX facilities.

(9) Military postal service privileges for personal mail only (Army post office and fleet post office).

(10) Military banking and credit union privileges.

(11) Motor vehicle operator's permit.

(12) Registration of one privately owned vehicle per family.

(13) Registration of pets and firearms.

(14) Medical services on a reimbursable basis.

(15) Dental services for emergency care only on a reimbursable basis.

(16) Mortuary services on a reimbursable basis.

(b) To be individually sponsored for ration control purposes, the contractor employee must be in a paid status of 30 hours or more per week on this contract, and be other than local hire AND perform in ROK less than 1 year. If paid status is 29 or less hours per week on this contract, no support will be authorized.

(1) No support for dependents is authorized.

(2) Local hire is defined as a U.S. or third-country national employee who is ordinarily resident in the U.S. but was hired in the ROK and has no transportation agreement with the employer.

(c) Corporation Logistic Support. USFK may provide logistic support to corporations that have been designated as invited contractors or technical representatives by HQ USFK, ACofS, Acquisition as follows:

(1) SOFA status exemptions. (See paragraph entitled "Technical Representative SOFA benefits (ROK ONLY), above).

(2) Use of postal facilities for corporate mail is not authorized.

(3) All other corporate logistic support (fuel purchases and registration of company-owned vehicles authorized) must be coordinated between the contracting office and the USFK sponsoring agency and approved by the USFK sponsoring agency before contract performance in ROK.

H.24 Contractor Manpower Reporting (CMR)

The Office of the Assistant Secretary of the Army (Manpower & Reserve Affairs) operates and maintains a secure Army data collection site where the contractor will report ALL contractor manpower (including subcontractor manpower) required for performance of this contract. The contractor is required to completely fill in all the information in the format using the following web address: https://contractormanpower.army.pentagon.mil. The required information includes: (1) Contracting Office, Contracting Officer, Contracting Officer's Technical Representative; (2) Contract number, including task and delivery order number; (3) Beginning and ending dates covered by reporting period; (4) Contractor name, address, phone number, email address, identity of contractor employee entering data; (5) Estimated direct labor hours (including sub-contractors); (6) Estimated direct labor dollars paid this reporting period (including sub-contractors); (7) Total payments (including sub-contractors); (8) Predominant Federal Service Code (FSC) reflecting services provided by contractor (and separate predominant FSC for each sub-contractor if different); (9) Estimated data collection cost; (10) Organizational title associated with the

Unit Identification Code (UIC) for the Army Requiring Activity (the Army Requiring Activity is responsible for providing the contractor with its UIC for the purposes of reporting this information); (11) Locations where contractor and sub-contractors perform the work (specified by zip code in the United States and nearest city, country, when in an overseas location, using standardized nomenclature provided on website); (12) presence of deployment or contingency contract language; and (13) Number of contractor and sub-contractor employees deployed in theater this reporting period (by country). As part of its submission, the contractor will also provide the estimated total cost (if any) incurred to comply with this reporting requirement. Reporting period will be the period of performance not to exceed 12 months ending September 30 of each government fiscal year and must be reported by 31 October of each calendar year. Contractors may use a direct XML data transfer to the database server or fill in the fields on the website. The XML direct transfer is a format for transferring files from a contractor's systems to the secure web site without the need for separate data entries for each required data element at the web site. The specific formats for the XML direct transfer may be downloaded from the web site.

Section I - Contract Clauses

CLAUSES INCORPORATED BY REFERENCE

52.202-1	Definitions	JUL 2004
52.203-3	Gratuities	APR 1984
52.203-5	Covenant Against Contingent Fees	APR 1984
52.203-6	Restrictions On Subcontractor Sales To The Government	JUL 1995
52.203-7	Anti-Kickback Procedures	JUL 1995
52.203-8	Cancellation, Rescission, and Recovery of Funds for Illegal or Improper Activity	JAN 1997
52.203-10	Price Or Fee Adjustment For Illegal Or Improper Activity	JAN 1997
52.203-12	Limitation On Payments To Influence Certain Federal Transactions	JUN 2003
52.204-2	Security Requirements	AUG 1996
52.204-4	Printed or Copied Double-Sided on Recycled Paper	AUG 2000
52.209-6	Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, or Proposed for Debarment	JAN 2005
52.211-15	Defense Priority And Allocation Requirements	SEP 1990
52.215-2	Audit and Records--Negotiation	JUN 1999
52.215-8	Order of Precedence--Uniform Contract Format	OCT 1997
52.215-10	Price Reduction for Defective Cost or Pricing Data	OCT 1997
52.215-11	Price Reduction for Defective Cost or Pricing Data--Modifications	OCT 1997
52.215-12	Subcontractor Cost or Pricing Data	OCT 1997
52.215-13	Subcontractor Cost or Pricing Data--Modifications	OCT 1997
52.215-14	Integrity of Unit Prices	OCT 1997
52.215-15	Pension Adjustments and Asset Reversions	OCT 2004
52.215-17	Waiver of Facilities Capital Cost of Money	OCT 1997
52.215-18	Reversion or Adjustment of Plans for Postretirement Benefits (PRB) Other than Pensions	OCT 1997
52.216-7	Allowable Cost And Payment	DEC 2002
52.216-8	Fixed Fee	MAR 1997
52.216-10	Incentive Fee	MAR 1997
52.216-17	Incentive Price Revision-Successive Targets	OCT 1997
52.219-4	Notice of Price Evaluation Preference for HUBZone Small Business Concerns	OCT 2004
52.219-8	Utilization of Small Business Concerns	MAY 2004
52.219-16	Liquidated Damages-Subcontracting Plan	JAN 1999
52.222-1	Notice To The Government Of Labor Disputes	FEB 1997
52.222-2	Payment For Overtime Premiums	JUL 1990
52.222-3	Convict Labor	JUN 2003
52.222-4	Contract Work Hours and Safety Standards Act - Overtime Compensation	JUL 2005
52.222-6	Davis Bacon Act	JUL 2005
52.222-7	Withholding of Funds	FEB 1988
52.222-8	Payrolls and Basic Records	FEB 1988
52.222-9	Apprentices and Trainees	JUL 2005
52.222-10	Compliance with Copeland Act Requirements	FEB 1988
52.222-11	Subcontracts (Labor Standards)	JUL 2005
52.222-12	Contract Termination-Debarment	FEB 1988
52.222-13	Compliance with Davis-Bacon and Related Act Regulations.	FEB 1988

52.222-14	Disputes Concerning Labor Standards	FEB 1988
52.222-15	Certification of Eligibility	FEB 1988
52.222-21	Prohibition Of Segregated Facilities	FEB 1999
52.222-26	Equal Opportunity	APR 2002
52.222-29	Notification Of Visa Denial	JUN 2003
52.222-35	Equal Opportunity For Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans	DEC 2001
52.222-36	Affirmative Action For Workers With Disabilities	JUN 1998
52.222-37	Employment Reports On Special Disabled Veterans, Veterans Of The Vietnam Era, and Other Eligible Veterans	DEC 2001
52.223-5	Pollution Prevention and Right-to-Know Information	AUG 2003
52.223-6	Drug-Free Workplace	MAY 2001
52.223-14	Toxic Chemical Release Reporting	AUG 2003
52.224-1	Privacy Act Notification	APR 1984
52.224-2	Privacy Act	APR 1984
52.225-13	Restrictions on Certain Foreign Purchases	MAR 2005
52.227-1	Authorization and Consent	JUL 1995
52.227-2	Notice And Assistance Regarding Patent And Copyright Infringement	AUG 1996
52.227-10	Filing Of Patent Applications--Classified Subject Matter	APR 1984
52.228-3	Worker's Compensation Insurance (Defense Base Act)	APR 1984
52.228-4	Workers' Compensation and War-Hazard Insurance Overseas	APR 1984
52.228-5	Insurance - Work On A Government Installation	JAN 1997
52.228-7	Insurance--Liability To Third Persons	MAR 1996
52.229-3	Federal, State And Local Taxes	APR 2003
52.229-6	Taxes--Foreign Fixed-Price Contracts	JUN 2003
52.229-8	Taxes--Foreign Cost-Reimbursement Contracts	MAR 1990
52.229-10	State of New Mexico Gross Receipts and Compensating Tax	APR 2003
52.230-2	Cost Accounting Standards	APR 1998
52.230-3	Disclosure And Consistency Of Cost Accounting Practices	APR 1998
52.230-6	Administration of Cost Accounting Standards	APR 2005
52.232-1	Payments	APR 1984
52.232-7	Payments Under Time-And-Materials And Labor Hour Contracts	AUG 2005
52.232-8	Discounts For Prompt Payment	FEB 2002
52.232-9	Limitation On Withholding Of Payments	APR 1984
52.232-11	Extras	APR 1984
52.232-17	Interest	JUN 1996
52.232-18	Availability Of Funds	APR 1984
52.232-20	Limitation Of Cost	APR 1984
52.232-22	Limitation Of Funds	APR 1984
52.232-23 Alt I	Assignment of Claims (Jan 1986) - Alternate I	APR 1984
52.232-25	Prompt Payment	OCT 2003
52.232-32	Performance-Based Payments	FEB 2002
52.232-33	Payment by Electronic Funds Transfer--Central Contractor Registration	OCT 2003
52.233-1	Disputes	JUL 2002
52.233-3	Protest After Award	AUG 1996
52.237-2	Protection Of Government Buildings, Equipment, And Vegetation	APR 1984
52.237-3	Continuity Of Services	JAN 1991
52.239-1	Privacy or Security Safeguards	AUG 1996
52.242-1	Notice of Intent to Disallow Costs	APR 1984
52.242-3	Penalties for Unallowable Costs	MAY 2001

52.242-4	Certification of Final Indirect Costs	JAN 1997
52.242-13	Bankruptcy	JUL 1995
52.243-1 Alt II	Changes--Fixed-Price (Aug 1987) - Alternate II	APR 1984
52.243-2 Alt II	Changes--Cost Reimbursement (Aug 1987) - Alternate II	APR 1984
52.243-3	Changes--Time-And-Material Or Labor-Hours	SEP 2000
52.244-2 Alt I	Subcontracts (Aug 1998) - Alternate I	MAR 2005
52.244-5	Competition In Subcontracting	DEC 1996
52.244-6	Subcontracts for Commercial Items	DEC 2004
52.245-1	Property Records	APR 1984
52.245-2	Government Property (Fixed Price Contracts)	MAY 2004
52.245-5	Government Property (Cost-Reimbursement Time-And-Materials, Or Labor Hour Contracts)	MAY 2004
52.245-19	Government Property Furnished "As Is"	APR 1984
52.246-15	Certificate of Conformance	APR 1984
52.246-25	Limitation Of Liability--Services	FEB 1997
52.247-63	Preference For U.S. Flag Air Carriers	JUN 2003
52.248-1	Value Engineering	FEB 2000
52.249-2	Termination For Convenience Of The Government (Fixed-Price)	MAY 2004
52.249-6	Termination (Cost Reimbursement)	MAY 2004
52.249-6 Alt IV	Termination (Cost Reimbursement) (May 2004) - Alternate IV	SEP 1996
52.249-8	Default (Fixed-Price Supply & Service)	APR 1984
52.249-14	Excusable Delays	APR 1984
52.251-1	Government Supply Sources	APR 1984
52.252-4	Alterations in Contract	APR 1984
52.253-1	Computer Generated Forms	JAN 1991
252.201-7000	Contracting Officer's Representative	DEC 1991
252.203-7001	Prohibition On Persons Convicted of Fraud or Other Defense-Contract-Related Felonies	DEC 2004
252.203-7002	Display Of DOD Hotline Poster	DEC 1991
252.204-7000	Disclosure Of Information	DEC 1991
252.204-7002	Payment For Subline Items Not Separately Priced	DEC 1991
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.205-7000	Provision Of Information To Cooperative Agreement Holders	DEC 1991
252.219-7003	Small, Small Disadvantaged and Women-Owned Small Business Subcontracting Plan (DOD Contracts)	APR 1996
252.222-7002	Compliance With Local Labor Laws (Overseas)	JUN 1997
252.223-7004	Drug Free Work Force	SEP 1988
252.223-7006	Prohibition On Storage And Disposal Of Toxic And Hazardous Materials	APR 1993
252.225-7001	Buy American Act And Balance Of Payments Program	APR 2003
252.225-7002	Qualifying Country Sources As Subcontractors	APR 2003
252.225-7012	Preference For Certain Domestic Commodities	JUN 2004
252.225-7013	Duty-Free Entry	JAN 2005
252.225-7021	Trade Agreements	JAN 2005
252.225-7036	Buy American--Free Trade Agreement--Balance of Payments Program	JUN 2005
252.225-7036 Alt I	Buy American--Free Trade Agreement--Balance of Payments Program (Jun 2005) Alternate 1	JAN 2005
252.227-7013	Rights in Technical Data--Noncommercial Items	NOV 1995
252.227-7014	Rights in Noncommercial Computer Software and Noncommercial Computer Software Documentation	JUN 1995
252.227-7015	Technical Data--Commercial Items	NOV 1995

252.227-7016	Rights in Bid or Proposal Information	JUN 1995
252.227-7019	Validation of Asserted Restrictions--Computer Software	JUN 1995
252.227-7025	Limitations on the Use or Disclosure of Government-Furnished Information Marked with Restrictive Legends	JUN 1995
252.227-7027	Deferred Ordering Of Technical Data Or Computer Software	APR 1988
252.227-7030	Technical Data--Withholding Of Payment	MAR 2000
252.228-7000	Reimbursement for War-Hazard Losses	DEC 1991
252.228-7003	Capture and Detention	DEC 1991
252.231-7000	Supplemental Cost Principles	DEC 1991
252.232-7003	Electronic Submission of Payment Requests	JAN 2004
252.233-7001	Choice of Law (Overseas)	JUN 1997
252.239-7000	Protection Against Compromising Emanations	JUN 2004
252.242-7000	Postaward Conference	DEC 1991
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.243-7002	Requests for Equitable Adjustment	MAR 1998
252.245-7001	Reports Of Government Property	MAY 1994
252.246-7001	Warranty Of Data	DEC 1991
252.247-7023	Transportation of Supplies by Sea	MAY 2002

CLAUSES INCORPORATED BY FULL TEXT

52.215-19 NOTIFICATION OF OWNERSHIP CHANGES (OCT 1997)

(a) The Contractor shall make the following notifications in writing:

(1) When the Contractor becomes aware that a change in its ownership has occurred, or is certain to occur, that could result in changes in the valuation of its capitalized assets in the accounting records, the Contractor shall notify the Administrative Contracting Officer (ACO) within 30 days.

(2) The Contractor shall also notify the ACO within 30 days whenever changes to asset valuations or any other cost changes have occurred or are certain to occur as a result of a change in ownership.

(b) The Contractor shall--

(1) Maintain current, accurate, and complete inventory records of assets and their costs;

(2) Provide the ACO or designated representative ready access to the records upon request;

(3) Ensure that all individual and grouped assets, their capitalized values, accumulated depreciation or amortization, and remaining useful lives are identified accurately before and after each of the Contractor's ownership changes; and

(4) Retain and continue to maintain depreciation and amortization schedules based on the asset records maintained before each Contractor ownership change.

The Contractor shall include the substance of this clause in all subcontracts under this contract that meet the applicability requirement of FAR 15.408(k).

(End of clause)

52.215-21 REQUIREMENTS FOR COST OR PRICING DATA OR INFORMATION OTHER THAN COST OR PRICING DATA--MODIFICATIONS (OCT 1997)—ALTERNATE IV (OCT 1997)

(a) Submission of cost or pricing data is not required.

(b) Provide information described below: Information required and format will be identified in the request for proposal.

(End of clause

52.216-18 ORDERING. (OCT 1995)

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from effective date of notice to proceed through 108th month thereafter.

(b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c) If mailed, a delivery order or task order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the Schedule.

(End of clause)

52.216-19 ORDER LIMITATIONS. (OCT 1995)

(a) Minimum order. When the Government requires supplies or services covered by this contract in an amount of less than $50, the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) Maximum order. The Contractor is not obligated to honor:

(1) Any order for a single item in excess of CLIN/SubCLIN estimated per contract period;

(2) Any order for a combination of items in excess of $10,000,000; or

(3) A series of orders from the same ordering office within 3 calendar days that together call for quantities exceeding the limitation in subparagraph (1) or (2) above.

(c) If this is a requirements contract (i.e., includes the Requirements clause at subsection 52.216-21 of the Federal Acquisition Regulation (FAR)), the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) above.

(d) Notwithstanding paragraphs (b) and (c) above, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within 5 working days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

(End of clause)

52.216-22 INDEFINITE QUANTITY. (OCT 1995)

(a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum". The Government shall order at least the quantity of supplies or services designated in the Schedule as the "minimum".

(c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after six months from contract expiration.

(End of clause)

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within notice to the contractor not less than 30 days before the expiration of the contract.

(End of clause)

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within the term of the contract prior to contract expiration; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 30 days (60 days unless a different number of days is inserted) before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 9 years.
(End of clause)

52.219-9 SMALL BUSINESS SUBCONTRACTING PLAN (JAN 2002)--ALTERNATE II (OCT 2001).

(a) This clause does not apply to small business concerns.

(b) Definitions. As used in this clause--

Commercial item means a product or service that satisfies the definition of commercial item in section 2.101 of the Federal Acquisition Regulation.

Commercial plan means a subcontracting plan (including goals) that covers the offeror's fiscal year and that applies to the entire production of commercial items sold by either the entire company or a portion thereof (e.g., division, plant, or product line).

Individual contract plan means a subcontracting plan that covers the entire contract period (including option periods), applies to a specific contract, and has goals that are based on the offeror's planned subcontracting in support of the specific contract, except that indirect costs incurred for common or joint purposes may be allocated on a prorated basis to the contract.

Master plan means a subcontracting plan that contains all the required elements of an individual contract plan, except goals, and may be incorporated into individual contract plans, provided the master plan has been approved.

Subcontract means any agreement (other than one involving an employer-employee relationship) entered into by a Federal Government prime Contractor or subcontractor calling for supplies or services required for performance of the contract or subcontract.

(c) Proposals submitted in response to this solicitation shall include a subcontracting plan that separately addresses subcontracting with small business, veteran-owner small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns. If the offeror is submitting an individual contract plan, the plan must separately address subcontracting with small business, veteran-owner small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns, with a separate part for the basic contract and separate parts for each option (if any). The plan shall be included in and made a part of the resultant contract. The subcontracting plan shall be negotiated within the time specified by the Contracting Officer. Failure to submit and negotiate a subcontracting plan shall make the offeror ineligible for award of a contract.

(d) The offeror's subcontracting plan shall include the following:

(1) Goals, expressed in terms of percentages of total planned subcontracting dollars, for the use of small business, veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns as subcontractors. The offeror shall include all subcontracts that contribute to contract performance, and may include a proportionate share of products and services that are normally allocated as indirect costs.

(2) A statement of--

(i) Total dollars planned to be subcontracted for an individual contract plan; or the offeror's total projected sales, expressed in dollars, and the total value of projected subcontracts to support the sales for a commercial plan;

(ii) Total dollars planned to be subcontracted to small business concerns;

(iii) Total dollars planned to be subcontracted to veteran-owned small business concerns;

(iv) Total dollars planned to be subcontracted to HUBZone small business concerns;

(v) Total dollars planned to be subcontracted to small disadvantaged business concerns; and

(vi) Total dollars planned to be subcontracted to women-owned small business concerns.

(3) A description of the principal types of supplies and services to be subcontracted, and an identification of the types planned for subcontracting to--

(i) Small business concerns;

(ii) Veteran-owned small business concerns;

(iii) HUBZone small business concerns;

(iv) Small disadvantaged business concerns; and

(v) Women-owned small business concerns.

(4) A description of the method used to develop the subcontracting goals in paragraph (d)(1) of this clause.

(5) A description of the method used to identify potential sources for solicitation purposes (e.g., existing company source lists, the Procurement Marketing and Access Network (PRO-Net) of the Small Business Administration (SBA), veterans service organizations, the National Minority Purchasing Council Vendor Information Service, the Research and Information Division of the Minority Business Development Agency in the Department of Commerce, or small, HUBZone, small disadvantaged, and women-owned small business trade associations). A firm may rely on the information contained in PRO-Net as an accurate representation of a concern's size and ownership characteristics for the purposes of maintaining a small, veteran-owned small, HUBZone small, small disadvantaged, and women-owned small business source list. Use of PRO-Net as its source list does not relieve a firm of its responsibilities (e.g., outreach, assistance, counseling, or publicizing subcontracting opportunities) in this clause.

(6) A statement as to whether or not the offeror in included indirect costs in establishing subcontracting goals, and a description of the method used to determine the proportionate share of indirect costs to be incurred with—

(i) Small business concerns;

(ii) Veteran-owned small business concerns;

(iii) HUBZone small business concerns;

(iv) Small disadvantaged business concerns; and

(v) Women-owned small business concerns.

(7) The name of the individual employed by the offeror who will administer the offeror's subcontracting program, and a description of the duties of the individual.

(8) A description of the efforts the offeror will make to assure that small business, veteran-owned small business, HUBZone small business, small disadvantaged business and women-owned small business concerns have an equitable opportunity to compete for subcontracts.

(9) Assurances that the offeror will include the clause of this contract entitled ``Utilization of Small Business Concerns'' in all subcontracts that offer further subcontracting opportunities, and that the offeror will require all subcontractors (except small business concerns) that receive subcontracts in excess of $500,000 ($1,000,000 for construction of any public facility) to adopt a subcontracting plan that complies with the requirements of this clause.

(10) Assurances that the offeror will--

(i) Cooperate in any studies or surveys as may be required;

(ii) Submit periodic reports so that the Government can determine the extent of compliance by the offeror with the subcontracting plan;

(iii) Submit Standard Form (SF) 294, Subcontracting Report for Individual Contracts, and/or SF 295, Summary Subcontract Report, in accordance with paragraph (j) of this clause. The reports shall provide information on subcontract awards to small business concerns, veteran-owned small business concerns, service-disabled veteran-owned small business concerns, small disadvantaged business concerns, women-owned small business concerns, and Historically Black Colleges and Universities and Minority Institutions. Reporting shall be in accordance with the instructions on the forms or as provided in agency regulations.

(iv) Ensure that its subcontractors agree to submit SF 294 and SF 295.

(11) A description of the types of records that will be maintained concerning procedures that have been adopted to comply with the requirements and goals in the plan, including establishing source lists; and a description of the offeror's efforts to locate small business, veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns and award subcontracts to them. The records shall include at least the following (on a plant-wide or company-wide basis, unless otherwise indicated)

(i) Source lists (e.g., PRO-Net), guides, and other data that identify small business, veteran-owner small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns.

(ii) Organizations contacted in an attempt to locate sources that are small business, veteran-owned small business, HUBZone small business, small disadvantaged business, or women-owned small business concerns.

(iii) Records on each subcontract solicitation resulting in an award of more than $100,000, indicating--

(A) Whether small business concerns were solicited and, if not, why not;

(B) Whether veteran-owned small business concerns were solicited and, if not, why not;

(C) Whether HUBZone small business concerns were solicited and, if not, why not;

(D) Whether small disadvantaged business concerns were solicited and, if not, why not;

(E) Whether women-owned small business concerns were solicited and, if not, why not; and

(F) If applicable, the reason award was not made to a small business concern.

(iv) Records of any outreach efforts to contact--

(A) Trade associations;

(B) Business development organizations;

(C) Conferences and trade fairs to locate small, HUBZone small, small disadvantaged, and women-owned small business sources; and

(D) Veterans service organizations.

(v) Records of internal guidance and encouragement provided to buyers through--

(A) Workshops, seminars, training, etc.; and

(B) Monitoring performance to evaluate compliance with the program's requirements.

(vi) On a contract-by-contract basis, records to support award data submitted by the offeror to the Government, including the name, address, and business size of each subcontractor. Contractors having commercial plans need not comply with this requirement.

(e) In order to effectively implement this plan to the extent consistent with efficient contract performance, the Contractor shall perform the following functions:

(1) Assist small business, veteran-owner small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns by arranging solicitations, time for the preparation of bids, quantities, specifications, and delivery schedules so as to facilitate the participation by such concerns. Where the Contractor's lists of potential small business, veteran-owner small business, HUBZone small business, small disadvantaged business, and women-owned small business subcontractors are excessively long, reasonable effort shall be made to give all such small business concerns an opportunity to compete over a period of time.

(2) Provide adequate and timely consideration of the potentialities of small business, veteran-owner small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns in all ``make-or-buy'' decisions.

(3) Counsel and discuss subcontracting opportunities with representatives of small business, veteran-owner small business, HUBZone small business, small disadvantaged business, and women-owned small business firms.

(4) Provide notice to subcontractors concerning penalties and remedies for misrepresentations of business status as small, veteran-owner small business, HUBZone small, small disadvantaged, or women-owned small business for the purpose of obtaining a subcontract that is to be included as part or all of a goal contained in the Contractor's subcontracting plan.

(f) A master plan on a plant or division-wide basis that contains all the elements required by paragraph (d) of this clause, except goals, may be incorporated by reference as a part of the subcontracting plan required of the offeror by this clause; provided--
(1) the master plan has been approved, (2) the offeror ensures that the master plan is updated as necessary and provides copies of the approved master plan, including evidence of its approval, to the Contracting Officer, and (3) goals and any deviations from the master plan deemed necessary by the Contracting Officer to satisfy the requirements of this contract are set forth in the individual subcontracting plan.

(g) A commercial plan is the preferred type of subcontracting plan for contractors furnishing commercial items. The commercial plan shall relate to the offeror's planned subcontracting generally, for both commercial and Government business, rather than solely to the Government contract. Commercial plans are also preferred for subcontractors that provide commercial items under a prime contract, whether or not the prime contractor is supplying a commercial item.

(h) Prior compliance of the offeror with other such subcontracting plans under previous contracts will be considered by the Contracting Officer in determining the responsibility of the offeror for award of the contract.

(i) The failure of the Contractor or subcontractor to comply in good faith with (1) the clause of this contract entitled "Utilization Of Small Business Concerns," or (2) an approved plan required by this clause, shall be a material breach of the contract.

(j) The Contractor shall submit the following reports:

(1) Standard Form 294, Subcontracting Report for Individual Contracts. This report shall be submitted to the Contracting Officer semiannually and at contract completion. The report covers subcontract award data related to this contract. This report is not required for commercial plans.

(2) Standard Form 295, Summary Subcontract Report. This report encompasses all of the contracts with the awarding agency. It must be submitted semi-annually for contracts with the Department of Defense and annually for contracts with civilian agencies. If the reporting activity is covered by a commercial plan, the reporting activity must report annually all subcontract awards under that plan. All reports submitted at the close of each fiscal year (both individual and commercial plans) shall include a breakout, in the Contractor's format, of subcontract awards, in whole dollars, to small disadvantaged business concerns by North American Industry Classification System (NAICS) Industry Subsector. For a commercial plan, the Contractor may obtain from each of its subcontractors a predominant NAICS Industry Subsector and report all awards to that subcontractor under its predominant NAICS Industry Subsector.

(End of clause)

52.246-17 WARRANTY OF SUPPLIES OF A NONCOMPLEX NATURE (JUN 2003)

(a) Definitions. As used in this clause --

Acceptance means the act of an authorized representative of the Government by which the Government assumes for itself, or as an agent of another, ownership of existing supplies, or approves specific services as partial or complete performance of the contract.

Supplies means the end items furnished by the Contractor and related services required under this contract. The word does not include ``data."

(b) Contractor's obligations.

(1) Notwithstanding inspection and acceptance by the Government of supplies furnished under this contract, or any condition of this contract concerning the conclusiveness thereof, the Contractor warrants that for as specified in the individual Task Order *[Contracting Officer shall state specific period of time after delivery, or the specified event whose occurrence will terminate the warranty period; e.g., the number of miles or hours of use, or combinations of any applicable events or periods of time]* --

(i) All supplies furnished under this contract will be free from defects in material or workmanship and will conform with all requirements of this contract; and

(ii) The preservation, packaging, packing, and marking, and the preparation for, and method of, shipment of such supplies will conform with the requirements of this contract.

(2) When return, correction, or replacement is required, transportation charges and responsibility for the supplies while in transit shall be borne by the Contractor. However, the Contractor's liability for the transportation charges shall not exceed an amount equal to the cost of transportation by the usual commercial method of shipment between the place of delivery specified in this contract and the Contractor's plant, and return.

(3) Any supplies or parts thereof, corrected or furnished in replacement under this clause, shall also be subject to the terms of this clause to the same extent as supplies initially delivered. The warranty, with respect to supplies or parts thereof, shall be equal in duration to that in paragraph (b)(1) of this clause and shall run from the date of delivery of the corrected or replaced supplies.

(4) All implied warranties of merchantability and "fitness for a particular purpose" are excluded from any obligation contained in this contract.

(c) Remedies available to the Government.

(1) The Contracting Officer shall give written notice to the Contractor of any breach of warranties in paragraph (b)(1) of this clause within as specified in the individual Task Order *[Contracting Officer shall insert specific period of time; e.g., "45 days of the last delivery under this contract," or "45 days after discovery of the defect"]*.

(2) Within a reasonable time after the notice, the Contracting Officer may either--

(i) Require, by written notice, the prompt correction or replacement of any supplies or parts thereof (including preservation, packaging, packing, and marking) that do not conform with the requirements of this contract within the meaning of paragraph (b)(1) of this clause; or

(ii) Retain such supplies and reduce the contract price by an amount equitable under the circumstances.

(3) (i) If the contract provides for inspection of supplies by sampling procedures, conformance of suppliers or components subject to warranty action shall be determined by the applicable sampling procedures in the contract. The Contracting Officer--

(A) May, for sampling purposes, group any supplies delivered under this contract;

(B) Shall require the size of the sample to be that required by sampling procedures specified in the contract for the quantity of supplies on which warranty action is proposed;

(C) May project warranty sampling results over supplies in the same shipment or other supplies contained in other shipments even though all of such supplies are not present at the point of reinspection; provided, that the supplies remaining are reasonably representative of the quantity on which warranty action is proposed; and

(D) Need not use the same lot size as on original inspection or reconstitute the original inspection lots.

(ii) Within a reasonable time after notice of any breach of the warranties specified in paragraph (b)(1) of this clause, the Contracting Officer may exercise one or more of the following options:

(A) Require an equitable adjustment in the contract price for any group of supplies.

(B) Screen the supplies grouped for warranty action under this clause at the Contractor's expense and return all nonconforming supplies to the Contractor for correction or replacement.

(C) Require the Contractor to screen the supplies at locations designated by the Government within the contiguous United States and to correct or replace all nonconforming supplies.

(D) Return the supplies grouped for warranty action under this clause to the Contractor (irrespective of the f.o.b. point or the point of acceptance) for screening and correction or replacement.

(4) (i) The Contracting Officer may, by contract or otherwise, correct or replace the nonconforming supplies with similar supplies from another source and charge to the Contractor the cost occasioned to the Government thereby if the Contractor--

(A) Fails to make redelivery of the corrected or replaced supplies within the time established for their return; or

(B) Fails either to accept return of the nonconforming supplies or fails to make progress after their return to correct or replace them so as to endanger performance of the delivery schedule, and in either of these circumstances does

not cure such failure within a period of 10 days (or such longer period as the Contracting Officer may authorize in writing) after receipt of notice from the Contracting Officer specifying such failure.

(ii) Instead of correction or replacement by the Government, the Contracting Officer may require an equitable adjustment of the contract price. In addition, if the Contractor fails to furnish timely disposition instructions, the Contracting Officer may dispose of the nonconforming supplies for the Contractor's account in a reasonable manner. The Government is entitled to reimbursement from the Contractor, or from the proceeds of such disposal, for the reasonable expenses of the care and disposition of the nonconforming supplies, as well as for excess costs incurred or to be incurred.

(5) The rights and remedies of the Government provided in this clause are in addition to and do not limit any rights afforded to the Government by any other clause of this contract.

(End of clause)

52.246-19 WARRANTY OF SYSTEMS AND EQUIPMENT UNDER PERFORMANCE SPECIFICATIONS OR DESIGN CRITERIA (MAY 2001)

Definitions. Acceptance means the act of an authorized representative of the Government by which the Government assumes for itself, or as an agent of another, ownership of existing and identified supplies, or approves specific services rendered, as partial or complete performance of the contract.

Defect means any condition or characteristic in any supplies or services furnished by the Contractor under the contract that is not in compliance with the requirements of the contract.

Supplies means the end items furnished by the Contractor and related services required under this contract. Except when this contract includes the clause entitled Warranty of Data, supplies also mean ``data."

(b) Contractor's obligations. (1) The Contractor's warranties under this clause shall apply only to those defects discovered by either the Government or the Contractor as specified in the individual Task Order. [Contracting Officer shall state the warranty period; e.g., "at the time of delivery;" "within 45 days after delivery," or the specified event whose occurrence will terminate the warranty period; e.g., the number of miles or hours of use, or combination of any applicable events or periods of time.]

(2) If the Contractor becomes aware at any time before acceptance by the Government (whether before or after tender to the Government) that a defect exists in any supplies or services, the Contractor shall (i) promptly correct the defect, or (ii) promptly
notify the Contracting Officer, in writing, of the defect, using the same procedures prescribed in paragraph (b)(3) of this clause.

(3) If the Contracting Officer determines that a defect exists in any of the supplies or services accepted by the Government under this contract, the Contracting Officer shall promptly notify the Contractor of the defect, in writing, within as specified in the individual Task Order [Contracting Officer shall insert the specific period of time in which notice shall be given to the Contractor; e.g., "30 days after delivery of the nonconforming supplies;" "90 days of the last delivery under this contract;" or "90 days after discovery of the defect."] Upon timely notification of the existence of a defect, or if the Contractor independently discovers a defect in accepted supplies or services, the Contractor shall submit to the Contracting Officer, in writing, within as specified in the individual Task Order. [Contracting Officer shall insert period of time] a recommendation for corrective actions, together with supporting information in sufficient detail for the Contracting Officer to determine what corrective action, if any, shall be undertaken.

(4) The Contractor shall promptly comply with any timely written direction from the Contracting Officer to correct

or partially correct a defect, at no increase in the contract price.

(5) The Contractor shall also prepare and furnish to the Contracting Officer data and reports applicable to any correction required under this clause (including revision and updating of all other affected data called for under this contract) at no increase in the contract price.

(6) In the event of timely notice of a decision not to correct or only to partially correct, the Contractor shall submit a technical and cost proposal within as specified in the individual Task Order [Contracting Officer shall insert period of time] to amend the contract to permit acceptance of the affected supplies or services in accordance with the revised requirement, and an equitable reduction in the contract price shall promptly be negotiated by the parties and be reflected in a supplemental agreement to this contract.

(7) Any supplies or parts thereof corrected or furnished in replacement and any services reperformed shall also be subject to the conditions of this clause to the same extent as supplies or services initially accepted. The warranty, with respect to these supplies, parts, or services, shall be equal in duration to that set forth in paragraph (b)(1) of this clause, and shall run from the date of delivery of the corrected or replaced supplies.

(8) The Contractor shall not be responsible under this clause for the correction of defects in Government-furnished property, except for defects in installation, unless the Contractor performs, or is obligated to perform, any modifications or other work on such property. In that event, the Contractor shall be responsible for correction of defects that result from the modifications or other work.

(9) If the Government returns supplies to the Contractor for correction or replacement under this clause, the Contractor shall be liable for transportation charges up to an amount equal to the cost of transportation by the usual commercial method of shipment from the place of delivery specified in this contract (irrespective of the f.o.b. point or the point of acceptance) to the Contractor's plant and return to the place of delivery specified in this contract. The Contractor shall also bear the responsibility for the supplies while in transit.

(10) All implied warranties of merchantability and "fitness for a particular purpose" are excluded from any obligation under this contract.

(c) Remedies available to the Government. (1) The rights and remedies of the Government provided in this clause--

(i) Shall not be affected in any way by any terms or conditions of this contract concerning the conclusiveness of inspection and acceptance; and

(ii) Are in addition to, and do not limit, any rights afforded to the Government by any other clause of this contract.

(2) Within as specified in the individual Task Order [Contracting Officer shall insert period of time] after receipt of the Contractor's recommendations for corrective action and adequate supporting information, the Contracting Officer, using sole discretion, shall give the Contractor written notice not to correct any defect, or to correct or partially correct any defect within a reasonable time at as specified in the individual Task Order. [Contracting Officer shall insert locations where corrections may be performed]

(3) In no event shall the Government be responsible for any extension or delays in the scheduled deliveries or periods of performance under this contract as a result of the Contractor's obligations to correct defects, nor shall there be any adjustment of the delivery schedule or period of performance as a result of the correction of defects unless provided by a supplemental agreement with adequate consideration.

(4) This clause shall not be construed as obligating the Government to increase the contract price.

(5)(i) The Contracting Officer shall give the Contractor a written notice specifying any failure or refusal of the Contractor to--

(A) Present a detailed recommendation for corrective action as required by paragraph (b)(3) of this clause;

(B) Correct defects as directed under paragraph (b)(4) of this clause; or

(C) Prepare and furnish data and reports as required by paragraph (b)(5) of this clause.

(ii) The notice shall specify a period of time following receipt of the notice by the Contractor in which the Contractor must remedy the failure or refusal specified in the notice.

(6) If the Contractor does not comply with the Contracting Officer's written notice in paragraph (c)(5)(i) of this clause, the Contracting Officer may by contract or otherwise--

(i) Obtain detailed recommendations for corrective action and either--

(A) Correct the supplies or services; or

(B) Replace the supplies or services, and if the Contractor fails to furnish timely disposition instructions, the Contracting Officer may dispose of the nonconforming supplies for the Contractor's account in a reasonable manner, in which case the Government is entitled to reimbursement from the Contractor, or from the proceeds, for the reasonable expenses of care and disposition, as well as for excess costs incurred or to be incurred;

(ii) Obtain applicable data and reports; and

(iii) Charge the Contractor for the costs incurred by the Government.

(End of clause)

52.246-20 WARRANTY OF SERVICES (MAY 2001)

(a) Definition.

"Acceptance," as used in this clause, means the act of an authorized representative of the Government by which the Government assumes for itself, or as an agent of another, ownership of existing and identified supplies, or approves specific services, as partial or complete performance of the contract.

(b) Notwithstanding inspection and acceptance by the Government or any provision concerning the conclusiveness thereof, the Contractor warrants that all services performed under this contract will, at the time of acceptance, be free from defects in workmanship and conform to the requirements of this contract. The Contracting Officer shall give written notice of any defect or nonconformance to the Contractor as specified in the individual Task Order *[Contracting Officer shall insert the specific period of time in which notice shall be given to the Contractor; e.g., "within 30 days from the date of acceptance by the Government,"; within 1000 hours of use by the Government;" or other specified event whose occurrence will terminate the period of notice, or combination of any applicable events or period of time]*. This notice shall state either (1) that the Contractor shall correct or reperform any defective or nonconforming services, or (2) that the Government does not require correction or reperformance.

(c) If the Contractor is required to correct or reperform, it shall be at no cost to the Government, and any services corrected or reperformed by the Contractor shall be subject to this clause to the same extent as work initially performed. If the Contractor fails or refuses to correct or reperform, the Contracting Officer may, by contract or otherwise, correct or replace with similar services and charge to the Contractor the cost occasioned to the Government thereby, or make an equitable adjustment in the contract price.

(d) If the Government does not require correction or reperformance, the Contracting Officer shall make an equitable

adjustment in the contract price.

(End of clause)

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

http://ww.arnet.gov/far
http://farsite.hill.af.mil
http://www.dtic.mil/dfar

(End of clause)

252.222-7000 RESTRICTIONS ON EMPLOYMENT OF PERSONNEL (MAR 2000)

(a) The Contractor shall employ, for the purpose of performing that portion of the contract work in the State of Hawaii, individuals who are residents thereof and who, in the case of any craft or trade, possess or would be able to acquire promptly the necessary skills to perform the contract.

(b) The Contractor shall insert the substance of this clause, including this paragraph (b), in each subcontract awarded under this contract.

(End of clause)

252.225-7043 ANTITERRORISM/FORCE PROTECTION POLICY FOR DEFENSE CONTRACTORS OUTSIDE THE UNITED STATES (JUN 2005)

(a) Definition. United States, as used in this clause, means, the 50 States, the District of Columbia, and outlying areas.

(b) Except as provided in paragraph (c) of this clause, the Contractor and its subcontractors, if performing or traveling outside the United States under this contract, shall--

(1) Affiliate with the Overseas Security Advisory Council, if the Contractor or subcontractor is a U.S. entity;

(2) Ensure that Contractor and subcontractor personnel who are U.S. nationals and are in-country on a non-transitory basis, register with the U.S. Embassy, and that Contractor and subcontractor personnel who are third country nationals comply with any security related requirements of the Embassy of their nationality;

(3) Provide, to Contractor and subcontractor personnel, antiterrorism/force protection awareness information commensurate with that which the Department of Defense (DoD) provides to its military and civilian personnel and their families, to the extent such information can be made available prior to travel outside the United States; and

(4) Obtain and comply with the most current antiterrorism/force protection guidance for Contractor and subcontractor personnel.

(c) The requirements of this clause do not apply to any subcontractor that is--

(1) A foreign government;

(2) A representative of a foreign government; or

(3) A foreign corporation wholly owned by a foreign government.

(d) Information and guidance pertaining to DoD antiterrorism/force protection can be obtained from HQDA (DAMO-ODL) ODCSOP; telephone, DSN 225-8497 or commercial (703)695-8491.

SECTION J - LIST OF ATTACHMENT
Section J - List of Attachment

Attachments	Descriptions
Attachment 1	Labor Rates Tables – Northrop Grumman Labor Rates
Attachment 2	Labor Category Descriptions
Attachment 3	Contract Management Reports Exhibit 1 – Order Transactions Exhibit 2 – Vendor Status Exhibit 3 - Monthly Task Order Status Report Exhibit 4 – Evaluation of Contractor's Task Order Performance Exhibit 5 – Small Business Subcontracting Participation Plan Report Exhibit 6 – *It e-mart* Online Catalog Product Attributes Information Sheet
Attachment 4	Task Order Procedures
Attachment 5	DD Form 254, Contract Security Classification Specification Appendix 1 – Control of Compromising Emanations (COMSEC) Appendix 2 – Additional Security Guidelines for COMSEC Appendix 3 – Safeguarding "For Official Use Only" Information Appendix 4 – SCI Addendum for DD Form 254
Attachment 6	Northrop Grumman Final Proposal Revision dated 3/27/06, Volume I – Mission Support, Section 1 - Performance Based Approach
Attachment 7	Northrop Grumman Final Proposal Revision dated 3/27/06, Volume 4 – Contract, Section 3 - Small Business Subcontracting Plan

ATTACH 2 LABOR DESCRIPTIONS
Attachment 2

LABOR CATEGORY DESCRIPTIONS

Labor Category Descriptions. The government's minimum requirements for each labor category are identified in the paragraphs below. The Contractor may augment their labor categories and job descriptions on a task order basis. The Contractor may propose to the Government, at their discretion, additional labor categories and job descriptions within the scope of ITES-2S.

Program Management

Program Manager – Senior
Description: Under indirect supervision, oversees the operational planning, establishment, execution, and evaluation of a multifaceted program/project typically consisting of a set of closely related subprograms or associated activities. Oversees fiscal, operational, administrative, and human resources management of the program; seeks and develops outside funding sources, serves as principal point of representation and liaison with external constituencies on operational matters, and provides day-to-day technical/professional guidance and leadership as appropriate to the area of expertise.

Program Manager – Intermediate
Description: Under general direction, oversees the operational planning, establishment, execution, and evaluation of a multifaceted program/project typically consisting of a set of closely related subprograms or associated activities. Oversees fiscal, operational, administrative, and human resources management of the program; seeks and develops outside funding sources, serves as principal point of representation and liaison with external constituencies on operational matters, and provides day-to-day technical/professional guidance and leadership as appropriate to the area of expertise.

Program Manager – Associate
Description: Under immediate supervision, oversees the operational planning, establishment, execution, and evaluation of a multifaceted program/project typically consisting of a set of closely related subprograms or associated activities. Oversees fiscal, operational, administrative, and human resources management of the program; seeks and develops outside funding sources, serves as principal point of representation and liaison with external constituencies on operational matters, and provides day-to-day technical/professional guidance and leadership as appropriate to the area of expertise.

Project Management

Project Manager - Senior
Description: Responsible for all aspects of the development and implementation of assigned projects and provides a single point of contact for those projects. Takes projects from original concept through final implementation. Interfaces with all areas affected by the project including end users, computer services, and client services. Defines project scope and objectives. Develops detailed work plans, schedules, project estimates, resource plans, and status reports. Conducts project meetings and is responsible for project tracking and analysis. Ensures adherence to quality standards and reviews project deliverables. Manages the integration of vendor tasks and tracks and reviews vendor deliverables. Provides technical and analytical guidance to project team. Recommends and takes action to direct the analysis and solutions of problems.

Project Manager - Intermediate
Description: Under general direction, responsible for all aspects of the development and implementation of assigned projects and provides a single point of contact for those projects. Takes projects from original concept through final implementation. Interfaces with all areas affected by the project including end users, computer services, and client services. Defines project scope and objectives. Develops detailed work plans, schedules, project

estimates, resource plans, and status reports. Conducts project meetings and is responsible for project tracking and analysis. Ensures adherence to quality standards and reviews project deliverables. Manages the integration of vendor tasks and tracks and reviews vendor deliverables. Provides technical and analytical guidance to project team. Recommends and takes action to direct the analysis and solutions of problems.

Project Manager - Associate
Description: Under direct supervision, responsible for assigned aspects of the development and implementation of assigned projects and provides a single point of contact for those aspects. Interfaces with all areas affected by the project including end users, computer services, and client services. Ensures adherence to quality standards and reviews project deliverables. Manages the integration of vendor tasks and tracks and reviews vendor deliverables. Recommends action to direct the analysis and solutions of problems.

Project Planning Manager
Description: Manages technical projects of a medium to high priority. Responsible for meeting budget and time goals. Supervises activities of medium sized (15-25) multi-disciplinary team. Typically has 8-10 years of progressive business experience including management of projects. Reports to the Project Director or to the Corporate IT Planning Director.

Project Administrator
Description: Responsible for managing technical projects with strategic impact across the organization. Negotiates support from management, securing both financial and technical resources. Manages a multi-disciplinary team of 25 or more. Assesses opportunities, impacts and risks, develops and implements complex/new solutions.

Project Engineer - Senior
Description: Under general direction, has duties of instructing, directing, and checking the work of other project engineers. Responsible for the completion of assigned engineering projects within budgetary and scheduling guidelines. Leads a group of engineers, analysts, and/or technicians assigned for the duration of a project or may function as ongoing lead within a group of engineers associated with one or more technical areas within the telecom function (such as, but not limited to, network design, engineering, implementation, or operations/user support). Does not have formal supervisory responsibilities, although may provide input for (project) team member performance appraisals.

Project Engineer - Intermediate
Description: Under general supervision, has duties of instructing, directing, and checking the work of other project engineers. Responsible for the completion of assigned engineering projects within budgetary and scheduling guidelines. Leads a group of engineers, analysts, and/or technicians assigned for the duration of a project or may function as ongoing lead within a group of engineers associated with one or more technical areas within the telecom function (such as, but not limited to, network design, engineering, implementation, or operations/user support). Does not have formal supervisory responsibilities, although may provide input for (project) team member performance appraisals.

Project Engineer - Associate
Description: Under direct supervision, has duties of instructing, directing, and checking the work of other project engineers. Responsible for the completion of assigned engineering projects within budgetary and scheduling guidelines. Leads a group of engineers, analysts, and/or technicians assigned for the duration of a project or may function as ongoing lead within a group of engineers associated with one or more technical areas within the telecom function (such as, but not limited to, network design, engineering, implementation, or operations/user support). Does not have formal supervisory responsibilities, although may provide input for (project) team member performance appraisals.

Quality Assurance

Quality Assurance Analyst – Senior

Description: Under general direction, carries out procedures to ensure that all information systems products and services meet organization standards and end-user requirements. Performs and leads tests of software to ensure proper operation and freedom from defects. May create test data for applications. Documents and works to resolve all complex problems. Reports progress on problem resolution to management. Devises improvements to current procedures and develops models of possible future configurations. Acts as information resource about assigned areas to technical writers and other Quality Assurance Analysts. Performs complex workflow analysis and recommends quality improvements.

Quality Assurance Analyst – Intermediate
Description: Under general supervision, carries out procedures to ensure that all information systems products and services meet minimum organization standards and end-user requirements. Thoroughly tests software to ensure proper operation and freedom from defects. Documents and works to resolve all problems. Reports progress on problem resolution to management. Devises improvements to current procedures and develops models of possible future configurations. Performs workflow analysis and recommends quality improvements.

Quality Assurance Analyst – Associate
Description: Under direct supervision, carries out procedures to ensure that all information systems products and services meet organization standards and end-user requirements. Assists in the testing of software to ensure proper operation and freedom from defects. Documents and works to resolve basic problems. Reports progress on problem resolution to management. This position is staffed by beginners who have had sufficient educational background and/or experience to qualify them to start in quality assurance analysis.

IT Systems Architecture

Client/Server Network Architect
Description: Top-level technical expert responsible for design and development of a client/server environment. Develops strategy of client/server system and the design infrastructure necessary to support that strategy. Advises on selection of technological purchases with regards to processing, data storage, data access, and applications development. Sets standards for the client/server relational database structure for the organization (SQL, ORACLE, SYBASE, etc.). Advises of feasibility of potential future projects to management.

Software Architect
Description: Works independently designing and developing new software products or major enhancements to existing software. May lead a large development team in design of highly complex software systems. Acts as highest-level technical expert, addressing problems of systems integration, compatibility, and multiple platforms. Responsible for project completion. Performs feasibility analysis on potential future projects to management.

Systems Engineer - Senior
Description: Under general direction, performs high-level systems analysis, evaluation, design, integration, documentation, and implementation of very complex application that require a thorough knowledge of administrative, and technical skills. Directs and participates in all phases of system development with emphasis on planning, analysis, evaluation, integration, testing and acceptance phases (IV&V and DT&E). Applies higher-level business or technical principles and methods to very difficult technical problems to arrive at automated engineering solution. Designs and prepares technical reports and related documentation, and makes charts and graphs to record results. Prepare and deliver presentations and briefings as required by the Task Order. May be required to serve as Task Leader. Responsible for ensuring the quality and services delivered for particular task(s) for which this skill is performing the Task Leader position.

Systems Engineer - Intermediate
Description: Under general supervision, performs high-level systems analysis, evaluation, design, integration, documentation, and implementation of very complex application that require a thorough knowledge of administrative and technical skills. Directs and participates in all phases of system development with emphasis on planning, analysis, evaluation, integration, testing and acceptance phases (IV&V and DT&E). Applies higher-level

business or technical principles and methods to very difficult technical problems to arrive at automated engineering solution.

Systems Engineer - Associate
Description: Under direct supervision assists in performing systems analysis, evaluation, design, integration, documentation, and implementation of applications that require comprehensive knowledge and technical skills.

Managed System Engineer - Senior
Description: Under general direction, performs duties such as site surveys, architecture design, system evaluation, system analysis, and infrastructure assessment. The managed system engineer shall perform duties on tasks that require expertise in system/processor architecture, wired for management baseline, desktop management interface, SNMP, client/server architecture, operating systems, software applications, network protocols, routers, switches, remote access servers, and firewalls.

Managed Systems Engineer - Intermediate
Description: Under general supervision, performs duties such as site surveys, architecture design, system evaluation, system analysis, and infrastructure assessment. Performs duties on tasks that require expertise in system/processor architecture, wired for management baseline, desktop management interface, SNMP, client/server architecture, operating systems, software applications, network protocols, routers, switches, remote access servers, and firewalls.

Managed Systems Engineer - Associate
Description: Under direct supervision, assists in site surveys, architecture design, system evaluation, system analysis, and infrastructure assessment.

Principal Industry/Functional Area Expert
Description: Recognized for strong expertise in industry issues and trends. Utilizes functional area expertise gained through direct industry experience to assess the operational and functional baseline of an organization and its organizational components. Works with senior managers and executives to provide industry vision and strategic direction with regard to their enterprise. Guides the determination of information technology inadequacies and/or deficiencies that affect the functional area's ability to support/meet organizational goals. Generates functional area strategies for enhanced IT operations in a cross-functional area mode throughout the organization. Participates in account strategy sessions, strategic assessments and design reviews to validate enterprise approach and associated work products. Provides guidance and direction to other professionals, acts in a consulting and/or advisory capacity; coordinates resolution of highly complex problems and tasks, possesses ability to meet and operate under deadlines.

Application Systems

Applications Systems Analyst – Senior
Description: Under general direction, formulates/defines system scope and objectives based on user needs. Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time and form of desired results. Prepares detailed specifications from which programs will be written. Analyzes and revises existing system logic difficulties and documentation as necessary. Competent to work at the highest technical level of all phases of applications systems analysis activities. May use CASE tools.

Applications Systems Analyst – Intermediate
Description: Under general supervision, formulates and defines system scope and objectives through research and fact-finding to develop or modify moderately complex information systems. Prepares detailed specifications from which programs will be written. Analyzes and revises existing system logic difficulties and documentation as necessary. Competent to work on most phases of applications systems analysis activities, but requires instruction and guidance in other phases. May use CASE tools.

Applications Systems Analyst – Associate
Description: Under immediate supervision, assists in research and fact-finding to develop or modify information systems. Assists in preparing detailed specifications from which programs will be written. Analyzes and revises existing system logic difficulties and documentation as necessary. May use CASE tools.

Software Engineer – Senior
Description: Under general direction, conducts or participates in multidisciplinary research and collaborates with equipment designers and/or hardware engineers in the planning, design, development, and utilization of electronic data processing systems software. Determines computer user needs; advises hardware designers on machine characteristics that affect software systems such as storage capacity, processing speed, and input/output requirements; designs and develops compilers and assemblers, utility programs, and operating systems.

Software Engineer – Intermediate
Description: Under general supervision, conducts or participates in multidisciplinary research and collaborates with equipment designers and/or hardware engineers in the planning, design, development, and utilization of electronic data processing systems software. Determines computer user needs; advises hardware designers on machine characteristics that affect software systems such as storage capacity, processing speed, and input/output requirements; designs and develops compilers and assemblers, utility programs, and operating systems.

Software Engineer – Associate
Description: Under direct supervision, assists in designing and developing compilers and assemblers, utility programs, and operating systems.

Applications Programmer – Senior
Description: Under general direction, devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time and form of desired results. Designs, codes, tests, debugs and documents those programs. Competent to work at the highest technical level of all phases of applications programming activities. Note: This position does not perform systems analysis functions.

Applications Programmer – Intermediate
Description: Under general supervision, modifies moderately complex applications programs from detailed specification. Codes, tests, debug, and documents and maintains those programs. Competent to work on most phases of applications programming activities, but requires instruction and guidance in phases. Note: This position does not perform systems analysis functions.

Applications Programmer – Associate
Description: Under immediate supervision, modifies applications programs from detailed specifications. Codes, tests, debugs, documents and maintains those programs This level is staffed by beginners who have had sufficient educational background and/or experience to qualify them to start in applications programming. Note: This position does not perform systems analysis functions.

IT Certified Professional – Senior
Description: Under general direction, responsible for the most complex testing and analysis of all elements of the network facilities including: power, software, communications devices, lines, modems and terminals. Monitors and controls the performance and status of the network resources. May function in a lead capacity within the department. Provides guidance and direction for less experienced personnel.

IT Certified Professional –Intermediate
Description: Under general supervision, responsible for moderately complex tasks typically relating to network monitoring, operations, installation or maintenance. Handles routine network activities and identifies and resolves routine network problems.

IT Certified Professional – Associate
Description: Under direct supervision, assists in monitoring and responding to technical control facility hardware and software problems utilizing hardware and software testing tools and techniques. May provide LAN server support. May assist installing terminals and associated hardware. Requires knowledge of data scopes, patch panels, modems, concentrators, and associated terminal and network management software.

Operations and Logistics

Seat Management Administrator. The seat management administrator shall perform duties such as configuration management, infrastructure management, asset management, help desk, system analysis, and infrastructure assessment. The seat management administrator shall perform duties on tasks that require expertise in system/processor architecture, wired for management baseline, desktop management interface, SNMP, client/server architecture, operating systems, software applications, network protocols, routers, switches, remote access servers, and firewalls.

Configuration Management (CM) Specialist - Senior
Description: Under general direction, responsible for effectively tracking, logging, categorizing, and maintaining changes made against the accepted Army baseline(s) standards. Develops, distributes, and tracks all change packages resulting from approved Configuration Control Board action. Trains personnel by conducting workshops and seminars on the proper methodology to maintain a proactive CM program. Provides daily support and direction to staff as to change status requirements, deadlines, and problems.

Configuration Management (CM) Specialist - Intermediate
Description: Under immediate supervision, responsible for effectively tracking, logging, categorizing, and maintaining changes made against the accepted Army baseline(s) standards. Develops, distributes, and tracks all change packages resulting from approved Configuration Control Board action.

Configuration Management (CM) Specialist - Associate
Description: Under immediate supervision, distributes and tracks all change packages resulting from approved Configuration Control Board action. Provides daily support to staff as to change status requirements, deadlines, and problems.

Computer Operator – Senior
Description: Under general direction, monitors and controls one or more servers by operating the central console or on-line terminals. Studies program operating instruction sheets to determine equipment setup and run operations. Continuously observes the operation of the console panel, storage devices, printers, and the action of the console printer to monitor the system and determine the point of equipment or program failure. Manipulates controls in accordance with standard procedures to rearrange sequence of job steps to continue operations when individual units of the system malfunction. Confers with software systems engineering or applications programming personnel in the event errors require a change of instructions or sequence of operations. Maintains operating records such as machine performance and production reports. Competent to work at the highest level of all computer operations phases.

Computer Operator – Intermediate
Description: Under general supervision, monitors and controls a computer by operating the central console or on-line terminals. May operate auxiliary equipment directly associated with the computer. May maintain records regarding output units and supply inventories. May assist in manipulating controls to rearrange sequence of job steps to continue operations when individual units of the system malfunction. Competent to work on most phases of computer operations, but still may require some instruction and guidance for other phases.

Computer Operator – Associate
Description: Under immediate supervision, assists in performing routine tasks associated with operating a computer in accordance with detailed instructions.

Information Assurance

Information Assurance Engineer - Senior
Description: Under general direction, responsible for all activities relating to information assurance procedures and systems. Develops information systems assurance programs and control guidelines. Confers with and advises subordinates on administrative policies and procedures and resolving technical problems, priorities, and methods. Consults with and advises other sections regarding internal controls and security procedures. Prepares activity and progress reports relating to the information systems audit function.

Information Assurance Engineer - Intermediate
Description: Under general supervision, develops information systems assurance programs and control guidelines, assists in resolving technical problems, priorities, and methods.

Information Assurance Engineer - Associate
Description: Under general supervision, audits new and existing information systems applications to ensure that appropriate controls exist, that processing is efficient and accurate, and that systems procedures are in compliance with corporate standards

Information Systems Auditor – Senior
Description: Under general direction, audits the most complex new and existing information systems applications to ensure that appropriate controls exist, that processing is efficient and accurate, and that information systems procedures are in compliance with corporate standards. Competent to work at the highest level of all phases of information systems auditing.

Information Systems Auditor – Intermediate
Description: Under general supervision, audits moderately complex new and existing information systems applications to ensure that appropriate controls exist, that processing is efficient and accurate, and that systems and procedures are in compliance with corporate standards. Competent to work on most phases of information systems auditing.

Information Systems Auditor – Associate
Description: Under direct supervision, carries out routine phases of the systems audit function. Assists in the auditing of new and existing information systems applications to ensure that appropriate controls exist, that processing is efficient and accurate, and that systems and procedures are in compliance with corporate standards. Staffed by skilled employees who have had sufficient educational background and/or experience in information systems auditing.

Data Security Analyst – Senior
Description: Under general direction, performs all procedures necessary to ensure the safety of information systems assets and to protect systems from intentional or inadvertent access or destruction. Interfaces with user community to understand their security needs and implements procedures to accommodate them. Ensures that user community understands and adheres to necessary procedures to maintain security. May require familiarity with domain structures, user authentication, and digital signatures. Conducts accurate evaluation of the level of security required. May require understanding of firewall theory and configuration. Must be able to weigh business needs against security concerns and articulate issues to management. Frequently reports to a Data Security Administration Manager.

Data Security Analyst – Intermediate
Description: Under general supervision, performs all procedures necessary to ensure the safety of information systems assets and to protect systems from intentional or inadvertent access or destruction. Interfaces with user

community to understand their security needs and implements procedures to accommodate them. Ensures that user community understands and adheres to necessary procedures to maintain security. May require familiarity with domain structures, user authentication, and digital signatures. Conducts accurate evaluation of the level of security required. May require understanding of firewall theory and configuration. Frequently reports to a Data Security Administration Manager.

Data Security Analyst – Associate
Under direct supervision, performs all procedures necessary to ensure the safety of information, systems assets and to protect systems from intentional or inadvertent access or destruction. Interfaces with user community to understand their security needs and implements procedures to accommodate them. Ensures that user community understands and adheres to necessary procedures to maintain security. Conducts accurate evaluation of the level of security required. Provides management with status reports. Frequently reports to a Data Security Administration Manager.

Disaster Recovery/COOP/Contingency Administrator.
Description: Responsible for preparing contingency plans for system software, hardware, and applications for the organization. Implements procedures to ensure business applications continue to function through disruptive incidents within an organization. Develops and maintains various security controls to protect technology assets from internal or inadvertent modification, disclosure or destruction. Provide reports to supervisors regarding effectiveness of data security and make recommendations for the adoption of new procedures. Oversees and facilitates the preparation of an organization-wide business resumption plan. Responsible for ensuring the business resumption plan adequately addresses the organization's requirements and established timeframes. Responsible for day-to-day security administration of the organization's data systems and data networks including systems access administration.

Information Security Specialist Senior.
Description: Under general direction, uses current information security technology disciplines and practices to ensure the confidentiality, integrity and availability of corporate information assets in accordance with established standards and procedures. Develops and maintains knowledgebase on changing regulatory, threat, and technology landscapes to continually develop or maintain security policies and standards, and ensure compliance throughout the organization.

Information Security Specialist Intermediate.
Description: Under general supervision, uses current information security technology disciplines and practices to ensure the confidentiality, integrity and availability of corporate information assets in accordance with established standards and procedures. Develops and maintains knowledgebase on changing regulatory, threat, and technology landscapes to continually develop or maintain security policies and standards, and ensure compliance throughout the organization.

Information Security Specialist Associate.
Description: Under direct supervision, assists in developing and maintaining knowledgebase on changing regulatory, threat, and technology landscapes to continually develop or maintain security policies and standards, and ensure compliance throughout the organization.

System Administration

Systems Administrator – Senior
Description: Under general direction, responsible for activities related to system administration. Assigns personnel to various projects, directs their activities, and evaluates their work. Ensures long-term requirements of systems operations and administration are included in the overall information systems planning of the organization. Responsible for the installation, maintenance, configuration, and integrity of computer software. Implements operating system enhancements that will improve the reliability and performance of the system.

Systems Administrator – Intermediate

Description: Under general supervision, responsible for installing, configuring, and maintaining operating system workstations and servers, including web servers, in support of business processing requirements. Performs software installations and upgrades to operating systems and layered software packages. Schedules installations and upgrades and maintains them in accordance with established IT policies and procedures. Monitors and tunes the system to achieve optimum performance levels. Ensures workstation/server data integrity by evaluating, implementing, and managing appropriate software and hardware solutions. Ensures data/media recoverability by implementing a schedule of system backups and database archive operations. Supports media management through internal methods and procedures or through offsite storage and retrieval services. Develops and promotes standard operating procedures. Conducts routine hardware and software audits of workstations and servers to ensure compliance with established standards, policies, and configuration guidelines. Develops and maintains a comprehensive operating system hardware and software configuration database/library of all supporting documentation.

Systems Administrator -Associate
Description: Under direct supervision, maintains integrity of the operating system environment. Performs system software upgrades including planning and scheduling, testing, and coordination. Performs workstation and server administration setup. Coordinates disk space planning and management. Maintains growth statistics, space forecasts, tape libraries, and software and hardware inventories. Performs data backups and recoveries. Monitors and maintains continuity with system software licensing and maintenance agreements. Provides recommendations regarding hardware and system software planning and budgeting. Maintains production change control schedule and participates in change control.

Data Administration

Database Administrator
Description: Participates in the design, creation, and maintenance of computerized databases. Responsible for the quality control and auditing of databases to ensure accurate and appropriate use of data. Works with management to develop database strategies to support organization requirements. Consults with and advises users on access to various databases. Works directly with users to resolve data conflicts and inappropriate data usage. Directs the maintenance and use of the corporate data dictionary.

Database Analyst/Programmer – Senior
Description: Under general direction, designs, implements and maintains complex databases with respect to JCL, access methods, access time, device allocation, validation checks, organization, protection and security, documentation, and statistical methods. Includes maintenance of database dictionaries, overall monitoring of standards and procedures, and integration of systems through database design. Competent to work at the highest level of all phases of database management.

Database Analyst/Programmer – Intermediate
Description: Under general supervision, designs, implements, and maintains moderately complex databases. Includes maintenance of database dictionaries and integration of systems through database design. Competent to work on most phases of database administration, but may require some instruction and guidance in other phases.

Database Analyst/Programmer – Associate
Description: Under direct supervision, assists in the implementation and maintenance of databases.

Database Librarian
Description: Under general supervision, enters and maintains data dictionary information, data keyword lists, and dictionary forms. Reviews all information to be entered into the dictionary to assure adherence to standards and to ensure that all requirements are met. Maintains current library of each processing system's information recorded in the dictionary.

Data Warehousing

Data Warehousing Project Manager

Description: Works in a data warehouse environment that includes data design, database architecture, metadata and repository creation. Responsible for leading data warehouse team in development and enhancements of the data warehouse user interface. Establishes user requirements. Creates new standards and procedures related to end user and internal interface development. Works with Data Architect on technical issues and system architecture definition. Translates high-level work plans and converts to detailed assignments for team members. Monitors status of assignments, and reviews work for completion/quality.

Data Architect
Description: Works in a data warehouse environment that includes data design, database architecture, metadata and repository creation. Translates business needs into long-term architecture solutions. Defines, designs, and builds dimensional databases. Responsible for developing data warehousing blueprints, evaluating hardware and software platforms, and integrating systems. Evaluates reusability of current data for additional analyses. Conducts data cleaning to rid the system of old, unused, or duplicate data. Reviews object and data models and the metadata repository to structure the data for better management and quicker access.

Data Warehouse Analyst
Description: Works in a data warehouse environment that includes data design, database architecture, metadata and repository creation. Reviews data loaded into the data warehouse for accuracy. Responsible for the development, maintenance and support of an enterprise data warehouse system and corresponding data marts. Troubleshoots and tunes existing data warehouse applications. Conducts research into new data warehouse applications and determines viability for adoption. Assists in establishing development standards. Evaluates existing subject areas stored in the data warehouse. Incorporated existing subject areas into an enterprise model. Creates new or enhanced components of the data warehouse.

Data Warehousing Programmer
Description: Under general supervision, responsible for product support and maintenance of the data warehouse. Performs data warehouse design and construction. Codes and documents scripts and stored procedures. Designs and implements data strategy methods. Develops appropriate programs and systems documentation. Assists with metadata repository management. Prepares and implements data verification and testing methods for the data warehouse. Creates index and view scripts.

Data Warehousing Administrator
Description: Under general supervision, coordinates the data administration technical function for both data warehouse development and maintenance. Plans and oversees the technical transitions between development, testing, and production phases of the workplace. Facilitates change control, problem management, and communication among data architects, programmers, analysts, and engineers. Establishes and enforces processes to ensure a consistent, well managed, and well-integrated data warehouse infrastructure. Expands and improves data warehouse to include data from all functions of the organization using data manipulation, transformation, and cleansing tools.

Help Desk/End User Support

Help Desk Coordinator
Description: Responsible for ensuring the timely process through which problems are controlled. Includes problem recognition, research, isolation, resolution and follow-up steps. Requires experience and understanding of MIS environment. Is able to resolve less complex problems immediately, while more complex problems are assigned to second level support or supervisor. Typically involves use of problem management database and help desk system. May provide guidance/training for less experienced personnel.

Help Desk Support Service Specialist – Senior
Description: Under general direction, provides second-tier support to end-users for PC, server, mainframe applications, and hardware. Handles problems that the first-tier of help desk support is unable to resolve. May

interact with network services, software systems engineering, and/or applications development to restore service and/or identify and correct core problem. Simulates or recreates user problems to resolve operating difficulties. Recommends systems modifications to reduce user problems. Maintains currency and highest level of technical skill in field of expertise.

Help Desk Support Service Specialist – Intermediate
Description: Under general supervision, provides second-tier support to end-users for PC, server, mainframe applications and hardware. Handles problems that the first-tier of help desk support is unable to resolve. May interact with network services, software systems engineering, and/or applications development to restore service and/or identify and correct core problem. Simulates or recreates user problems to resolve operating difficulties. Recommends systems modifications to reduce user problems. Maintains currency and high level of technical skill in field of expertise. Escalates more complex problems to Senior Level.

Help Desk Support Service Specialist – Associate
Description: Under direct supervision, provides support to end-users for PC, server or mainframe applications, and hardware. May interact with network services, software systems engineering and/or applications development to restore service and/or identify and correct core problems. Simulates or recreates user problems to resolve operating difficulties. Recommends systems modifications to reduce user problems. Refers more complex problems to intermediate and/or senior level.

PC Support Manager
Description: Responsible for overall personal computer activity. Establishes and implements PC policies, procedures and standards, and ensures their conformance with information systems goals and procedures. Studies and projects PC resource requirements including personnel, software, equipment and facilities, and makes recommendations to management. Maintains currency in new developments and technology. Provides for the training of department staff and end users. Directs setup and maintenance of library and materials for end user reference and reviews department staff. Ensures that security procedures are implemented and enforced. Provides leadership in the effective use of internal data processing, automated office systems and data communications. May also manage LAN services.

PC Systems Specialist
Description: Under general supervision, performs analytical, technical and administrative work in the planning, design and installation of new and existing personal computer systems. Works on moderately complex applications. Confers with end users to determine types of hardware and software required. Writes programs to fulfill requirements or selects appropriate off-the-shelf software and modifies to suit. May maintain or utilize telecommunications protocols. Installs new hardware and maintains existing hardware. Trains end users in use of equipment and software.

PC Maintenance Technician
Description: Under direct supervision, performs general maintenance tasks, troubleshoots and repairs computer systems and peripheral equipment located throughout the organization. Maintains an adequate spare parts inventory of systems, subsystems, and component parts used in repair work. Prepares progress reports for all work performed. Receives work direction from supervisor on work priorities and daily assignments. Frequently reports to a PC Support Manager.

Internet/Web Operations

Web Project Manager
Description: Responsible for web strategy and operations. Develops business plan and annual budget for website function. Accountable for buget, staff planning, management, and products and service delivery. Oversees operational activities of the website(s) with specific attention aimed at content creation and website maintenance.

Web Designer - Senior.

Description: Under general direction, designs and builds web pages using a variety of graphics software applications, techniques, and tools. Designs and develops user interface features, site animation, and special-effects elements. Contributes to the design group's efforts to enhance the look and feel of the organization's online offerings. Designs the website to support the organization's strategies and goals relative to external communications. Requires understanding of web-based technologies and thorough knowledge of HTML, PhotoShop, Illustrator, and/or other design-related applications.

Web Designer - Intermediate.
Description: Under general supervision, designs and develops user interface features, site animation, and special-effects elements. Contributes to the design group's efforts to enhance the look and feel of the organization's online offerings. Designs the website to support the organization's strategies and goals relative to external communications. . Develops applications based on current, new and future net-based applications. Requires significant graphics and design experience as well as HTML knowledge.

Web Designer - Associate.
Description: Under direct supervision assists in designing and developing user interface features, site animation, and special-effects elements. Assists in designing the website to support the organization's strategies and goals relative to external communications. Requires graphics and design experience as well as HTML knowledge.

Web software Developer - Senior.
Description: Under general direction, designs, develops, troubleshoots, debugs, and implements software code (such as HTML, CGI, and JavaScript) for a component of the website. Works with graphic designers and other members of a project team to develop the site concept, interface design, and architecture of the website. Responsible for interface implementation. Integrates web applications with backend databases. Deploys large web-based transaction systems using application servers. Researches, tests, builds, and coordinates the integration of new products per production and client requirements. Requires strong navigation and site-design instincts.

Web software Developer - Intermediate.
Description: Under general supervision, develops, codes, tests, and debugs new software and enhancements to existing web software. Competent to work on fairly complex programs with guidance. Works with technical staff to understand problems with web software and resolve them.

Web software Developer - Associate
Description: Under direct supervision, assists in developing, coding, testing, and debugging new software and enhancements to existing web software.

Web Technical Administrator
Description: In role of onsite administrator, responsible for achieving overall technical integrity of organization's website. Maintains and upgrades hardware and software including website technical architecture related to hardware and telecommunication connectivity. Administers e-mail, chat, and FTP services. Communicates router configuration changes and troubleshoots system errors and bugs. Maintains servers, creates monitoring reports and logs, and ensures functionality of links. Monitors site for acceptable performance and user accessibility. Establishes backups and monitors site security.

Web Content Administrator
Description: Responsible for developing and providing content that will motivate and entertain users so that they regularly access the website and utilize it as a major source for information and decision-making. Responsible for managing/performing website editorial activities including gathering and researching information that enhances the value of the site. Locates, negotiates, and pursues content. Seeks out customers to gather feedback for website improvement and enhancements. Requires experience in production management, web page design, HTML, and web graphics types and standards.

Network Administration/Support

Network Administrator – Senior
Description: Under general direction, responsible for the acquisition, installation, maintenance and usage of the company's local area network. Studies contractor products to determine those which best meet company needs; assists in presentation of information to management resulting in purchase and installation of hardware, software, and telecommunication equipment. Manages network performance and maintains network security. Ensures that security procedures are implemented and enforced. Installs all network software. Evaluates, develops and maintains telecommunications systems. Troubleshoots network problems. Establishes and implements network policies, procedures and standards and ensures their conformance with information systems and company's objectives. Trains users on network operation.

Network Administrator – Intermediate
Description: Under general supervision, responsible for the acquisition, installation, maintenance, and usage of the organization's local area network. Manages network performance and maintains network security. Ensures that security procedures are implemented and enforced. Installs all network software. Evaluates, develops and maintains telecommunications systems. Troubleshoots network problems. Establishes and implements network policies, procedures, and standards and ensures their conformance with information systems and organization objectives. Trains users on network operation. Frequently reports to a PC support manager or Senior network Administrator.

Network Administrator - Associate
Description: Under direct supervision, assists in the installation, maintenance, and usage of the organization's local area network. Assists in the establishment of network procedures regarding access methods and time, security validation checks, and documentation. Maintains network software and hardware inventories. Researches software and hardware issues regarding the network. Inform users when there are network problems. Monitors and maintains continuity with software licensing and maintenance agreements. Troubleshoots network problems. Frequently reports to a PC Support Manager or Senior network Administrator

Network Support Technician – Senior
Description: Under general direction, monitors and responds to complex technical control facility hardware and software problems utilizing a variety of hardware and software testing tools and techniques. Provides primary interface with contractor support service groups or provides internal analysis and support to ensure proper escalation during outages or periods of degraded system performance. May provide network server support. Requires extensive knowledge of PC/network communications hardware/software in a multi-protocol environment, and network management software. May function as lead job providing guidance and training for less experienced technicians.

Network Support Technician – Intermediate
Description: Under general supervision, ,monitors and responds to technical control facility hardware and software problems utilizing hardware and software testing tools and techniques. May interface with contractor support service groups to ensure proper escalation during outages or period of degraded system performance. May assist with installation of terminals and associated hardware. May provide network server support. Requires strong knowledge of PC/Network communications hardware/software, in a multi-protocol environment, and network management software.

Network Support Technician – Associate
Description: Under direct supervision, assists in monitoring and responding to technical control facility hardware and software problems utilizing hardware and software testing tools and techniques. May provide network server support. May assist with installation of terminals and associated hardware. Requires knowledge of data scopes, patch panels, modems, concentrators, and associated terminals and network management software.

Documentation

Documentation Specialist – Senior

Description: Under general direction, is responsible for preparing and/or maintaining systems, programming, and operations documentation, procedures, and methods including user manuals and reference manuals. Maintains a current internal documentation library. Provides or coordinates special documentation services as required. Competent to work at the highest level of all phases of documentation. May act as project leader for large jobs.

Documentation Specialist – Intermediate
Description: Under general supervision, prepares and/or maintains systems, programming, and operations documentation, including user manuals. Maintains a current internal documentation library. Competent to work on most phases of documentation.

Documentation Specialist –Associate
Description: Under direct supervision, prepares and/or maintains systems, programming and operations documentation, including user manuals. Maintains a current internal documentation library.

Technical Editor
Description: Responsible for content of technical documentation. Checks author's document for spelling, grammar and content problems (e.g., missing instructions or sections; redundant or unnecessary sections). Accuracy of content may fall under this position or the programmer, depending on the expertise of the editor. Ensures that documents follow the style laid out in the organization's style guide. May also be responsible for maintaining the style guide. Suggests revisions to the style guide as appropriate. Editor is often a technical writer who has moved to this position.

Graphics Specialist
Description: Responsible for graphics design and use, operation and setup of computer graphic systems for business communications. Executes graphic projects and assists in coordination of all graphic production scheduling; coordinates production support with outside contractors, as needed. Ensures that graphic projects are completed on time, within budget and to user's satisfaction. Interfaces with users to determine scope of project and best graphic medium. Trains other personnel in proper use of computer graphic equipment. Troubleshoots computer equipment problems and performs minor preventive maintenance.

Enterprise Resource Planning (ERP)/Business Process Development

ERP Business Analyst – Senior
Description: Under general direction, serves as senior subject matter expert associated with content, processes and procedures associated with ERP. Defines the detailed requirements, analyzes the business needs, and validates solutions with the client. Details requirements through the product development and other functions to support the project team. Monitors other business analysts in software development methods and processes and implementation of those methods. Evaluates development projects and assists in tailoring the development process to meet the project needs.

ERP Business Analyst – Intermediate
Description: Under general supervision, serves as subject matter expert associated with content, processes, and procedures associated with enterprise applications. Applies functional knowledge to design and customization of workflow systems that provide seamless integration for client/server applications. Writes functional requirements, develops test plans, and works with production issues.

ERP Business Analyst – Associate
Description: Under direct supervision, serves as subject matter expert associated with content, processes and procedures associated with enterprise applications. Applies functional knowledge to design and customization of workflow systems that provide seamless integration for client/server applications. Writes functional requirements, develops test plans and works with production issues.

Business Systems Analyst – Senior

Description: Under general direction, formulates and defines systems scope and objectives based on both user needs and a good understanding of applicable business systems and industry requirements. Devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time, and form of desired results. Includes analysis of business and user needs, documentation of requirements, and translation into proper system requirement specifications. Guides and advises less experienced Business Systems Analysts. Competent to work at the highest technical level of most phases of systems analysis while considering the business implications of the application of technology to the current and future business environment.

Business Systems Analyst – Intermediate
Description: Under general supervision, formulates and defines systems scope and objectives through research and fact-finding combined with an understanding of applicable business systems and industry requirements. With this knowledge, develops or modifies moderately complex information systems. Includes analysis of business and user needs, documenting requirements, and revising existing system logic difficulties as necessary. Guides and advises less experienced Business Systems Analysts. Competent to work in some phases of systems analysis and considers the business implications of the application of technology to the current business environment.

Business Systems Analyst – Associate
Description: Under direct supervision, assists in formulating and defining systems scope and objectives through research and fact-finding combined with a basic understanding of business systems and industry requirements. Includes analysis of business and user needs, documenting requirements, and revising existing system logic difficulties as necessary under direction of experienced Business System Analysts. Competent to consider most business implications of the application of technology to the current business environment.

IS Training

Information Systems Training Manager
Description: Responsible for all activities associated with education programs for both the information technology and end-user/PC personnel. Advises on administrative policies and procedures, technical problems, priorities, and methods. Assigns personnel to the various training tasks and directs their activities, reviews and evaluates their work, conducts performance appraisals and makes decisions on personnel.

Information Systems Training Specialist – Senior
Description: Under general direction, organizes, prepares, and conducts complex training and educational programs for information systems or user personnel. May design and develop in-house programs. Maintains records of training activities, employee progress, and program effectiveness. Competent to work at the highest level of all phases of information systems training.

Information Systems Training Specialist – Intermediate
Description: Under general supervision, organizes and conducts moderately complex training and educational programs for information systems or user personnel. Maintains records of training activities, employee progress, and program effectiveness. Competent to work on most phases of information systems training.

Information Systems Training Specialist – Associate
Description: Under direct supervision, organizes and conducts basic training and educational programs for information systems or user personnel. Maintains record of training activities, employee progress, and program effectiveness.

<u>ATTACH 3 REPORTS</u>

Attachment 3, Exhibit 1

Order Transactions (OT)

1. This report is due weekly. Report order transactions from Sunday through Saturday (or orders not previously reported) and send to ASCP by COB on the following Thursday.
2. An e-mail response is required for negative reports (no transactions to report).
3. This electronic report needs to be submitted as a Microsoft Excel Spreadsheet, to amsel-dsa-scp-cr@mail1.monmouth.army.mil.
4. No extra spaces, commas, or ampersands allowed in the spreadsheet. Dashes are allowed. File name cannot be more than 50 characters in length. Vendor needs to ensure leading zeros are not dropped. For example, Zip Code "07703" should not appear as "7703"; Order Number "0030" should not appear as "30"; CLIN Number "0003AA" should not appear as "3AA".
5. NOTE: Order Transaction and Vendor Status reports are cross-referenced for reconciliation and therefore, data must be consistent in both reports (i.e. order number, dates, dollar amounts, etc.).
6. All columns are required, even when there is no data for a specific column.

Excel Column	Column Name	Format	Comments
A	Contract Number	Alphanumeric (21)	
B	Order Number	Alphanumeric (30)	1. Must be unique (minimum 4 digits). 2. You cannot report this order more than once in the same file. (The order can have as many line items as you wish). 3. Record order number exactly as it appears on the order.
C	Order Mod Number	Alphanumeric (25)	*Data required only when* reporting a MOD.
D	Transaction Type	Alphanumeric (2)	The order types are as follows: CC = Credit Card, DO= Direct Ordering (paper order).
E	Date of Order or date of Order Mod	DD-MMM-YYYY	Report the actual date of the order, or when reporting an order mod, report the date of the order mod.
F	Date Transaction Cancelled	DD-MMM-YYYY	*Data required only for* Cancelled order/mods.
G	UNSPSC	Alphanumeric (14)	Format is ##.##.##.##.##. Last two positions should be "00" except for Low End Servers(32-Bit) = 01 and High End Servers (64-Bit) = 02
H	CLIN Number	Alphanumeric (39)	Unique contract identifier of item being ordered (as identified in contract, i.e. product #, manufacturer part #, contract line item)
I	CLIN Quantity	Number (7,0)	CLIN quantity being ordered.
J	CLIN Unit Price	Number (11,2)	Price per item.
K	CLIN Extended Dollar Amount	Number (11,2)	Extended Dollar Amount = (CLIN quantity x unit price) No formatting (i.e. No $ signs, commas, etc).
L	Dollar amount of Transaction	Number (12,2)	Reflects the dollar amount of this reported transaction (order or order mod.)
M	POC Last Name	Alphanumeric (35)	Customer's Last Name. (Use this column for customer's full name when unable to separate first name, last name, title into separate columns)
N	POC First Name	Alphanumeric (35)	Customer's First Name.
O	POC Title	Alphanumeric (35)	Customer's Title (i.e. COL, Mr., Ms., etc.).
P	Telephone Number	Alphanumeric (20)	Customer's telephone number. Format: 9999999999
Q	Email address	Alphanumeric (40)	Customer's email address.
R	Street Address 1	Alphanumeric (40)	First line of the Customer's Ship-To address.
S	Street Address 2	Alphanumeric (40)	Second line of the Customer's Ship-To address.
T	Street Address 3	Alphanumeric (40)	Third line of the Customer's Ship-To address.

U	City	Alphanumeric (27)	Customer's Ship-To City.
V	State	Alphanumeric (2)	Customer's Ship-To State for USA only. Post office two character abbreviation.
W	Country	Alphanumeric (27)	*Data required only when* reporting a country other than USA.
X	5-digit Zip Code	Number (5)	Five-digit Customer Ship-To zip code.
Y	4-digit Zip Code Extension	Number (4)	Four-digit extension Customer Ship-To zip code.
Z	Service or Agency	Alphanumeric (20)	Use the abbreviation from the *Service/Agency* list located at https://ascp.monmouth.army.mil/scp/content/activitylist.jsp
AA	Army Activity	Alphanumeric (20)	*Data required only for Army*. Use the abbreviation from the *Army Activity* list located at https://ascp.monmouth.army.mil/scp/content/activitylist.jsp
AB	Comments	Alphanumeric (2000)	Free text.
AC	ITES-2S TOR #	Alphanumeric (30)	Task Order Number, as assigned from the *it e-mart* RFP.
AD	ASCP Reserved 2	Alphanumeric (2000)	Reserved for Product Leader.

Attachment 3, Exhibit 2

Vendor Status (VS)

1. This report is due weekly. Send to ASCP by COB on the Thursday following the weekly reporting period.
2. An e-mail response is required for negative reports (no transactions to report).
3. This electronic report needs to be submitted as a Microsoft Excel Spreadsheet, to amsel-dsa-scp-cr@mail1.monmouth.army.mil.
4. No extra spaces, commas, or ampersands allowed in the spreadsheet. Dashes are allowed. File name cannot be more than 50 characters in length.
5. Vendor needs to ensure leading zeros are not dropped. For example, order number 0030 should not appear as 30.
6. When canceling orders, enter the date in Date Transaction Cancelled column in this report.
7. NOTE: Order Transaction and Vendor Status reports are cross-referenced for reconciliation and therefore, data must be consistent in both reports (i.e. order number, dates, dollar amounts, etc.).
8. All columns are required, even when there is no data for a specific column.

Excel Column	Column Name	Format	Comments
A	Contract Number	Alphanumeric (21)	
B	Order Number	Alphanumeric (30)	Record order number exactly as it appears on the order.
C	Order Mod Number	Alphanumeric (25)	*Only Required when* reporting a mod.
D	Date Received by Vendor	DD-MMM-YYYY	(i.e. 09-FEB-2002)
E	Date Rejected by Vendor	DD-MMM-YYYY	*Data required only for* rejected orders.
F	Date Accepted by Vendor	DD-MMM-YYYY	A Vendor receives an order and either rejects it or accepts it as a valid order.
G	Date Transaction Cancelled	DD-MMM-YYYY	*Data required only for* Cancelled order/mods.
H	Projected Ship Date by Vendor	DD-MMM-YYYY	*Data required only when* reporting a projected ship date.
I	Vendor Ship Date	DD-MMM-YYYY	For all orders shipped by the Vendor.
J	Projected Delivery Date	DD-MMM-YYYY	*Data required only when* reporting a projected delivery date.
K	Contractually Due Date	DD-MMM-YYYY	This is a date calculated by the Vendor that shows when the order is contractually due. This formula is agreed to by the Product Leader and Vendor and takes into consideration contract requirements such as CONUS, OCONUS, SURGE, NON-SURGE, SERVICES, etc.
L	Service Start Date	DD-MMM-YYYY	*Data required only when* reporting services.
M	Service Completion Date	DD-MMM-YYYY	*Data required only when* reporting services.
N	Comments	Alphanumeric (2000)	Free text.
O	ASCP Reserved 1	Alphanumeric (2000)	Reserved for Product Leader.
P	ASCP Reserved 2	Alphanumeric (2000)	Reserved for Product Leader.

Attachment 3, Exhibit 3

Monthly Task Order Status Report – SAMPLE

1. This report is due by the 15th of each month.
2. An e-mail response is required for negative reports (no transactions to report).
3. This electronic report needs to be submitted as a Microsoft Excel Spreadsheet, to amsel-dsa-scp-cr@mail1.monmouth.army.mil.

1.0 Contract Overview Charts

Task Order Number	Task Order Type	Performance Based Contract? Y / N	TO Value Without Options	TO Value With Options
T001	CPFF		$100,000	$ 600,000
T002	FFP		$200,000	$700,000
T003	CPAF		$300,000	$ 800,000
T004	T&M		$400,000	$ 900,000
T005	FPAF		$500,000	$1,000,000

Codes for Task Order Type:
CPAF – Cost Plus Award Fee
CPFF – Cost Plus Fixed Fee
CR - Cost-Reimbursable
CT – Cost Type Contract
FP - Fixed Price
FFP - Firm Fixed Price
LH - Labor Hours
T&M - Time-and-Materials

2.0 Major Accomplishments and Milestone Achievements

Where applicable, the Contractor will provide narrative summarizing major accomplishments and milestones achieved.

3.0 Problem Identification and Corrective Actions

Where applicable, the Contractor will provide a narrative describing any problems, its impact, the corrective actions being taken to remedy the problem, and any other pertinent information.

Attachment 3, Exhibit 4

EVALUATION OF CONTRACTOR'S TASK ORDER PERFORMANCE

Task Order Number: _____
Status of Task Order: (check status):
Completed: _____
Renewal: _____
Other: _____

Name of Evaluator: _____*Phone Number:* _____
(Technical)
Title of Evaluator: _____

Date: _____

Name of Evaluator: _____*Phone Number:*_____
Optional: (End User)
Title of Evaluator: _____

Date: _____

Name of Evaluator: _____*Phone Number:*_____
Title of Evaluator: Contracting Officer

Date: _____

The contractor should be evaluated using the following ratings:

E = Excellent: Contractor exceeded the requirements. Explain how.

S = Satisfactory: Contractor met the requirements. If the contractor had difficulty meeting the requirements, explain why.

U = Unsatisfactory: Contractor did not meet all of the requirements. Explain all noncompliances or unsatisfactory performance, and whether and how the contractor was at fault, where applicable.

N/A = Not Applicable. Does not apply to the contract.

1. Cost/Price Control. Rating: E____ S____ U____ N/A____.
Consider: Did the contractor complete the contract within the contract amount or did the contractor experience cost growth

2. Schedule Control. Rating: E____ S____ U____ N/A____.
Consider: Did the contractor meet the original completion date? Request an extension due to reasons within its control? Finish ahead of schedule?

3. Contract Administration. Rating: E____S____U____N/A____.
Consider: Did the contractor respond to Government correspondence in a timely manner? Were unnecessary cost/price change proposals submitted? Were Government requested price changes submitted and negotiated promptly? Were contract modifications promptly executed? Were the subcontracts properly administered? Did the contractor comply

with its subcontracting plan? Were progress reports submitted on time? Were invoices submitted correctly? Were contract discrepancies/problems reported promptly? Were major subcontracts administered properly?

4. Responsiveness to Government. Rating: E____S____U____N/A____.
Consider: Were complaints from the Government resolved in a reasonable and cooperative manner? Were telephone calls responded to promptly? Were controversial issues resolved amicably? Was the contractor reasonable and responsive the Government's needs?

5. Contract Compliance with Technical Requirements.
Rating: E____S____U____N/A____.
Consider: Were all of the contract requirements met? Were the objectives of the statement of work met? Were problems resolved? Will the delivered items or services be able to be used for the purpose intended? If not useable, why not?

6. Key Personnel. Rating: E____S____U____N/A____.
Consider: Did the personnel have the knowledge and expertise necessary to perform the technical requirements? Were changes in key personnel made? How often were they made?

7. Recommendation: Would you recommend award to this contractor for future contracts for like or similar requirements? Yes___No___. If no, please fully explain.

8. Comments: Please provide any additional comments that you would like to share with us:

Attachment 3, Exhibit 5

SMALL BUSINESS SUBCONTRACTING PARTICIPATION PLAN REPORT

1. This report is due by the 15th of each month.
2. An e-mail response is required for a negative report.
3. This electronic report needs to be submitted as a Microsoft Excel Spreadsheet, to amsel-dsa-scp-cr@mail1.monmouth.army.mil.

1. Company Name: _____

2. ITES-2S Contract Number: _____

3. Date Submitted:
   3a. Small Business Participation Report Period *Start Date*: _____
   3b. Small Business Participation Report Period *End Date*: _____

4a. Total *Obligated* Dollars based on *Current* Total Contract Value: _____
4b. Total *Obligated* Percentage based on *Current* Total Contract Value: _____

5. *Obligated Dollar Value* and percent of your participation as a Prime Contractor (Small Business prime contractors should also include their dollars/percent for their own small business participation below):

TOTAL

TYPE	PROPOSED GOAL PERCENT	ACTUAL GOAL WHOLE DOLLARS / PERCENT
Small Business Concerns		
Large Business Concerns		
TOTAL	100%	100%

BREAKOUT

TYPE	PROPOSED GOAL PERCENT	ACTUAL GOAL WHOLE DOLLARS / PERCENT
For each Small Business concern, provide breakout:		
Small Disadvantaged Business		
Women Owned Small Business		
Historically Black Colleges and Universities / Minority Institutions (HBCU/MI)		
Historically Underutilized Business Zone		
Veteran Owned Small Business		

Service Disabled Veteran Owned Small Business		

6. Detailed Explanations for percentages less than what was proposed:

7. Name of Individual Responsible for Administering Form: _____

8. Email address of Individual Responsible for Administering Form: _____

Attachment 3, Exhibit 6

It e-mart Online Catalog Product Attributes (PA) Information Sheet

The PA report is due when adding, deleting, or modifying items (labor categories, descriptions, etc.) within *it e-mart*'s catalog. Use the following format guidelines for the PA report to insure items are displayed correctly:

1. One item per row on the spreadsheet.
2. Unique item number per item.
3. Each item number must be consistent throughout the lifecycle of that item.
4. One worksheet per report.
5. All prices shall be listed as $0.00, which will default to "RFQ Required" on *it e-mart*.
6. UNSPSC codes are required. ECCMA format is preferred, but UCC is acceptable if vendors have previously standardized on that format. UNSPSC codes in ECCMA format can be found at http://www.eccma.org/new/, and UCC format can be found at http://www.unspsc.org/.

EXAMPLE:

Services

Software Maintenance/Support	*81.11.22.00.00*	*8111220000*
Maintenance/Support	*81.11.22.01.00*	*8111220100*
HW/SW Engineer	*81.11.15.00.00*	*8111150000*
Computer Programmer	*81.11.16.00.00*	*8111160000*
All Other Services	*81.11.##.##.00*	*8111####00*

- Actual UNSPSC number required

Product Attributes (PA)

1. This report is due when adding, deleting, or modifying items shown on in the catalog.
2. This electronic report may be submitted by:
   a. Emailed hyperlink where ASCP can download the file via html or excel spreadsheet (preferred method)
   b. Microsoft Excel Spreadsheet, to amsel-dsa-scp-cr@mail1.monmouth.army.mil

Excel Column	Column Name	Format	Comments
A	Contract Number	Alphanumeric (21)	***Contract item is being listed on***
B	Disposition	Alphanumeric (1)	Use one of the following letters to show what action you want to take against this item: A = Add D = Delete M = Modify the existing item in the ASCP database
C	RFQ Required	Alphanumeric (1)	Leave blank if a customer may order this item without a RFQ. Enter Y if RFQ is required.
D	Item Number	Alphanumeric (39)	Unique number for the item. For example, product #, manufacturer part #, contract line item. Must be Unique for each item.
E	UNSPSC	Alphanumeric (14)	Format is ##.##.##.##.##. Last two positions should be “00” except for Low End Servers(32-Bit) = 01 and High End Servers (64-Bit) = 02
F	Price	Number(12,2)	All prices with $0.00 will default to “RFQ Required”.
G	Manufacturer	varchar2(40)	N/A
H	Model	varchar2(40)	N/A
I	Warranty	Varchar2(10)	N/A
J	Specification sheet url	Varchar2(2000)	N/A
K	Photo url	Varchar2(2000)	N/A
L	Description	Varchar2(2000)	
M	related_to_item_1	Varchar2(39)	N/A
N	related_to_item_2	Varchar2(39)	N/A
O	related_to_item_3	Varchar2(39)	N/A
P	related_to_item_4	Varchar2(39)	N/A
Q	related_to_item_5	Varchar2(39)	N/A
R	Attribute 1	Varchar2(2000)	N/A
S	Attribute 2	Varchar2(2000)	N/A
T	Attribute 3	Varchar2(2000)	N/A
U	Attribute 4	Varchar2(2000)	N/A
V	Attribute 5	Varchar2(2000)	N/A
W	Attribute 6	Varchar2(2000)	N/A
X	Attribute 7	Varchar2(2000)	N/A
Y	Attribute 8	Varchar2(2000)	N/A
Z	Attribute 9	Varchar2(2000)	N/A
AA	Attribute 10	Varchar2(2000)	N/A
AB	Attribute 11	Varchar2(2000)	N/A
AC	Attribute 12	Varchar2(2000)	N/A
AD	Attribute 13	Varchar2(2000)	N/A
AE	Attribute 14	Varchar2(2000)	N/A
AF	Attribute 15	Varchar2(2000)	N/A

ATTACH 4 TO PROCEDURES
Attachment 4

Task Order Procedures

(a) Definitions

"Fair Opportunity To Be Considered" means a process by which the Task Order Contracting Officer, after considering the circumstances of a given requirement, evaluates each contract holder's ability to fulfill those requirements.

"Solutions Based Contract" means a contract encompassing the ability to obtain a complete solution under one contract vehicle from the analysis of hardware/software implementation to ongoing operation support of an IT solution. This may include the acquisition of hardware, software, and other products, as well as, incidental construction as part of the total solution (See respective provisions in Section B and Section H). In obtaining the IT solution, the portion of services and other products provided may vary to deliver the service/solution required.

ITES-2S is a solutions based contract and the contractor's will be required to provide IT solutions services through the issuance of Task Orders (TOs). The IT solution services, including task and subtask areas, are indicated in Section C, Statement of Objectives. Samples of "total solutions", as required by ordering agencies, may encompass solutions including, but not limited to the following:

-A single task area, or involving functions from multiple task areas;
-Determination of the IT solutions required including providing specific technical details for implementation, and implementation of the solution;
-Acquisition, installation, fielding, training, operation, and life-cycle management of components and systems in the operational environments of US Army, DoD, and other Federal agencies.
-Providing hardware, software, incidental construction, or telecommunications products, in conjunction with all services needed to integrate a system, network, or other platform in order to meet a customer's mission requirement;

"Ordering" terms are identified in Section G clause, "Ordering".

(b) Ordering Process

Authority. The Task Order Contracting Officer (TO KO) will provide each contract holder with a fair opportunity to be considered for each Task Order. Orders under this contract are subject to FAR subpart 16.505 (orders exceeding $2,500 and up to $100,000), supplemented with respect to orders on behalf of DoD for services exceeding $100,000, by DFARS 216.505-70.

Each order for services exceeding $100,000 shall be placed on a competitive basis in accordance with DFARS 216.505 unless the TO KO waives the requirement on the basis of a written determination, using the justification and approval format in FAR 6.302-1. This competition requirement applies to orders placed by non-DoD agencies on behalf of DoD. Competition requirements are met only if the TO KO--

(1) Provides a notice of intent to purchase to all contractors under the contract, including a description of work to be performed and the basis upon which the selection will be made; and

(2) Affords all contractors responding to the notice a fair opportunity to submit an offer and to be fairly considered.

Waivers. Waivers that can be considered, are:

(1) the customer's need for services is of such urgency that providing such opportunity would result in unacceptable delays;

(2) only one contractor is capable of providing services required at the level of quality required because the services ordered are unique or highly specialized;

(3) the order must be issued on a sole-source basis in the interest of economy and efficiency as a logical follow-on to an order already issued under the contract, provided that all awardees were given a fair opportunity to be considered for the original order;

(4) it is necessary to place an order to satisfy a minimum guarantee; or

(5) a statute expressly authorizes or requires that the purchase be made from a specified source (only applicable if services exceed $100,000).

(c) Task Order Request (TOR)

The TO KO will issue a Task Order Request (TOR) to all contractors unless a waiver has been documented. The TO KO should keep proposal submission requirements to a minimum. The contractors will submit a proposal as indicated in the TOR. Consider incorporating the following events or TO strategies in your TOR process, as applicable to your requirement:

(1) Release a Draft TOR for question and answer session;
(2) Conduct a site visit, due diligence session or TOR conference;
(3) Evaluate on the basis of oral proposals;
(4) Establish a web link to provide access to reference materials, or other appropriate task related Information; and
(5) Include priced option years

A TOR will include the following:

(b) Include a TOR transmittal letter identifying: TO strategy, contract type, proposal receipt date and time, estimated contract start date, period of performance, name of incumbent contractor, and any other related information that is not contained in the other documentation.
(2) Either a Statement of Work (SOW), Performance Work Statement (PWS) or Statement of Objectives (SOO) (performance-based orders must be used to the maximum extent possible as required by FAR 37.102; Army requires justification for other than performance based)

(3) Instructions for submission of proposals, selection criteria factors, and other information deemed appropriate for the respective order. The TO KO, in conjunction with the requiring activity, may consider the following criteria (price or cost must be a factor in the selection criteria).

<u>Technical/Management Approach</u>

-Understanding of the requirement

-Technical and management approach
-Staffing Plan (e.g., skill mix, personnel experience or qualifications and their personnel availability, performance location)
-Areas of expertise
-Past performance on prior task orders under this contract (e.g., approach, personnel, responsiveness, timeliness, quality, and cost control) (Past Performance Information Management System (PPIMS) or Past Performance Information Retrieval System (PPIRS may be utilized, in lieu of requesting past performance information)
-Current distribution of workload
-Knowledge of the customer's organization
-Teaming arrangements (including subcontracting)
-Security (including clearance level)
-Performance-based approach
-Other specific criteria as applicable to the individual TO

Cost/Price

This part of the proposal will vary depending upon the contract type planned for the TO. It should include detailed cost/price amounts of all resources required to accomplish the TO, (labor hours, rates, travel, etc.). When competing for TO awards, the contractor is permitted to propose labor rates that are lower than those originally proposed and established in the Labor Rate Table, Section J, Attachment 1. The contractor shall fully explain the basis for proposing lower rates. The proposed, reduced labor rates will not be subject to audit, however, the rates will be reviewed to ensure the Government will not be placed at risk of nonperformance. The reduced labor rates will apply only to the respective TO and will not change the fixed rates in Labor Rate Tables. The level of detail required shall be primarily based on the contract type planned for use, as further discussed below.

-Fixed Price (FP) and Time and Materials (T&M). The proposal shall identify labor categories in accordance with the Labor Rate Tables, and the number of hours required for performance of the task. The proposal must identify and justify use of all non-labor cost elements. It must also identify any GFE and/or GFI required for task performance. If travel is specified in the TOR, air fare and/or local mileage, per diem rates by total days, number of trips and number of contractor employees traveling shall be included in the cost/price proposal. Other information shall be provided as requested in the proposal request.

-Cost-Reimbursement. Both "sanitized" and "unsanitized" cost/price proposals will be required for cost-reimbursement type task orders only. "Unsanitized" cost proposals are complete cost proposals which include all required information. "Sanitized" cost proposals shall exclude all company proprietary or sensitive data, but must include a breakdown of the total labor hours proposed and a breakout of the types and associated costs of all proposed ODCs. Unless otherwise noted, unsanitized proposals will only be provided to the TO KO, while sanitized proposals will be provided to the requiring activity. Cost/price proposals shall include, as a minimum, unless otherwise indicated in the proposal request, a complete Work Breakdown Structure (WBS), which coincides with the detailed technical approach; and provides proposed labor categories, hours, wage rates, direct/indirect rates, ODCs and fee. Cost-reimbursement proposals shall be submitted in accordance with FAR 52.215-20 - Requirements for Cost or Pricing Data or Information Other Than Cost or Pricing Data.

(d) Award

After evaluation of proposals in accordance with the selection criteria, negotiations may be held. Otherwise, the Government will issue a TO (using an appropriate form DD1155) to the contractor whose proposal is most advantageous to the Government. Notification of award shall be provided to the participating contractor's, including, at minimum, the awardee and award amount. In addition to any other data that may be called for in the contract, the following information shall be specified in each order as applicable:

(1) Date of order;

(2) Contract and order number (Note: Order numbering shall be in accordance with DFARS 204.7004 – Only the issuing office (ITEC4) is authorized to use the numbers 0001-9999). Contractors placing orders pursuant to FAR 51 authorization may use their own order numbers in accordance with their standard ordering formats, as long as their order numbers are not duplicative of Government order numbers assigned in accordance with this paragraph;

(3) Point of contact (name), commercial telephone and facsimile number, and e-mail address;

(4) TO KO's commercial telephone number and e-mail address;

(5) Description of the services and supplies to be provided, quantity, unit price and extended price, or estimated cost and/or fee/incentives;

(6) Performance period, including any option periods, for services and delivery of supplies, if applicable;

(7) Address of place of performance or delivery, if applicable;

(8) Packaging, packing, and shipping instructions, if any;

(9) Accounting and appropriation data and Contract Accounting Classification Reference Number (ACRN). (DFAS requires an ACRN(s) on all orders.)

(10) Specific instructions regarding how payments are to be assigned when an order contains multiple ACRNs, to permit the paying office to charge the accounting classification citations to the appropriate CLIN or SLIN. If more than one accounting classification citation applies to a single ordered CLIN or SLIN, identify each assigned ACRN and the amount of associated funds using for the CLIN or SLIN;

(11) Invoice and payment instructions to the extent not covered by the contract, as appropriate with the contract type of the order;

(12) Any other pertinent information

(e) Contract Distribution

Distribution of orders shall be made by the contract ordering offices, in accordance with FAR 4.2, Contract Distribution, DFARS 204.2, Contract Distribution and agency procedures.

(f) Debriefings

If requested, the TO KO shall afford a debriefing to the Contractor. The debriefing procedures as described in FAR subpart 15.506 can used a guideline in developing the debriefing presentation, as applicable to the TO competition.

ATTACH 5 DD 254

DEPARTMENT OF DEFENSE
CONTRACT SECURITY CLASSIFICATION SPECIFICATION
(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort.)

1. CLEARANCE AND SAFEGUARDING
a. FACILITY CLEARANCE REQUIRED: TOP SECRET
b. LEVEL OF SAFEGUARDING REQUIRED: SECRET

2. THIS SPECIFICATION IS FOR: *(X and complete as applicable)*

☒	a. PRIME CONTRACT NUMBER: W91QUZ-07-D-0005	
☐	b. SUBCONTRACT NUMBER: N/A	
☒	c. SOLICITATION OR OTHER NUMBER: W91QUZ-05-R-0004	Due Date (YYMMDD): 051007

3. THIS SPECIFICATION IS: *(X and complete as applicable)*

☒	a. ORIGINAL *(Complete date in all cases)*		Date (YYMMDD): 061204
☐	b. REVISED *(Supersedes all previous specs)*	Revision No.	Date (YYMMDD):
☐	c. FINAL *(Complete item 5 in all cases)*		Date (YYMMDD):

4. IS THIS A FOLLOW-ON CONTRACT? ☐ YES ☒ NO. If Yes, complete the following:

Classified material received or generated under ____ *(Preceding Contract Number)* is transferred to this follow-on contract.

5. IS THIS A FINAL DD FORM 254? ☐ YES ☒ NO. If Yes, complete the following:

In response to the contractor's request dated ____, retention of the classified material is authorized for the period of ____.

6. CONTRACTOR *(Include Commercial and Government Entity (CAGE) Code)*

a. NAME, ADDRESS, and ZIP CODE	b. CAGE CODE	c. COGNIZANT SECURITY OFFICE *(Name, Address, and Zip Code)*
Northrop Grumman Information Technology, Inc. 7575 Colshire Drive McLean, VA **22102-7508**	1V4D7	CAPITAL AREA, DIS Hoffman Building 2461 Eisenhower Ave. Alexandria, VA 22331-1000

7. SUBCONTRACTOR

a. NAME, ADDRESS, AND ZIP CODE	b. CAGE CODE	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)

8. ACTUAL PERFORMANCE

a. LOCATION	b. CAGE CODE	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)
Site identified in the individual order		

9. GENERAL IDENTIFICATION OF THIS PROCUREMENT

The Information Technology Enterprise Solutions -2 Services (ITES-2S) contracts will provide a full range of services and solutions necessary for the Army to satisfy its support of the Army enterprise infrastructure and infostructure goals with information technology (IT) services worldwide. The scope includes the Command, Control, Communications, Computers, and Information Management (C4IM) requirements as defined in Army Regulation 25-1 (AR 25-1).

10. CONTRACTOR WILL REQUIRE ACCESS TO:	YES	NO	11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:	YES	NO
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION	☒	☐	a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY	☒	☒
b. RESTRICTED DATA	☒	☐	b. RECEIVE CLASSIFIED DOCUMENTS ONLY	☐	☒
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION	☐	☒	c. RECEIVE AND GENERATE CLASSIFIED MATERIAL	☒	☒
d. FORMERLY RESTRICTED DATA	☐	☒	d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE	☒	☒
e. INTELLIGENCE INFORMATION			e. PERFORM SERVICES ONLY	☐	☐
(1) Sensitive Compartmented Information (SCI)	☒	☐	f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S., PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES	☒	☐
(2) Non-SCI	☒	☐	g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER	☐	☒
f. SPECIAL ACCESS INFORMATION	☐	☒	h. REQUIRE A COMSEC ACCOUNT	☐	☒
g. NATO INFORMATION	☐	☐	i. HAVE TEMPEST REQUIREMENTS	☐	☒
h. FOREIGN GOVERNMENT INFORMATION	☐	☒	j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS	☒	☐
i. LIMITED DISSEMINATION INFORMATION	☐	☒	k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE	☐	☒
j. FOR OFFICIAL USE ONLY INFORMATION	☒	☐	l. OTHER (Specify)	☐	☒
k. OTHER (Specify)	☐	☒			

DD Form 254, DEC 1999 *Previous editions are obsolete*

12. PUBLIC RELEASE. Any information *(classified or unclassified)* pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate Government authority. Proposed public releases shall be submitted for approval prior to release

☐ Direct ☒ Through *(Specify)*:

Office of the Secretary of Defense, Public AffairsPublic Release of SCI is prohibited.

to the Directorate for Freedom of Information and Security review, Office of the Assistant Secretary of Defense (Public Affairs)* for review.

* In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

13. SECURITY GUIDANCE. The Security classification guidance needed for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. *(Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guides/extracts reference herein. Add additional pages as needed to provide complete guidance.*

This DD254 details the scope of classified work that may be performed under individual delivery/task orders, however, this DDForm 254 does not authorize classified work to be performed.

Separate DD for 254s may be issued which reflect additional or different security requirements based on individual task orders. Specific instructions will be provided with each order

.Appendage #1 provides SCI responsibilities for the Delivery Order.Contract performance is restricted to the Government activity specified at 8(a). The using contractor or activity will provideSecurity classification guidance for performance of this contract.

Appendage #2 – Additional COMSEC Guidelines.

Appendage #3 – Safeguarding "For Official Use Only" (FOUO) Information

.Appendage #4 – Intelligence Materials Access Requirements.FAR 52.204-2 is included as part of the contract.

14. ADDITIONAL SECURITY REQUIREMENTS. Requirements, in addition to ISM requirements, are established for this contract. *(If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.)* ☒ Yes ☐ No

See SCI Addendum

15. INSPECTIONS. Elements of this contract are outside the inspection responsibility of the cognizant security office. *(If Yes, identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.)* ☒ Yes ☐ No

See SCI Addendum

16. CERTIFICATION AND SIGNATURE. Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL	b. TITLE	c. TELEPHONE *(Include Area Code)*
STEVEN F. MILLER	PRODUCT LEADER	732-427-6786

d. ADDRESS *(Include Zip Code)*

a. ADDRESS *(Include Zip Code)*
PEO EIS
Attn: SFAE-PS-EI-SCP Fort Monmouth, NJ 07703

e. SIGNATURE
Steven F Miller

17. REQUIRED DISTRIBUTION

- ☒ a. CONTRACTOR
- ☒ b. SUBCONTRACTOR
- ☒ c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR
- ☒ d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION
- ☒ e. ADMINISTRATIVE CONTRACTING OFFICER
- ☒ f. OTHERS AS NECESSARY:

DD Form 254, DEC 1999 (REVERSE)

ATTACH 5 APPENDIX 1

APPENDIX 1

DD FORM 254

CONTROL OF COMPROMISING EMANATIONS (TEMPEST)

Provided by the Security Support Team
Deputy Chief of Staff for Intelligence (DCSINT)
(Updated 23 October 2003)

1. Reference:

a. DOD 5220.22-M, National Industrial Security Program Operating Manual, January 1995.
b. Confidential Regulation AR 381-14, Technical Counterintelligence (TCI), 30 September 2002 (U).

2. In accordance with guidance referenced above, a TEMPEST Countermeasure Review (TCR) will only be employed where a threat of exploitation exists. A TCR must be performed by a Certified Tempest Technical Authority (CTTA) and be validated by INSCOM TEMPEST elements prior to allocation of Army funds for TEMPEST countermeasures.

3. When electronic equipment is used to process classified information, a completed DA Form 7453 Facility Technical Threat Assessment (FTTA) Worksheet will be completed IAW with Confidential Regulation AR 381-14, Technical Counterintelligence (TCI), 30 September 2002 (U) only if either of the following conditions applies:

a. The contractor will use electronic equipment/facilities to process TOP SECRET, SCI, SAP, SIOP, Restricted Data information; or

b. The contractor does not maintain complete physical access control of the facility, e.g., the contractor is located in a suite.

4. Complete TEMPEST assessments will be protected at a minimum of “FOR OFFICIAL USE ONLY”. A classification is warranted if classified threat information on the facility is included or significant vulnerabilities are identified.

ATTACH 5 APPENDIX 2

Appendix 2

DD FORM 254

ADDITIONAL SECURITY GUIDELINES FOR COMSEC

(Provided by the Deputy Chief of Staff for Intelligence (DCSINT))

ADDITIONAL COMSEC GUIDELINES

Contractor Generated COMSEC Material: Any material generated by the contractor (including, but not limited to: correspondence, drawings, models, mockups, photographs, schematics, status programs and special inspection reports, engineering notes, computations and training aids) will be classified according to its own content.

Classification guidance will be taken from other elements of this Contract Security Classification Specification, DD Form 254, Government furnished equipment or data, or special instructions issued by the Contracting Officer, or his/her duly appointed representative.

REQUIREMENTS:

1. Contractor employees or cleared commercial carriers shall not carry classified COMSEC material on commercial passenger aircraft anywhere in the world without the approval of the procuring contracting officer.

2. No contractor generated COMSEC or government furnished material may be provided to the Defense Technical Information Center (DTIC). Contractor generated technical reports will bear the statement "Not Releasable to the Defense Technical Information Center per DOD Directive 5100-38."

3. Classified paper COMSEC material may be destroyed by burning, pulping, or pulverizing. When a method other than burning is used, all residue must be reduced to pieces 5mm or smaller in any dimension. When classified COMSEC material other than paper is to be destroyed, specific guidance must be obtained from the User Agency.

4. The following downgrading and Declassification notation applies to all classified COMSEC information provided to and generated by the contractor:

DERIVED FROM: NSA/CSSM-123-2
DECLASSIFY ON: Source Marked "OADR" (if generated before 1 April 1995)
DATE OF SOURCE: (Date of document from which information is derived)

5. All contractor personnel to be granted access to classified COMSEC information must be U.S. citizens granted FINAL clearance by the government prior to being given access. Immigrant aliens, interim cleared personnel, or personnel holding a contractor granted CONFIDENTIAL clearance are not eligible for access to classified COMSEC information released or generated under this contract without the express permission of the Director, NSA.

6. Unclassified COMSEC information released or generated under this contract shall be restricted in its dissemination to personnel involved in the contract. Release in open literature or exhibition of such information without the express written permission of the Director, NSA, is strictly prohibited.

7. Recipients of COMSEC information under this contract may not release information to subcontractors without permission of the User Agency.

8. The requirements of DOD 5220-22-S are applicable to this effort.

9. Additional notices to be affixed to the cover and title or first page of contractor generated COMSEC documents:

a. "COMSEC MATERIAL - ACCESS BY CONTRACTOR PERSONNEL RESTRICTED TO U.S. CITIZENS HOLDING FINAL GOVERNMENT CLEARANCE."

b. "THIS PUBLICATION OR INFORMATION IT CONTAINS MAY NOT BE RELEASED TO FOREIGN NATIONALS WITHOUT PRIOR SPECIFIC APPROVAL FROM THE DIRECTOR, NSA. ALL APPROVALS WILL IDENTIFY THE SPECIFIC INFORMATION AND COPIES OF THIS PUBLICATION AUTHORIZED FOR RELEASE TO SPECIFIC FOREIGN HOLDERS. ALL REQUESTS FOR ADDITIONAL ISSUANCES MUST RECEIVE PRIOR SPECIFIC APPROVAL FROM THE DIRECTOR, NSA."

ATTACH 5 APPENDIX 3

Appendix 3

DD FORM 254

SAFEGUARDING "FOR OFFICIAL USE ONLY" (FOUO) INFORMATION

(Provided by the Deputy Chief of Staff for Intelligence (DCSINT))

1. The "FOR OFFICIAL USE ONLY" marking is assigned to information at the time of its creation in a DOD User Agency. It is not authorized as a substitute for a security classification marking but it is used on official Government Information that may be withheld from the public under exemptions 2 through 9 of the Freedom of Information Act.

2. Other non-security markings such as "Limited Official Use" and "Official Use Only" are used by non-DOD User Agencies for the same type of information and should be safeguarded and handled in accordance with instructions received from such agencies.

3. Use of the above markings does not mean that the information cannot be released to the public, only that it must be reviewed by the Government prior to its release, to determine whether a significant and legitimate Government purpose is served by withholding the information portions of it.

4. IDENTIFICATION MARKINGS:

a. An unclassified document containing FOUO information will be marked "For Official Use Only" at the bottom of the front cover (if any), on the first page, on each page containing FOUO information, on the back page, and on the outside of the back cover (if any). No portion marking will be shown.

b. Within a classified document, an individual page that contains FOUO and classified information will be marked at the top and bottom with the highest security classification appearing on the page. If an individual portion contains FOUO information but no classified information, the portion will be marked 'FOUO.'

c. Any "FOR OFFICIAL USE ONLY" information released to a contractor by a DOD User Agency is required to be marked with the following statement prior to transfer:

THIS DOCUMENT CONTAINS INFORMATION EXEMPT FROM MANDATORY DISCLOSURE UNDER THE FOIA. EXEMPTIONS APPLY.

d. Removal of the "FOR OFFICIAL USE ONLY" marking can only be accomplished by the originator or other competent authority. When "FOR OFFICIAL USE ONLY" status is terminated, all known holders will be notified to the extent possible.

5. DISSEMINATION: Contractors may disseminate "FOR OFFICIAL USE ONLY" information to their employees and subcontractors who have a need for the information in connection with a classified contract.

6. STORAGE: During working hours "FOR OFFICIAL USE ONLY" information shall be placed in an out-of-sight location if the work area is accessible to persons who do not have a need for the information. During non-working hours, the information shall be stored to preclude unauthorized access. Filing such material with other unclassified records in unlocked files or desks is adequate when internal building security is provided during non-

working hours. When such internal security control is not exercised, locked buildings or rooms will provide adequate after hours protection or the material can be stored in locked receptacles such as file cabinets, desks or bookcases.

7. TRANSMISSION: "FOR OFFICIAL USE ONLY" information may be sent via first-class mail or parcel post. Bulky shipments may be sent fourth-class mail.

8. DISPOSITION: When no longer needed, FOUO information may be disposed of by tearing each copy into pieces to preclude reconstructing, and placing it in a trash container or as directed by the User Agency.

9. UNAUTHORIZED DISCLOSURE: Unauthorized disclosure of "FOR OFFICIAL USE ONLY" information does not constitute a security violation but the releasing agency should be informed of any unauthorized disclosure. The unauthorized disclosure of FOUO information protected by the Privacy Act may result in criminal sanctions.

ATTACH APPENDIX 4

Appendix 4

DD FORM 254

U**US ARMY SCI ADDENDUM TO DD FORM 254, 7 June 2002**

UXXXU (1) This contract requires access to Sensitive Compartmented Information (SCI). The Commander, US Army Intelligence and Security Command (INSCOM), acting on behalf of the DA Deputy Chief of Staff for Intelligence (DCSINT), as the Cognizant Security Authority (CSA) for the US Army, has exclusive security responsibility for all SCI released to the contractor or developed under the contract and held within the Contractor's SCI Facility (SCIF) or Co-utilization Agreement (CUA) SCIF. The Defense Intelligence Agency (DIA) has security inspection responsibility for SCI and the Defense Security Service (DSS) retains responsibility for all collateral information released or developed under the contract and held within the DOD Contractor's SCIF. The manuals, regulations and directives checked below provide the necessary guidance for physical, personnel and information security for safeguarding SCI, and are part of the security classification specification for this contract:
UXXXU DoD-5105.21-M-1, SCI Security Manual, Administrative Security
UXXXU DoD TS-5105.21-M-2, SCI Manual, COMINT Policy
U____U DoD TS-5105.21-M-3, TK Policy
U____U DCID 6/3, Protecting Sensitive Compartmented Information within Information Systems
____ DCID 1/21, Physical Security Standards for Construction of SCIFs
U____U DIAM 50-4, DoD Intelligence Information System
U____U DIAM 50-24, Security for Using Communications Equipment in a SCIF
U____U AR 380-19, Information System Security
UXXXU AR 380-28, DA Special Security System
U____U AR 380-381, Special Access Programs (SAPS)
UXXXU Army Handbook for SCI Contracts
U____UOther:

UXXXU (2) Contractor estimated completion date_____ (NOTE: Section "F" of the contract normally provides the Period of Performance. Option years are not to be included as an option is not valid until exercised by the government).

UXXXU (3) The name, telephone number, Ue-mail addressU and mailing address of the Contract Monitor (CM) for the SCI portion of this contract is: (UAdditionally, identify the Security POC & phone number and e-mail address at the contractor's/subcontractor's location)U:

UXXXU (4) All DD Form 254s prepared for subcontracts involving access to SCI under this prime contract must be forwarded to the CM for approval and then to HQ INSCOM, ACoFs Security, G-2, Contractor Support Element (CSE) for review and concurrence prior to award of the subcontract.

UXXXU (5) The contractor will submit the written request for SCI visit certifications through the CM for approval of the visit. The certification request must arrive at the appropriate Contract Support Element at least ten (10) working days prior to the visit.

UXXXU (6) The contractor will not reproduce any SCI related material without prior written permission of the CM.

U____U (7) Security Classification Guides or extracts are attached or will be provided under separate cover.

U____U (8) Electronic processing of SCI requires accreditation of the equipment in accordance with DCID 6/3, DIAM 50-4 and AR 380-19 (NOTE: Check only if item 11L indicates that a requirement exists for SCI AIS processing).

U____U (9) This contract requires a contractor SCIF.

UXXXU (10) This contract requires _____(SI) _____ (TK) _____ (G) HCS Accesses (add others as required).

U____U (11) The contractor will perform SCI work under this contract at the following locations:

_____

_____

_____